



User Guide

Alrite web application



Registration and login	6
1. How can you register and create an account for the Alrite speech recognition application?	6
2. What steps should you follow to create an Alrite account using your email address?.....	7
3. Which social media accounts can you use to create an Alrite account, instead of registering via email?	9
4. What is the difference between a personal and a business Alrite account?.....	10
5. What should you do if you do not receive the confirmation email for your registration?	11
6. How can you log in to the Alrite application?	12
7. What steps can you take if you forget your password when attempting to log in to the Alrite application?	13
8. Is it possible to test the accuracy of the Alrite speech recognition application before creating your account?	14
Mobile application	15
9. Is there a mobile app available for the Alrite speech recognition solution?	15
10. Is there a difference between the Alrite's web version and its mobile application?.....	15
11. Is there a user guide for the Alrite mobile application?.....	16
Subscription	17
12. How does the monthly auto-renewable Starter credit system work?.....	17
13. How can you subscribe to the Alrite speech recognition application?.....	17
14. What subscription packages are available to choose from?	20
15. What are the differences between the various subscription packages?.....	21
16. How can you extend your subscription?	28
17. How can you change your subscription package?	28
18. What currencies and payment methods can you choose from?	30
19. Where can you check the status of your order?.....	32
20. Where can you find the invoice for your order?.....	33
21. What is the difference between invoices for business and personal subscriptions?.....	34
22. In which cases are you eligible for free time credits?	34
Main user functions	36
Supported languages	36
23. In which languages are the Alrite speech recognition application capable of converting spoken language into text?.....	36
Transcription and captioning	36
24. What is the difference between transcript and captions?	36
Recording	37
25. How can you record audio and transcribe it within the Alrite application?.....	37
26. What are command words and symbols in relation to Alrite, and how can you use them during audio recording?	43
Upload	46
27. How can you upload an audio or video file to the Alrite application?	46
28. What is the maximum length and size of an audio file that you are allowed to upload?.....	51
29. What is the maximum length and size of a video file that you are allowed to upload?.....	51
Online video captioning (Facebook, TikTok, Dailymotion)	52
30. How can you transcribe and caption online videos within the application?.....	52
31. What are the video length, size, and resolution limits for processing in the application?.....	58
Speaker diarization and text segmentation	60
32. How does the Alrite differentiate between the speakers in the processed files?.....	60

- 33. *Where can I configure the application to mark detected speaker changes in the processed material with a hyphen?* 61
- 34. *How can I initiate speaker detection for the speakers of the file?* 62
- 35. *Which packages include the speaker diarization feature?* 63
- 36. *Can the Alrite speech recognition application identify speakers by name?* 64
- 37. *Which packages include the speaker identification feature?* 64
- 38. *Why does "Unknown speaker" label appear before certain paragraphs after the file has been processed?* 65
- 39. *Can I use the speaker diarization feature later to segment the transcript, even if I did not enable it initially?* 65
- Detection of non-speech sounds**..... 67
- 40. *Can the application detect noises, or in other words, non-speech sounds, in the files to be processed?* 67
- 41. *How can I initiate the detection of noises heard in the file within the application?* 67
- 42. *Which subscription plan includes the non-speech sound detection feature?* 68
- 43. *Is it possible to use the non-speech sound detection feature retrospectively, even if I didn't enable it originally?*..... 68
- Real-time processing and live streaming**..... 70
- 44. *What is the difference between real-time transcription and captioning versus processing pre-recorded content?*..... 70
- 45. *What types of real-time processing can you stream?*..... 71
- 46. *How can you transcribe and caption your own content or speech in real-time and share it with viewers?* 72
- 47. *How can you transcribe and caption your online content in real-time and broadcast it to viewers?* 76
- 48. *What settings are available to the viewers of your broadcast, and can they download the text versions?* 79
- 49. *How can you view or download documents from your past live broadcasts?* 81
- 50. *How can you delete documents from your past live broadcasts?*..... 82
- 51. *Can you explore real-time processing and see how text variants appear on a live stream?* 82

File details page 84

- Editing** 84
- 52. *How can you edit the transcript of the uploaded file?*..... 84
- 53. *How can you edit the captions?*..... 86
- 54. *How can you edit the speaker names generated by the application?* 88
- 55. *How can I create new voice profiles for speakers detected in audio or video files for future identification?*..... 91
- 56. *How can I update existing voice profiles with new samples to improve the accuracy of speaker identification?*..... 93
- 57. *How can I modify the non-speech sounds detected by the system?*..... 95
- 58. *How can I manually create chapters within the transcript, and how can I modify their titles afterwards?*..... 96
- 59. *How can I restore my document to its original, system-generated state?* 99
- 60. *How can I create text variants that provide a quick insight into the content of the transcript?* 100
- Translation** 102
- 61. *How can you translate transcripts and captions within the Alrite application?* 103
- 62. *How can I restore my translations to their original, system-generated state?* 105
- 63. *Which packages include the automatic translation feature?*..... 106
- Download** 106
- 64. *How can you view and download the different text versions?* 106
- 65. *Can you download audio and video files recorded or uploaded to the application?* 110
- 66. *Are speakers included and identified in the transcripts of processed files, as well as in their downloadable versions?* 112

67.	<i>Are timestamps included in the transcripts of processed files, as well as in their downloadable versions?</i>	114
68.	<i>Are non-speech sounds included and identified in the transcripts of processed files, as well as in their downloadable versions?</i>	116
69.	<i>Do the transcripts of the processed files and their downloadable versions include chapters?</i>	117
AI tools		119
70.	<i>How can I automatically organize the transcript into chapters using automation?</i>	119
71.	<i>How can I use automation to quickly review and improve the accuracy of the generated text?</i>	121
72.	<i>How can I use automated tools to quickly identify the speakers in a processed file by name?</i>	123
73.	<i>How can I use automations to create a clear, well-structured, and longer summary from the transcript?</i>	125
74.	<i>How can I use automations to produce translations that sound more natural compared to the system's initial output?</i>	126
75.	<i>How can I ask questions about the content of the transcript to the Alrite virtual assistant?</i>	129
Burned-in captions		130
76.	<i>How can I create burned-in captions with Alrite?</i>	130
77.	<i>What basic settings can I use to burn captions into my videos?</i>	131
78.	<i>What advanced settings can I use to burn captions into my videos?</i>	133
79.	<i>Is there a way to preview how my settings would appear on the video before starting the rendering process?</i>	134
80.	<i>Can I choose from existing styles instead of setting up the captions' appearance manually?</i>	135
81.	<i>Can I create a preset based on my own custom caption-burning settings for future use?</i>	136
82.	<i>Is it possible to display non-speech sounds and different speakers with distinct visual styles, both from each other and from the basic settings?</i>	137
83.	<i>Is it possible to burn two or more caption versions onto the same video at the same time?</i>	138
84.	<i>What animation options are available when burning captions onto my videos if I don't want to display only static captions?</i>	139
85.	<i>Can I also burn a stylish and custom progress indicator onto my videos alongside the captions?</i>	142
86.	<i>What can I do if I want to start over with setting up the appearance of the captions to be burned onto the video?</i>	143
87.	<i>In what order should I go through the settings for the appearance of captions to be burned onto the video?</i>	143
Caption management		144
88.	<i>How can I restore the timing of the captions?</i>	144
89.	<i>How can I modify the structure of the captions?</i>	146
90.	<i>How can you set the captions to appear word by word?</i>	147
91.	<i>How can I configure the application to mark incomplete sentences within the captions?</i>	147
92.	<i>How can I set the captions to include non-speech sounds?</i>	148
Searching in the text		151
93.	<i>How can you search for a word or expression within the transcript on the file details page?</i>	151
94.	<i>How can you locate the point in an audio or video file where a specific phrase is spoken on the file details page?</i>	152
95.	<i>How can you replace certain expressions in the text? What is the purpose of the "Search and replace" function?</i>	153
Sharing		154
96.	<i>How can you share your documents with individuals who are not members of your Alrite account?</i>	154
Files		155
Archives		155
97.	<i>Where can you find your previously processed files and related text documents?</i>	155
98.	<i>How can I filter all my files in the table based on different criteria?</i>	156
99.	<i>How can I search across all my previously processed files at once?</i>	158
100.	<i>Where can I view and manage voice profiles that have already been created?</i>	159

Multi actions.....	161
101. <i>Is it possible to download or delete multiple files at once?</i>	<i>161</i>
Deleting files.....	162
102. <i>How can you delete the uploaded and processed files and the related text documents from Alrite?.....</i>	<i>162</i>
103. <i>Are the deleted files retrievable in Alrite?.....</i>	<i>163</i>

Profile..... 164

Managing users and permissions	164
104. <i>Can multiple users share an Alrite account?.....</i>	<i>164</i>
105. <i>What permission levels (roles) can be assigned to users of a business Alrite account?</i>	<i>164</i>
106. <i>How can you add a new user to your company account?.....</i>	<i>165</i>
107. <i>How can an invited user join a company account?.....</i>	<i>167</i>
Managing the account	168
108. <i>How can I change the information in my account?</i>	<i>168</i>
109. <i>How can I manage which system notifications and newsletters I receive from the app?</i>	<i>169</i>
110. <i>How can I change my company information?</i>	<i>170</i>
111. <i>How can I change my password?.....</i>	<i>171</i>
112. <i>How can I sign out from the application?.....</i>	<i>172</i>
113. <i>Where can you access the General Terms and Conditions?.....</i>	<i>172</i>
114. <i>What should you know about the Terms of Use?</i>	<i>172</i>
115. <i>Where can you read more about data management?</i>	<i>173</i>
116. <i>How can I close my account and delete my Alrite profile?</i>	<i>173</i>
117. <i>How can you delete your entire business account?</i>	<i>174</i>
118. <i>How can I change the type of my account?</i>	<i>175</i>
Notifications	176
119. <i>What should I know about notifications, and where can I find them in the application?</i>	<i>176</i>
120. <i>How can I set which notifications I want to receive and which ones I don't?.....</i>	<i>178</i>

Troubleshooting..... 180

121. <i>What affects the quality of the transcript?.....</i>	<i>180</i>
122. <i>How can you ask for assistance regarding Alrite?</i>	<i>180</i>
123. <i>How can you report an error?.....</i>	<i>181</i>

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Registration and login

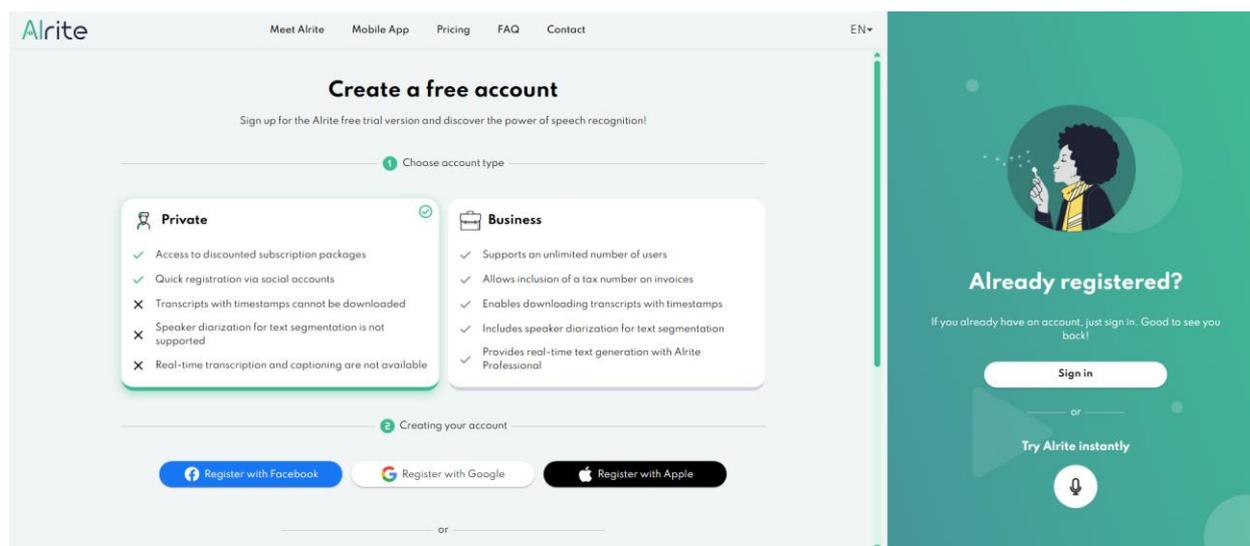
1. How can you register and create an account for the Alrite speech recognition application?

You can register for the Alrite speech recognition application **free of charge** [on the application's home page](#), without needing to provide credit card information. Upon registration, new users receive 30 minutes of **free usage as part of the Starter package**, allowing them to explore the application's core features.

Starter accounts are not only free but are also **renewable** on a monthly basis. If you use any portion of your allocated time during the month, your balance will automatically be replenished with **another 30 minutes on the first day of the following month**.

During registration, the first step is to select the **intended purpose of use** – *Private* or *Business*. This choice determines the subscription type, the available packages, and the services included.

- **Private use:** allows non-commercial uses for individuals
- **Business use:** enables all business-related or organizational uses



The differences between account types and subscription packages will be explained in greater detail in the upcoming Q&A sections.

After selecting your preferred account type, you can set up your Alrite account by following a few simple steps specific to that selection.

For **private users**, there are several ways to register and create a user account, allowing you to choose the option that best suits your preferences. The available registration methods are grouped as follows:

- Traditional registration using an email address
- Registration via various social accounts

The following Q&A sections describe the steps for both categories in detail. Please note, however, that for users selecting the **business account** type, only the most common method, registration via email, is available for creating an Alrite account.

2. What steps should you follow to create an Alrite account using your email address?

The traditional, most common method of creating an Alrite account via email is available for both individuals and business users. This process consists of just two simple steps:

1. To create an Alrite account, you must **first complete a registration form**, providing the following required information:
 - a. *name of the account holder*
 - b. *a valid email address to identify your account*
 - c. *name of the organization (optional for business registrations)*
 - d. *the password you wish to use for future sign-ins*

The password must contain at least one uppercase letter, one lowercase letter, and one number, and should be between 8 and 16 characters in length.

To submit the form, you must also agree to our [Privacy Policy](#) and [Terms of Use](#).

Upon successful registration, an **automatic email will be sent to confirm your registration**, so it is essential to provide a valid email address.

2. To activate your account, click the **Confirm registration** button in the confirmation email sent by the application. Once activated, you can log in to the Alrite interface using the email address and password you provided during registration.

Please note that registration must be confirmed **within 72 hours**. If the confirmation is not completed within this time frame, the registration will be canceled, and the account will be deleted. In such cases, you will need to restart the account creation process from the beginning.

Important: Registration using disposable or temporary email addresses is not supported. Any attempt to register with such addresses will result in an error message.

If you need to change your password later, you can reset it by clicking the *Forgotten password* button on the login page. You will then be prompted to enter the email address used during registration. More detailed instructions on this process will be provided in a later section.

3. Which social media accounts can you use to create an Alrite account, instead of registering via email?

To simplify the registration process, you may choose to sign up using your **Apple, Facebook, or Google social account**, avoiding the need for manual confirmation and additional data entry.

The screenshot shows the Alrite registration interface. At the top, there are navigation links: Meet Alrite, Mobile App, Pricing, FAQ, and Contact. A language selector shows 'EN'. Below the navigation, there are two notification boxes: one indicating that real-time transcription and captioning are not available, and another confirming that real-time text generation is available with Alrite Professional. The main section is titled 'Creating your account' and features three social media registration buttons: 'Register with Facebook', 'Register with Google', and 'Register with Apple'. Below these buttons, there are input fields for 'Last name*', 'First name*', 'Email*', 'Password*', and 'Confirm password*'. There are also checkboxes for signing up to the newsletter and accepting the Privacy Policy and Terms of Use. A 'Sign up' button is at the bottom. On the right side, there is a sidebar with a green background titled 'Already registered?' which includes a 'Sign in' button and a 'Try Alrite instantly' button with a microphone icon.

To register with one of these accounts, please follow these steps below:

1. Click on the **Register with Facebook / Register with Google / Register with Apple** button, depending on the social media account you wish to use for registration.

If you have not previously created an Alrite account, you can also use the *Sign in with Facebook / Sign in with Google / Sign in with Apple* buttons on the login page to register.

2. If you are not currently logged in, enter the login credentials for your selected social account.
3. Finally, please **grant access** to the email address and name associated with your chosen social profile so that the Alrite application can use this information to create your user account.

Once access is granted, your Alrite account will be created immediately – no additional confirmation is required. You can begin exploring the features of our software solution right away.

If you registered using a social account, you can access your account in the future by clicking the appropriate button – *Sign in with Facebook / Sign in with Google / Sign in with Apple* – on the login page, depending on which social account you used during registration.

Please note that **registration via social accounts is available only for creating private accounts**. To register a business account, you must use the traditional email-based registration form.

4. What is the difference between a personal and a business Alrite account?

During the registration process, you will need to decide whether to create a business Alrite account or a private (sometimes also referred to as personal) user account, as there are key differences between the two. Therefore, it is important to understand these distinctions, which are outlined below:

- **Invoicing:** One of the most significant differences is that subscriptions initiated through business accounts can **include a VAT number** on the invoice, facilitating accounting within a corporate environment. For individual accounts, however, only basic billing information (such as the name and address of the individual) can be provided, and company or institutional names, as well as tax numbers, cannot be included.
- **Number of users:** Business accounts allow an **unlimited number of users** to access the joint (or shared) company Alrite account and its associated time credit balance, each with their own login credentials. In contrast, personal user accounts are limited to a single individual.
- **Transcripts with timestamps:** With a business subscription (*Prime, Premium, or Professional*), generated transcripts can be both viewed and downloaded **with timestamps**, making it easy to link text to specific times and convert recordings into minutes.
- **Speaker diarization:** For files processed under business subscription packages (*Prime, Premium, Professional*), speaker detection and automatic, numbered naming are included during transcript generation. These system-generated names can be modified afterward, allowing you to assign custom names to each speaker.

- **Real-time transcription and captioning:** In addition to traditional transcription and captioning, users of the highest-level **Professional business package** have access to real-time transcription and captioning, where spoken words appear almost instantly on your screen. The generated real-time text variants can be viewed, exported, and shared with others as a live broadcast.

You may wonder about the benefits of an Alrite account for individuals, given that many of the features mentioned above are exclusive to business accounts. Here are the advantages for individual users:

- **Lower-priced subscription packages:** The *Lite* and *Plus* subscription packages available for individuals are offered at a significantly lower price than the business subscription options.
- **Social account sign-up:** Individuals can take advantage of the faster and more convenient social sign-up options (via *Facebook*, *Google*, or *Apple*), making account creation quicker and easier.

If, after considering the differences mentioned above, you wish to change the type of your account (from business to private or vice versa) after already creating your Alrite account, go to the *My info* section under the *Profile* menu and click *Switch to business* or *Switch to private*, depending on the desired direction of change.

If you are unable to modify your account for any reason, please contact our customer service team at support@alrite.io – our friendly and helpful staff can also perform this operation on your behalf.

Important: You may change your user account type – either through the interface or behind the scenes with assistance from our customer service team – only if the account currently has no active subscription (meaning it is on the free *Starter* package) and has only one associated user.

5. What should you do if you do not receive the confirmation email for your registration?

If you cannot find the confirmation email for your registration in your inbox, please check your **Updates, Promotions, Spam or Junk folders**, as it may have been automatically sorted there by your email client.

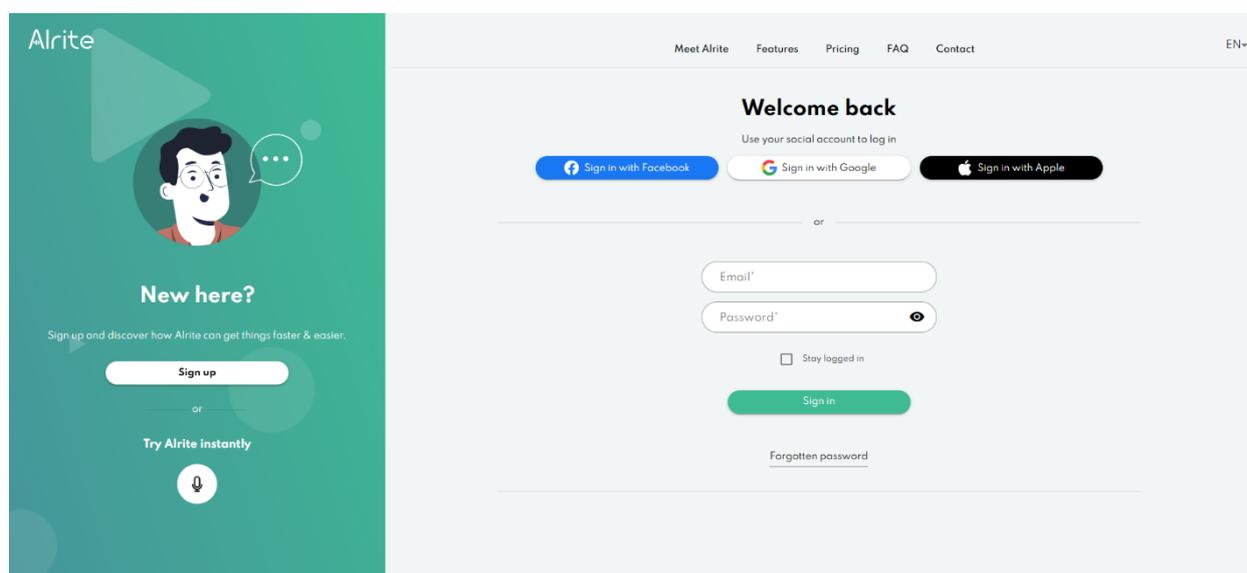
If the email is not found in any of these folders, we are happy to assist you with manually confirming your registration. Simply send an email to support@alrite.io, and we will verify your newly registered account.

Please note that if you created your Alrite account using a social account (*Apple, Facebook, or Google*), no confirmation email will be sent, as confirmation is not required for these registrations.

6. How can you log in to the Alrite application?

The login method you should use to enter your Alrite account depends on the registration form you selected when creating it. However, regardless of the registration method, you can always log in through [the login page of our web application](#) (or via the login page of the mobile app, which must be downloaded separately).

- If you **registered using the most common method**, by entering your email address and confirming your registration, you can log in **using the email address you provided during registration and the associated password** for your Alrite account.
- If you created your Alrite account **using a social profile**, simply **click on the appropriate button** based on the option you selected during registration – *Apple, Facebook, or Google*.



If you do not remember the password you set during registration, please use the *Forgotten password* function on the login page. For a detailed explanation of this process, please refer to the following Q&A.

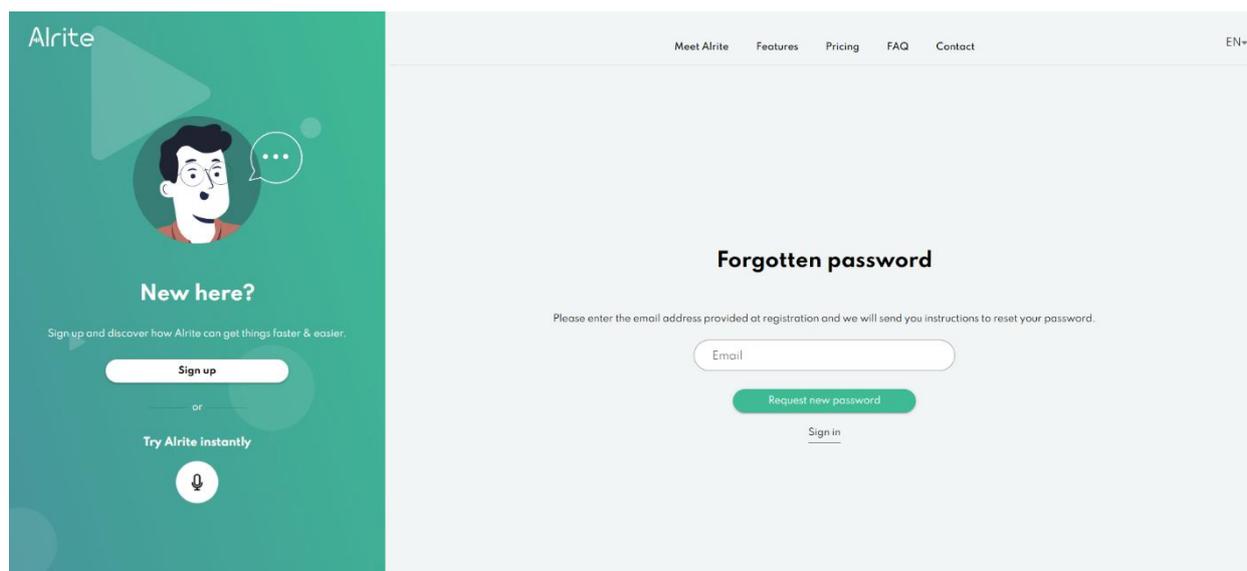
In addition to the web application, the features provided by your registered Alrite account can also be accessed through the free mobile app, which can be downloaded from the appropriate app store for your device ([Play Store](#) or [App Store](#)).

Once the app is successfully downloaded, you will need to sign in (or create a new account) as outlined before.

7. What steps can you take if you forget your password when attempting to log in to the Alrite application?

If you have forgotten the password you created during registration with your email address, which is required to log in to the Alrite system and access your account, please follow the steps below to set a new password:

1. On the login page of the web application (or the sign-in page of the mobile app), click on the ***Forgotten password*** button below the *Sign in* button.
2. After being redirected to a new page, enter your **registered email address** and click on the ***Request new password*** button.



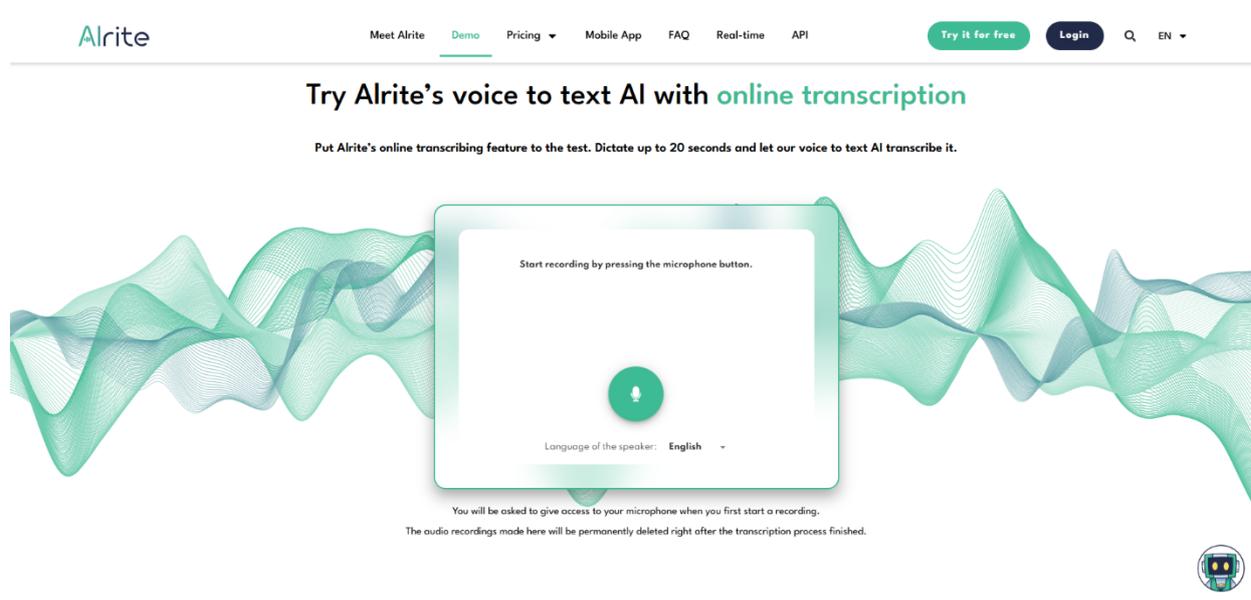
3. Check your email inbox and click on the ***Request new password*** button in the automatic email you receive from Alrite. This will redirect you to a page where you can enter your new password. The password must contain at least one uppercase

letter, one lowercase letter, and one number, and should be between 8 and 16 characters in length.

Important: Please note that you can only reset your password if you created your Alrite account using your email address. If you registered through a social account, you were not required to set a password, as you can log in directly via your social account. In this case, simply use the appropriate button to log in with your chosen social profile.

8. Is it possible to test the accuracy of the Alrite speech recognition application before creating your account?

Alrite can be tested for free, even without registration (i.e., without creating an Alrite account), in **English, German, and Hungarian** on the application's website. You can access this feature by [clicking this link](#) or visiting the login page of the application.



You can test the accuracy of the speech recognition by **recording up to 20 seconds of speech**. The results will hopefully impress even the most skeptical users and demonstrate the value and benefits of signing up for our speech recognition application.

To make a recording, simply enable microphone access in your browser. Following this, please select the language of your speech and click the microphone button to begin.

Mobile application

9. Is there a mobile app available for the Alrite speech recognition solution?

The Alrite mobile app is available for **free to download** on iOS devices from the [App Store](#) for iOS devices and on Android devices from the [Play Store](#).

Both the Alrite web application and mobile app can be used with a single Alrite account. This means that files uploaded to the mobile app will also be accessible via the web app, and vice versa. There is no need to create and manage two separate accounts to enjoy the benefits of Alrite across both platforms.

10. Is there a difference between the Alrite's web version and its mobile application?

There are no significant differences between the web and mobile applications, as **the core features are available on both platforms**.

However, **the web application offers a few additional features**, primarily due to the difference in screen sizes. Some advanced functions, such as caption editing or the advanced view for burning captions onto videos, are more suited for use on larger screens and may not be as convenient on mobile devices.

On the other hand, the Alrite mobile application supports **video recording**, a feature not available in the web app. To use this function, you will need to grant access to your mobile device's microphone and camera.

Additionally, recordings made with the [Alrite mobile application](#) can be played back, downloaded to the device or shared via text message or email before being uploaded to the system. Files that you choose not to process immediately after recording are temporarily stored on your mobile device (as long as you remain logged in to your account). These files are saved in a separate folder within the app, where you can either upload, download, send or delete them.

11. Is there a user guide for the Alrite mobile application?

If you are not looking for information or guidance related to the web application accessible through popular browsers but instead wish to learn more about using the free, downloadable Alrite mobile app, please click [this link](#) to open **our mobile app-specific user guide** in a new page.

However, if the web application meets your needs, or if you prefer not to download the mobile app, you can simply open one of the browsers installed on your mobile device and access the [Alrite login interface](#) directly.

In that case, this current user guide will provide the most relevant support.

Subscription

12. How does the monthly auto-renewable Starter credit system work?

Upon creating and confirming a [new Alrite account](#), all new users are provided with a free *Starter* package, enabling them to explore the basic features of our platform (subject to the registration form's requirements).

- The *Starter* package grants access to essential functionalities, including **audio and video file transcription**, as well as **timed captions for the first two minutes** of uploaded and processed files. This allows users to familiarize themselves with and test the captioning features.
- **On the first day of each month**, if the balance of an account with a *Starter* package falls below 30 minutes or is exhausted, it will be automatically **topped up to 30 minutes at no charge**.
- Files uploaded and processed under the *Starter* package, along with the generated text variants (transcripts and captions), will remain available and accessible **for up to 7 days** from the date of upload.
- If an Alrite subscription runs out of time credits or expires, the account will **automatically revert** to the monthly-renewing and free *Starter* package.
- *Starter* accounts can be used for **up to 1 year** from the date of creation or from the date of the aforementioned revert to the *Starter* package. After 1 year of uninterrupted *Starter* package usage, the account will be automatically deleted, and you will receive a separate email notification prior to deletion.

If the benefits included in your *Starter* account no longer meet your needs – for instance, if you want to process files longer than 30 minutes or access additional services available only with a subscription – you can easily upgrade to a higher-tier package that suits you.

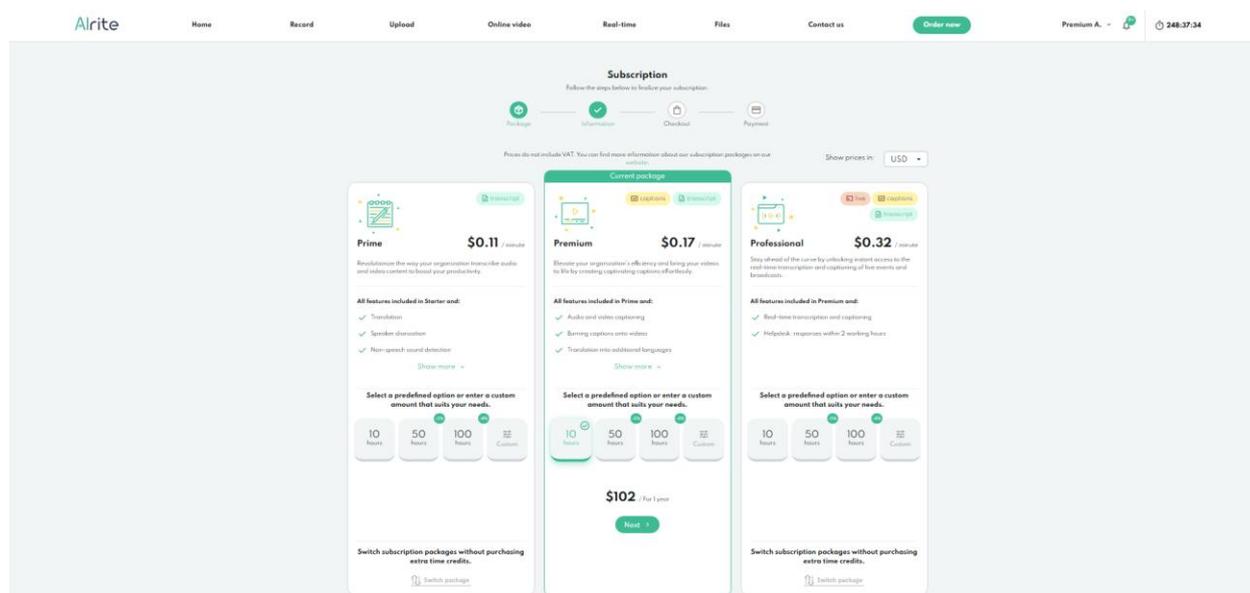
13. How can you subscribe to the Alrite speech recognition application?

All newly registered users will receive the free *Starter* package upon account activation. However, this package offers **limited functionality and time credit**, providing only a basic introduction to the application's capabilities.

If your needs or expectations exceed what the *Starter* package offers – for example, if you wish to process longer files or access additional features – **consider upgrading to a subscription package**.

Subscriptions can be initiated by logging into the Alrite web application and following the steps below:

1. Click the **Order now** button in the header (or the *New order* button in the *Orders* submenu under the *Profile* menu) to access the first step of the subscription process.
2. The first step is to **choose the subscription package** that best suits your needs. A list of features for each package will guide your decision.



3. Next, specify the time credit you wish to purchase. You can either select one of the predefined options or manually enter the desired amount in the corresponding field after clicking the *Custom* card.

The payable amount will be calculated proportionally based on the number of hours selected.

4. After clicking the *Next* button, you will be directed to the **billing information** page. The details entered here will **appear on the invoice** for your order. Please note that only users with a **business Alrite account** can include a VAT number on the invoice.

- In the final step, you can **review** the entered details, the selected package, and the time credit included in your subscription. You can then choose your preferred **payment method**, if multiple options are available.

To complete the order, you must also accept the [General Terms and Conditions](#), [Privacy Policy](#) and [Terms of Use](#).

Business subscriptions require a **minimum of 10 hours**, while **individual** packages require a **minimum of 5 hours** of time credit included in the subscription.

For business subscriptions exceeding 100 hours, additional services can be requested, but users can only request a quote in such cases. However, you can still receive a discount for orders over 50 hours.

All subscriptions are valid for 1 year, during which the purchased time credit will remain available for use. Once your credits are depleted or the subscription expires, your account will automatically revert to the free *Starter* package.

14. What subscription packages are available to choose from?

Our users can select from subscription packages based on whether they have registered for a personal or business account.

- Our **business users** can choose from three subscription packages: *Prime*, which offers essential features primarily focused on transcription; *Premium*, which provides extended functionality including video captioning and customizable caption formatting options related to burned-in captions; and *Professional*, which **includes real-time transcription and captioning**, and all features available in the other packages.

All three packages can be ordered directly through the Alrite web application. A more detailed description of the business subscription packages is available at [this link](#).

- **Individual users** can choose between the *Lite* package, which offers basic functionality, and the *Plus* package, which provides extended functionality including video captioning and customizable caption formatting options related to burned-in captions.

Both packages can also be purchased directly from the application. For more information about personal subscription packages, [click here](#).

- If you wish to use **additional services** beyond those included in the available packages, you can only request a quote directly through the application. For inquiries about completely unique solutions or ideas, please contact us at business@alrite.io.

15. What are the differences between the various subscription packages?

As outlined earlier in this guide, if a user's needs or expectations exceed the capabilities and limitations of the free *Starter* package – such as when they need to process longer files or access additional features included only in higher-tier packages – the time may have come to consider purchasing one of our subscription packages.

Since each user may have different requirements, we offer **a variety of subscription packages, each with a unique set of features**, depending on the type of text variants they wish to generate for their files.

It is also important to note that users can select from various subscription packages, not only based on their primary needs but also **according to their account type** (private or business).

For a detailed comparison of the subscription packages available for individual and business users, please refer [to this link](#), as well as the descriptions below.

Subscription packages offered to individuals

Enhance your productivity with our AI-powered speech and audio transcription solution, providing unique packages for individuals, suited for **private use**, and comprehensive features for **business and public organizations**.

Business Individuals

Free Starter

Get 30-minutes timeframe after registration + 30-minute renewed monthly

Transcript

Starter package includes:

- Transcription using audio and video file upload
- Transcription using dictation
- Transcribing YouTube, Facebook, TikTok and Dailymotion videos
- All-round workspace for editing transcripts and captions
- Storage of files and text versions for 7 days

Register

\$0.07 /minute Lite

Make typing effortless with Alrite, your versatile AI-powered transcription solution!

Transcript

Everything in Starter package plus:

- Storage of audio and text files for 1 month
- Translation

Get started

\$0.1 /minute Plus

Elevate your content with Alrite's effortless captioning capabilities!

Transcript Captions

Everything in Lite package plus:

- Video captioning
- Storage of files and text versions for 6 months
- Transcribing and captioning YouTube, Facebook, TikTok and Dailymotion videos
- Burned-in captions
- Summary and keyword generation

Get started

The prices above are gross prices and do include the amount of VAT. The prices shown are valid for private subscribers. For business use, please see our [Prime, Premium and Professional](#) packages! The Swedish, Italian, Romanian and Polish speech recognition models include software developed by Max Bain.

Lite subscription package

- **Features:**
 - a. **Transcription:** Every package of Alrite, including the *Lite* package as well, enables quick and accurate conversion of audio and video files into text, making it easy to create written materials from various media files, including content from popular online video platforms.
 - b. **Automatic translation:** The *Lite* package offers translation of text between Hungarian, English, German, Spanish, and French for processed files, ensuring your content reaches an international audience.
 - c. **Non-speech sound detection:** All subscriptions, including the *Lite* package, allow you to identify and mark non-speech sounds (sometimes also referred to as noises) – such as clapping, music, laughter, or animal sounds – in audio and video files that are being converted to text or have already been processed.
 - d. **Quick insights:** All subscriptions, including the *Lite* subscription package, are further enhanced with a recap and keyword generation feature, which creates a short overview and identifies relevant terms and phrases based on the content of the system-generated text, making the material easier to navigate and search. In addition, the feature also highlights the most noteworthy quote from the transcript.
 - e. **AI tools:** In addition to the speech recognition algorithms that generate transcripts and captions – limited to 2 minutes in lower-tier packages and full-length in higher-tier subscriptions – a range of additional AI-based features further assist users in producing written results that are as transparent, accurate, and ultimately as well-structured and detailed as possible. These features are available only for files processed under subscriptions, including the *Lite* package.
- **Storage time:** Uploaded and processed files, along with the generated text variants, remain available and accessible within the application for **up to one month**.
- **Recommended for:** Ideal for individuals with basic speech recognition and transcription needs, for smaller projects or occasional use.

Plus subscription package

- **Features:**
 - a. **All features included in the *Lite* subscription package.**
 - b. **Captioning:** The *Plus* package automatically generates captions for the entire length of any processed file, with customization options such as adjusting the number of lines and characters per line.
 - c. **Caption editing:** A caption editor is available for files processed under the *Plus* package, allowing for adjustments to automatic captions, including timing, line breaks, and the ability to merge, split, delete certain segments, or add entirely new blocks if needed.
 - d. **Burning captions onto videos:** For files processed under the *Plus* package, captions can be fully customized in appearance and may also be burned directly onto the video afterwards. This feature offers a wide range of configuration options, allowing users to customize the font, font size, background color, and on-screen position, among other settings. Additional capabilities include custom templates, animated display modes, and selectable progress indicators with configurable colors and styles.
 - e. **Broader language options for translation:** In addition to the 5 languages provided in the *Lite* package, the *Plus* package offers translations in additional languages, further expanding accessibility.
- **Storage time:** Uploaded and processed files, along with the generated text variants, remain available and accessible within the application for **up to six months**.
- **Recommended for:** Ideal for individuals who require video captioning in addition to transcription, as well as advanced features like burning captions onto video.

In summary, the key differences between the *Lite* and *Plus* subscription packages offered to individuals lie in the **captioning features and related services**. The *Plus* package generates time-coded captions alongside the transcript for the entire length of processed files, while the *Lite* package only provides the transcript for the full length

Additionally, the *Lite* package offers translation in 5 languages and stores files for up to 1 month, whereas the *Plus* package supports translation into more languages and allows file and text storage for up to 6 months.

Subscription packages offered to companies and organizations

Enhance your productivity with our AI-powered speech and audio transcription solution, providing unique packages for individuals, suited for **private use**, and comprehensive features for **business and public organizations**.

Business **Individuals**

Educational, governmental, and non-profit organizations may apply for discounts.

Package	Price	Key Features
Free Starter	Free	Transcription using audio and video file upload, transcription using dictation, transcribing online videos, all-round workspace for editing transcripts and captions, storage of files and text versions for 7 days.
Prime	\$0.11 +VAT /minute	Everything in Starter package plus: storage of files and text versions for 6 months, administration interface for managing an unlimited number of users, translation, summary and keyword generation, generating transcripts containing timestamps, helpdesk within 12 hours.
Premium	\$0.17 +VAT /minute	Everything in Prime package plus: video captioning, storage of files and text versions for 1 year, transcribing and captioning online videos, burned-in captions, priority helpdesk, within 6 hours.
Professional	\$0.32 +VAT /minute	Everything in Premium package plus: real time transcription and captioning features, priority helpdesk, within 2 hours.

The prices above are net prices and do not include the amount of VAT.
The Swedish, Romanian, Italian, and Polish speech recognition models also include software developed by Max Bain.
The above table is for information purposes only, the information is not exhaustive and does not constitute an offer, Rígens Zrt. reserves the right to make changes.

Prime subscription package

- **Features:**
 - a. **Transcription:** Every package of Alrite, including the *Prime* package as well, enables quick and accurate conversion of audio and video files into text, making it easy to create written materials from various media files, including content from popular online video platforms
 - b. **Automatic translation:** The *Prime* package offers translation of text between Hungarian, English, German, Spanish, and French for processed files, ensuring your content is accessible to an international audience.
 - c. **Speaker diarization:** For files processed under business subscriptions, including the *Prime* package, the system not only transcribes the spoken

words but also distinguishes and labels the text associated with different speakers by assigning speaker numbers in the transcript.

- d. **Speaker identification:** Business subscription packages, including the *Prime* package, allow you to create voice profiles for speakers detected and named in files that have previously been converted to text. Once these profiles are created, the application compares the voice characteristics of speakers in future audio and video content against the profiles stored in your account. When a match is identified, the application automatically labels the relevant paragraphs with the name saved for that sample.
 - e. **Non-speech sound detection:** All subscriptions, including the *Prime* package, allow you to identify and mark non-speech sounds (sometimes also referred to as noises) – such as clapping, music, laughter, or animal sounds – in audio and video files that are being converted to text or have already been processed.
 - f. **Timestamps:** All business subscriptions, including the *Prime* package, allow users to view and download transcripts of processed files with timestamps. Each new paragraph is marked with a timestamp, calculated based on a user-specified start time.
 - g. **Quick insights:** All subscriptions, including the *Prime* subscription package, are further enhanced with a recap and keyword generation feature, which creates a short overview and identifies relevant terms and phrases based on the content of the system-generated text, making the material easier to navigate and search. In addition, the feature also highlights the most noteworthy quote from the transcript.
 - h. **AI tools:** In addition to the speech recognition algorithms that generate transcripts and captions – limited to 2 minutes in lower-tier packages and full-length in higher-tier subscriptions – a range of additional AI-based features further assist users in producing written results that are as transparent, accurate, and ultimately as well-structured and detailed as possible. These features are available only for files processed under subscriptions, including the *Prime* package.
- **Storage Time:** Uploaded and processed files, along with the generated text versions, remain available and accessible within the application for **up to six months**.

- **Collaboration:** an **unlimited number of users** can be invited to business accounts, allowing team members to share the same time credit balance to support their work and collaborate seamlessly – at no extra cost. Within business accounts, an administrative interface and a **multi-level permissions system** assist in managing users.
- **Helpdesk:** Cases reported via customer service email or the central phone number are guaranteed to be handled **within a maximum of 12 business hours**.
- **Recommended for:** Ideal for business organizations with basic speech recognition and transcription needs for smaller projects or occasional use.

Premium subscription package

- **Features:**
 - a. **All features included in the *Prime* package.**
 - b. **Captioning:** The system automatically generates captions for the entire length of any uploaded file under the *Premium* package, with advanced customization options, such as adjusting the number of lines and characters per line.
 - c. **Caption editing:** A caption editor is available for files processed under the *Premium* package, allowing for adjustments to automatic captions, including timing, line breaks, and the ability to merge, split, delete certain segments, or add entirely new blocks if needed.
 - d. **Burning captions onto videos:** For files processed under the *Premium* package, captions can be fully customized in appearance and may also be burned directly onto the video afterwards. This feature offers a wide range of configuration options, allowing users to customize the font, font size, background color, and on-screen position, among other settings. Additional capabilities include custom templates, animated display modes, and selectable progress indicators with configurable colors and styles.
 - e. **Broader language options for translation:** In addition to the 5 languages provided in the *Prime* package, the *Premium* package offers translations in additional languages, further expanding accessibility.

- **Storage time:** Uploaded and processed files, along with the generated text versions, remain available and accessible within the application for **up to one year**.
- **Collaboration:** an **unlimited number of users** can be invited to business accounts, allowing team members to share the same time credit balance to support their work and collaborate seamlessly – at no extra cost. Within business accounts, an administrative interface and a **multi-level permissions system** assist in managing users.
- **Helpdesk:** Cases reported via customer service email or the central phone number are guaranteed to be handled **within a maximum of 6 business hours**.
- **Recommended for:** Ideal for business organizations with captioning needs in addition to the transcription provided by every package, along with closely related additional features like burning captions onto video.

Professional subscription package

- **Features:**
 - a. **All features included in the *Premium* package.**
 - b. **Real-time transcription and captioning:** Live broadcasts, webinars, and lectures are transcribed and captioned in real time, with the captions provided in a format that can be easily shared with and forwarded to viewers.
- **Storage time:** Uploaded and processed files, along with the generated text versions, remain available and accessible within the application for **up to one year**. Additionally, documents transcribed and captioned in real time can be downloaded from the system **within 30 days**.
- **Collaboration:** An **unlimited number of users** can be invited to business accounts, allowing team members to share the same time credit balance to support their work and collaborate seamlessly – at no extra cost. Within business accounts, an administrative interface and a **multi-level permissions system** assist in managing users.
- **Helpdesk:** Cases reported via customer service email or the central phone number are guaranteed to be handled **within a maximum of 2 business hours**.

- **Recommended for:** Ideal for business organizations that require transcription and captioning services offered by lower-tier packages, as well as the ability to transcribe and caption live events, such as TV broadcasts, press conferences, and webinars.

In summary, the key differences between the *Prime* and *Premium* subscription packages offered to organizations lie in the **captioning features and related services**. The *Premium* package generates time-coded captions alongside the transcript for the entire length of processed files, while the *Prime* package only provides the transcript for the full length.

Additionally, the *Prime* package offers translation between 5 languages and stores processed files for up to 6 months, whereas the *Premium* package supports translation into more languages and allows file and text storage for up to 1 year.

The *Professional* package differs from the *Premium* package mainly by offering real-time transcription and captioning capabilities.

16. How can you extend your subscription?

All subscriptions are valid for one year by default, during which users can utilize their purchased time credits. If no new subscription is activated within this period, any remaining time credit will expire, and the user's account will revert to the free, monthly renewable *Starter* package.

To avoid losing any remaining time credit, a new subscription should be finalized **before the current subscription period ends**.

Once a new order is completed, any unused time credit from the previous subscription will be **automatically transferred** to the new one, **extending its validity**. As a result, all available time credits remain valid for one year from the date of the most recent purchase.

17. How can you change your subscription package?

If your needs have changed since your previous order and a different subscription package would better suit you, you have two options for switching your subscription: You can either **finalize a new order** for the desired package, or request a recalculation of your current time credit as part of a **package change**.

In the first case, when finalizing the new order, the current available time credit will **automatically be added to the newly purchased time credit**, based on the ratio of the current and new package fees. The calculation can be viewed and verified in the summary view before making the payment.

To complete the order, you will also need to accept the [General Terms and Conditions](#), [Privacy Policy](#), and [Terms of Use](#).

Alternatively, with the second option, no new subscription is created. Instead, your current time credits will be **recalculated according to the difference in subscription fees** between the current and new packages, based on the applicable fees at the time of the operation. Specifically, the recalculation will consider the ratio of these fees in the currency used during your most recent subscription. The recalculated credits will then be credited to your account balance accordingly.

To do this, simply click the *Switch package* button on the card of the subscription package you wish to switch to during the first step of the subscription process (where you typically define the new package and the required amount of time credit).

Before confirming that you want to change your current subscription without purchasing additional time credit, please note that the validity date of your subscription will not be affected. Additionally, the set of features for files previously converted to text will remain unchanged after the switch, as the processed documents will retain the features provided by the package in effect at the time of their upload.

Switching subscription packages

Before confirming your switch to a different subscription package without purchasing additional time credits, please note that your subscription's expiry date will remain unchanged. Additionally, any files previously converted to text will retain the functionality of the package that was active at the time of upload.

During the switch, your available time credits will be recalculated based on the fee difference between the previous and new packages, using the ratio of applicable fees in the currency of your most recent subscription. [Privacy Policy](#)

Current package	Premium	Current balance	248:37:34
Selected package	Professional	Balance after conversion	129:17:08

\$192 / For 1 year

Switch subscription packages without purchasing extra time credits.

Please note that files uploaded and processed before a package change **will retain the features of the package that was active at the time of their processing**. For example,

if you upgrade from *Lite* to *Plus*, or from *Prime* to *Premium*, captions for files uploaded under the lower-tier package will not automatically extend beyond the initial two minutes. The functionality of the new package will apply only to files processed after the package change.

Important: Package changes are only possible between subscription packages. You cannot switch from the free *Starter* package to a subscription package without purchasing additional time credits.

18. What currencies and payment methods can you choose from?

The available payment methods will vary on the checkout page depending on your account type (private or business), the selected currency, and the country specified in your billing information.

In the first step of the subscription process, above the description of each package, you can select the currency in which you wish to make the payment.

If you opt to settle the subscription fee in **Euros** (EUR), **US Dollars** (USD), or **British Pounds** (GBP), the only available payment method at the end of the ordering process will be **via credit card**.

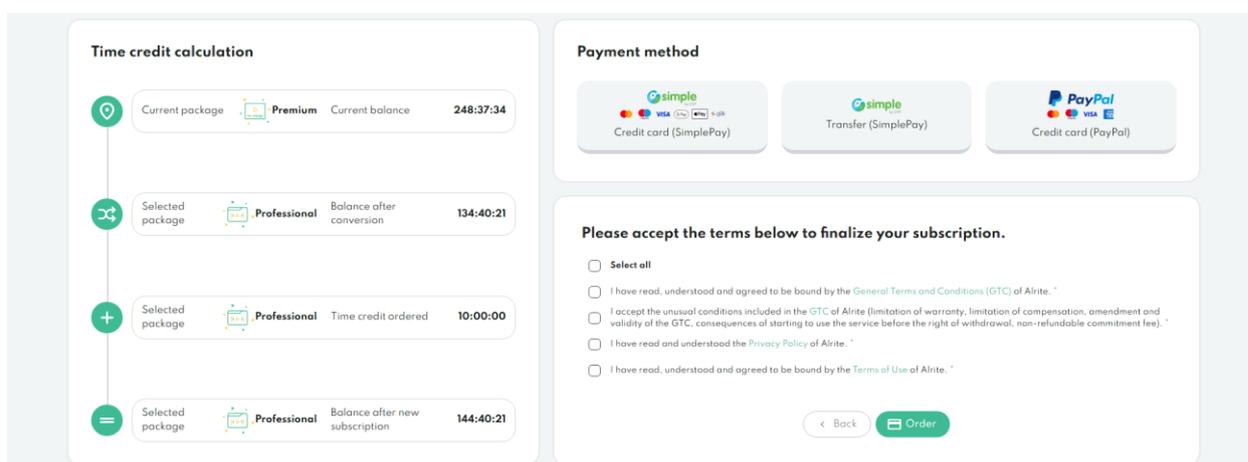
The payment options presented will be tailored based on the country entered in your billing information and your account type.

- **Individual users within the EU** can choose from popular payment methods like **Stripe** and **PayPal**. Payments are processed through their respective platforms, after a quick redirect from the Alrite application. With *PayPal*, in addition to credit card payments, users can also pay using their *PayPal* account. Please note that *PayPal* may not always allow purchases without a *PayPal* account, as this option is only available in certain cases (e.g., depending on the user's location or the order amount). *Stripe* also supports additional payment options like *Google Pay* and *Apple Pay*, along with the traditional credit card method.
- **Individual users outside the EU** can complete their payment using their credit card details via the internationally recognized global payment provider, **Paddle**.
- **Business/organizational account holders** can choose from popular payment methods like **Stripe** and **PayPal**. Payments are processed through their respective platforms after a quick redirect from the Alrite application. With *PayPal*, in addition to credit card payments, users can also pay using their *PayPal* account. Please

note that *PayPal* may not always allow purchases without a *PayPal* account, as this option is only available in certain cases (e.g., depending on the user's location or the order amount). *Stripe* also supports additional payment options like *Google Pay* and *Apple Pay*, along with the traditional credit card method.

If you choose **Hungarian Forint (HUF)**, as your preferred currency, the following payment options are available:

- **Credit Card – SimplePay:** You can settle the order fee through the *SimplePay* platform using your credit card details or by logging into your *SimplePay* account.
- **Credit Card – PayPal:** You can pay the subscription fee through the *PayPal* platform using your credit card details or by logging into your *PayPal* account. Please note that *PayPal* may not always allow purchases without a *PayPal* account, as this option is only available in certain cases (e.g., depending on the user's location or the order amount).
- **Bank Transfer – SimplePay:** In addition to credit card payments, you can also settle the subscription fee via **bank transfer** through the *SimplePay* interface. In this case, the SimplePay system will send an email containing all the details required for the transfer, including the reference text that must be entered in the bank transfer's **reference text for the bank transfer**. The payment can then be made through your online banking or *OTP Smartbank*.

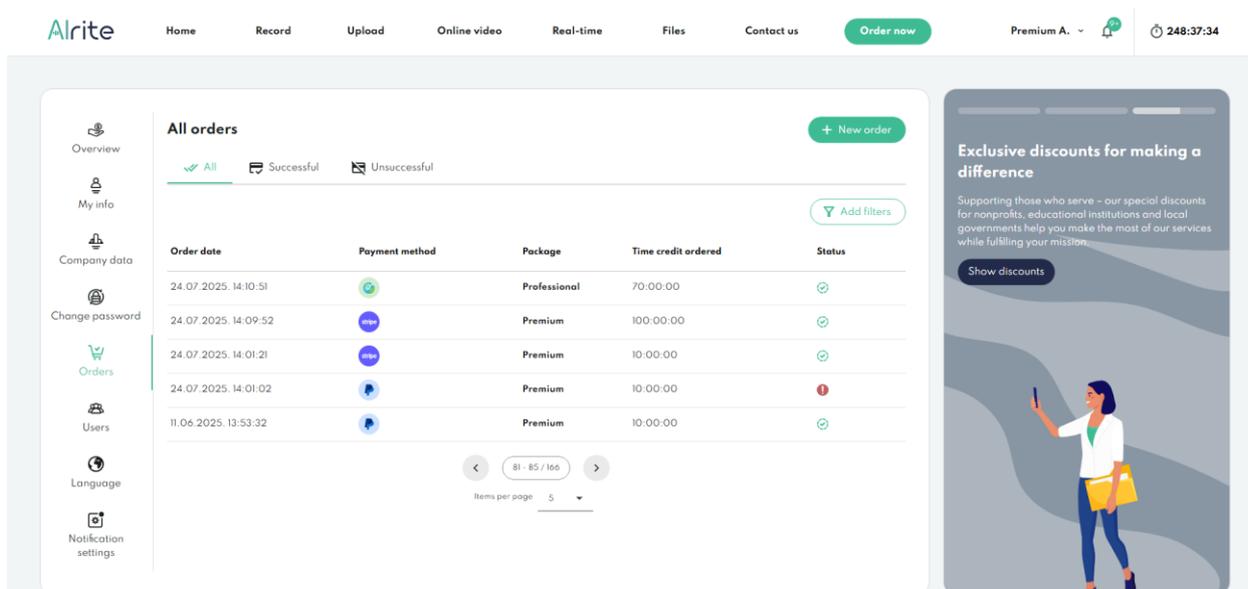


If you place an order through the mobile application (available only for private users), the subscription fee will be settled through your mobile store account (*Play Store* or *App Store*).

19. Where can you check the status of your order?

You can view the status and details of both recent and past orders in the **Orders** section of the *Profile* menu (accessible by clicking on your name in the header).

In the **All orders** window, you will find a table displaying all transactions, including successful, pending, and failed subscriptions of the account. By clicking on a specific row, you can view the detailed information for that order in a pop-up window.



Pending orders – typically transactions settled via bank transfer that are not processed immediately – can be canceled by clicking the *Cancel* button at the end of the corresponding

line before payment is completed, should you wish to choose a different payment method or currency.

We recommend canceling a transaction only if you have not yet made a credit card payment or completed the bank transfer. Canceling after payment may prevent your order from being activated, even if the subscription fee has already been paid.

20. Where can you find the invoice for your order?

After each successful subscription made through the web application, an electronic invoice will be sent to the email address associated with your account, containing the billing details provided during the transaction.

Additionally, all your past subscriptions will be listed in the *Orders* menu, where invoices for payments marked with a *Completed* status (indicated by a green checkmark) **can be viewed and downloaded at any time**. To download an invoice, simply click on the relevant line, and then click the **Download invoice** button in the pop-up window to save the invoice as a *.pdf* file.

The screenshot displays the Alrite web application interface. The top navigation bar includes links for Home, Record, Upload, Online video, Real-time, Files, Contact us, and an Order now button. The user is logged in as Premium A. The main content area shows the 'All orders' section with a table of orders. A pop-up window titled 'Order' is open, displaying the following details:

Subscription package:	Premium
Initiating user:	Alrite Premium
Payment method:	Credit card (Stripe)
Order date:	24.07.2025, 14:09:52
Order status:	Completed
Date of payment:	24.07.2025, 14:10:06
Order ID:	250724D1937P2244O088D
Time credit ordered:	100:00:00
Net subscription fee:	€883.2
Gross subscription fee:	€883.2

The pop-up window also features a 'Download invoice' button. The background shows a table of orders with columns for 'Order date' and 'Payment method'. The table includes several rows of order data, with the first row highlighted. The interface also includes a sidebar with navigation options like Overview, My info, Company data, Change password, Orders, Users, Language, and Notification settings. A promotional banner on the right side of the page offers 'Exclusive discounts for making a difference'.

For orders placed through the mobile application, invoices are issued by the respective app stores (*App Store* or *Play Store*). You can access invoices for mobile orders directly in your purchase history within the relevant app store.

21. What is the difference between invoices for business and personal subscriptions?

When **subscribing to one of our individual subscription packages** (*Lite* or *Plus*), invoices can only be issued in the **name and address of a private individual**.

Please note that for users who provide a billing address **outside the European Union** and subscribe as individuals, invoicing is managed by our internationally recognized global payment partner, **Paddle**, based on the billing information provided during the order process.

For **business subscription packages** (*Prime*, *Premium* and *Professional*), invoices are issued in the **name, address, and VAT number** of the organization specified during the subscription process.

For mobile app subscriptions, which are available only to individual account holders, invoices are issued by the relevant app store (*App Store* or *Play Store*) based on your app store account details. These transactions are handled directly by the corresponding application store and are outside our control.

22. In which cases are you eligible for free time credits?

Within the web application, a unique referral link can be found by selecting the *Invite friends* option from the *Profile* drop-down menu (accessible by clicking on your username in the header). You can share this link with friends, family, and colleagues who do not yet have an Alrite account.

Alrite Home Record Upload Online video Real-time Files Contact us [Order now](#) John D. 8:47:20

Invite friends

Share referral link
Recommend Alrite to your friends! Simply invite others by sending them your referral link below - via email, text message or even in social media groups:

Registration of invited friends
Your friends sign up via your referral link and get 30 minutes of free Starter time credit. The balance of their Starter account will be topped up by a maximum of 30 minutes at the beginning of each month.

Subscription by invitee
Friends who sign up via your referral link purchase one of the subscription packages (Lite, Plus, Prime, Premium or Professional) with any amount of time credit within the application.

Free time credit granted
After the first subscription of every user who registers via your referral link is finalized, we will reward both you and your invitee with 1 hour of time credit for free.

Referral link
<https://alrite-demo.regenseurope.com/public/registration?couponCode=c645c99f-bcb9-4431-929a-586d5977866>
[Copy link](#)

Previous invitations
The number of users registered with your referral link:
Registered: 0 user(s)
Number of invitees subscribed:
Subscribed: 0 user(s)
Free hours credited to you:
You have already received 0 hour(s) of free time credit.

Frequently asked questions
[When is the reward time credit added to the account?](#)
[How many users can I invite?](#)
[How long is the reward credit valid for and how long can I use the hours I received free of charge?](#)

When someone registers using your referral link and **purchases one of our subscription packages** (*Lite, Plus, Prime, Premium, or Professional*), both you and your invitee will each receive **1 hour of free time credit**.

The credit will be applied based on the package active for each user at the time of activation. However, please note that the reward is granted only for the first subscription of users who register via the referral link. Any subsequent subscriptions by those users will not be eligible for additional free credits.

Main user functions

Supported languages

23. In which languages are the Alrite speech recognition application capable of converting spoken language into text?

[The Alrite speech recognition application](#) currently supports **English, German, Spanish, French, Dutch, Danish, Hungarian, Italian, Bulgarian, Greek, Polish, Portuguese, Romanian, Swedish, Slovakian, Slovenian, Serbian and Turkish.**

Before recording audio or processing a media file or online video, you must select the language of the spoken content, which the system will consider when generating the transcript.

Important: Ensure the correct language is selected before starting any processing. If the language is incorrect, the system may fail to recognize the speech, resulting in an inaccurate or blank transcript.

Transcription and captioning

24. What is the difference between transcript and captions?

Although the Alrite speech recognition application **simultaneously generates** both a transcript and captions from the uploaded audio or video files, it is important to understand the distinction between the two.

- The **transcript** is an automatically generated version of the spoken content, presented as **continuous text with punctuation and divided into paragraphs.**
- In contrast, **captions** (also known as subtitles) are organized into **time-coded blocks** that align with the spoken content of an audio or video file and **can be overlaid directly on the video.** They are most commonly used to improve accessibility or to display translations for foreign-language video content.

The transcription feature is available to all users, regardless of their package, provided they have sufficient time credit in their account to process the file.

However, **captioning** and related features – such as caption editing and burning captions onto videos – **are restricted to higher-tier subscriptions**: *Plus* for personal use, and *Premium* and *Professional* for business use. Users on lower-tier packages receive captions only for the first two minutes of processed files, enabling them to test the captioning functionality. These sample captions can also be downloaded, similar to full-length captions.

Circling back to transcripts, it is important to note that the continuous text generated by the **application can be exported not only as plain text, but also in a format that includes textual representations of non-speech sounds** detected by the system and chapter titles – provided that the document was created under a subscription package (*Lite, Plus, Prime, Premium, or Professional*), and the user has opted to enable these features.

Transcripts featuring timestamps and/or speaker labels are available exclusively for files processed under business subscription packages (*Prime, Premium, or Professional*).

For users on the free *Starter* package, transcripts can only be downloaded as plain text, structured into paragraphs.

Recording

25. How can you record audio and transcribe it within the Alrite application?

You can create audio recordings directly within the application via the **Record** menu. Once the recording is stopped, the file is automatically sent for processing, where it is transcribed and captioned, according to your current user package.

Recording

Click on the **green button** to start an in-app audio recording, which will be converted to text once stopped.

This feature requires a stable internet connection and allows up to 3 hours of recording.

Tip: Use command words during recording.

Insert colon Insert new line Insert new paragraph Show more...

Test microphone

Fun Fact

Transcription and captioning allow for better searchability and analyzability of video or audio content.

Previous recordings

File name	Type	Date created	Language	Duration	Date of deletion
Recording 2025.11.03. 11:36		03.11.2025	Hungarian	00:00:10	03.11.2026
Recording 2025.11.03. 11:33		03.11.2025	Hungarian	00:00:35	03.11.2026
Recording 2025.11.03. 11:27		03.11.2025	Hungarian	00:00:12	03.11.2026

Be the first to know about our latest features and updates!

Stay informed on new developments, exclusive offers, and exciting news by signing up for the Alrite newsletter or following us on social media.

Subscribe to newsletter

To begin a recording, simply open the menu and click the pulsating microphone icon or the green text. **The recording must be at least 3 seconds long and can last up to 3 hours.**

Important: For valuable or irreplaceable recordings, or if you expect a long recording, we recommend using a desktop application (such as Windows Sound Recorder or Voice Recorder) that operates independently of the browser and internet connection to avoid potential data loss, as browsers can be less reliable in this regard.

To use this feature, you must grant the application access to the built-in or externally connected microphone. This can be done most easily through the pop-up window asking for permission or in the browser settings before starting the recording.

The process of starting, uploading, and processing recordings involves the following steps:

- 1. After opening the *Record* menu, you can test your microphone without using any valuable time credit.**

Before starting your recording, click on *Test microphone* and then *Start test* to check if your speech is understandable, the recording is clear, and your microphone is properly connected. Overall, testing the microphone allows you to assess the quality of the recording that can be made with your current device, without any risk or drawbacks.

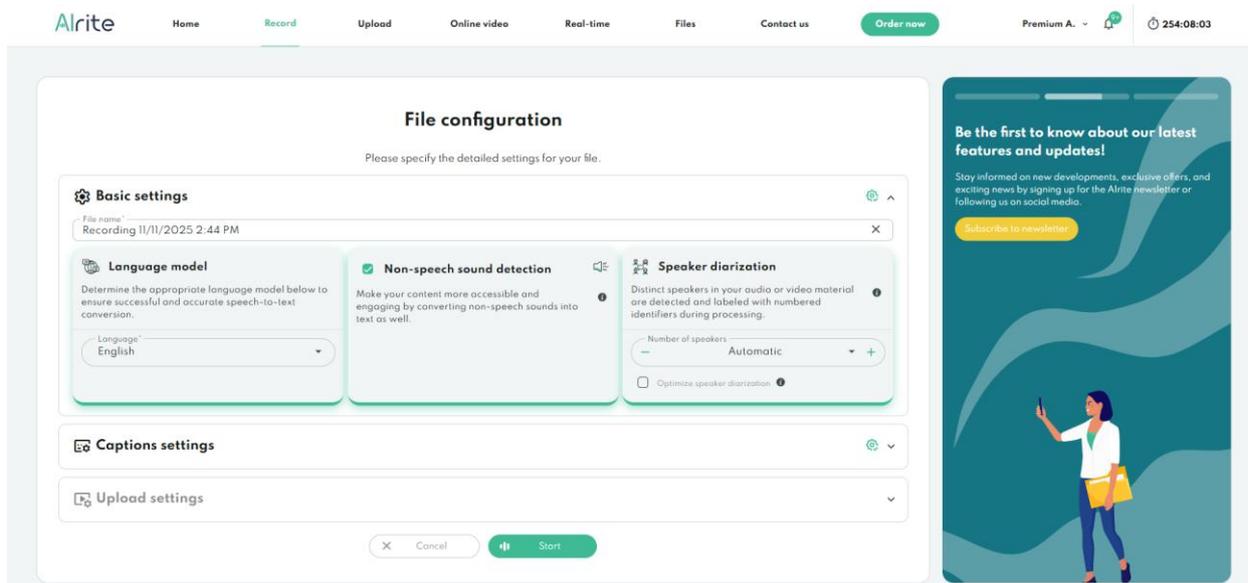
Note: The system will automatically prompt you to test the microphone the first time.

- 2. After clicking the microphone icon, specify the document name, the language of the speech in the audio recording, and the number of speakers participating.**

After clicking the microphone icon, you can rename the file if you prefer a different title than the one automatically generated by the system.

It is important to ensure the selected language matches the language of the speech in the recording, as an incorrect choice will result in an inaccurate transcription.

Important: Alrite is optimized for transcribing and captioning monolingual audio and video content.



3. Mark speaker changes in the recording and, where appropriate, use speaker diarization to distinguish between different speakers!

Under the free *Starter* package and subscription packages available to private individuals (*Lite* and *Plus*), users can choose whether the application indicates speaker changes by inserting a hyphen before each new paragraph in the transcript and captions.

In addition, business subscription packages (*Prime*, *Premium*, and *Professional*) allow speakers to be automatically numbered in the generated transcript to facilitate speaker differentiation when this feature is enabled.

Both the hyphenation preference and the expected number of speakers can be specified before the recording begins. If no speaker count is provided, the system will automatically attempt to determine the number of speakers.

These features may be disabled if not required.

4. Detect non-speech sounds with the system as well!

The application can recognize not only speech but also non-speech sounds, provided that the upload is made under one of the subscription packages (*Lite*, *Plus*, *Prime*, *Premium*, or *Professional*).

If you wish to include non-speech sounds – such as applause, laughter, or music – in your transcript, simply enable the *Non-speech sound detection* option before starting the recording.

5. Set the caption preferences for the recording!

The ability to customize caption structure is available only for recordings made under higher-tier subscriptions (specifically, the *Plus* package for personal use and the *Premium* and *Professional* packages for business use).

When generating captions, users can choose between two options. The first is the traditional method, which allows manual adjustment of the number of lines (1, 2, or 3) and the *CPL* (Characters Per Line), setting a maximum character limit per line. Alternatively, a smart captioning option is available. This option automatically adjusts both the number of lines and the characters per line based on sentence analysis, aiming to keep grammatically, contextually or syntactically related words within the same line or block whenever possible.

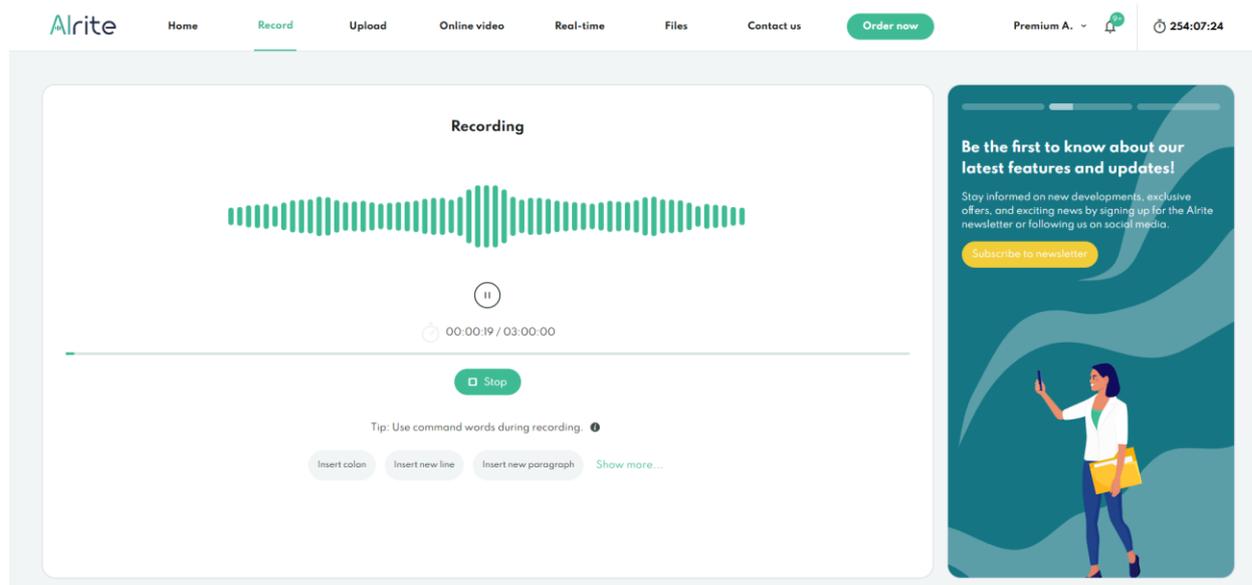
The screenshot shows the 'File configuration' page in the Alrite application. The page has a navigation bar at the top with links for Home, Record, Upload, Online video, Real-time, Files, Contact us, and an Order now button. The user is logged in as Premium A. The main content area is titled 'File configuration' and contains three sections: 'Basic settings', 'Captions settings', and 'Upload settings'. The 'Captions settings' section is expanded, showing two options: 'Custom captioning' and 'Smart captioning'. 'Custom captioning' has 'Number of lines' set to 2 and 'CPL' set to 38. 'Smart captioning' has 'Number of lines' set to 'Automatic' and 'CPL' set to 'Automatic'. A 'Start' button is visible at the bottom right of the configuration panel. On the right side, there is a promotional banner for the newsletter.

6. Click *Start* when you are ready to begin recording!

Once the settings are defined, click the *Start* button to begin recording. The elapsed time will be displayed in seconds on the stopwatch. The minimum recording time is 3 seconds, and the maximum is 3 hours.

7. You may use so-called command words during the recording.

The Alrite speech-to-text application automatically applies punctuation during transcription and captioning. However, certain characters (such as colons or square brackets) cannot be inserted into the text based on speech alone. To address this limitation, command words (e.g., "insert colon") were introduced, allowing users to format or supplement the text as desired by pronouncing them during the recording. More details on command words are provided in a separate question.



8. You can pause the recording if needed, then stop it when finished to generate the text variants.

You can pause the recording by pressing the *Pause* button. To resume, click the microphone icon, or click the *Stop* button to end the recording. Once the recording is stopped, the audio file will begin uploading to generate the text version.

Important: Avoid navigating away from the site or closing the tab/window until the recording is uploaded, as this may interrupt the whole process. Pop-up warnings within the application will alert you to this. Your recordings can only be transcribed and captioned after they have been successfully uploaded.

9. Once the recording is successfully uploaded, your recording will automatically begin processing and converting to text.

If the upload is successful, you will be redirected to the file details page, where the audio conversion, transcript generation, and captioning will start. The progress of each step is shown by progress bars.

The screenshot shows the Alrite website navigation bar with links for Home, Record, Upload, Online video, Real-time, Files, Contact us, and an Order now button. The user is logged in as Premium A. The time is 254:03:47. Below the navigation is a green banner for the mobile app with the text: "Alrite can always be within reach with the mobile app. Record, upload, edit, translate - access all features easily, wherever and whenever you need them, right at your fingertips." It includes "GET IT ON Google Play" and "Download on the App Store" buttons and an illustration of a person using a laptop. Below the banner are two progress bars: the first is labeled "Converting audio..." and the second is labeled "Generating text variants... - Preparing file for processing... We kindly request your patience."

- 10. Once the parallel processes are complete, the details page of the uploaded recording will display the generated transcript and captions, and the audio will also be available for playback.**

Additionally, buttons for initiating user functions appear once the text versions are generated, including options for replacing command words and symbols. If these were spoken during the recording, they can be applied after the text versions are created.

- 11. Correct any mistakes by editing the text, and then translate the versions into other languages.**

Any inaccuracies in the generated text can be easily corrected by editing the transcript, which will automatically update the captions once saved. Users with a subscription package can then generate highly accurate translations from these text variants with just a few clicks.

For transcripts of audio recorded under business subscription packages, the automatically numbered speaker names generated by the speaker diarization feature can also be changed.

- 12. The audio recording, along with the corresponding transcript and captions, can be downloaded separately from the file details page.**

The transcript can be downloaded as a plain text document or with speaker names and/or timestamps, available with a business subscription. Additionally, full-length automatic captions for recordings under higher-tier subscription packages can be downloaded in *.srt* or *.vtt* format.

The transcription feature is available to all users, regardless of their subscription package, as long as they have sufficient time credit to process the file.

However, **captioning** and related features, including caption editing and burning captions onto videos, are **only available in higher-tier subscription packages** (*Plus* for personal use, and *Premium* and *Professional* for business use). For files uploaded under other packages, captions are only generated from the first 2 minutes to allow users familiarize yourself with and test the captioning feature.

Transcripts with timestamps and/or speaker labels are generated only for files processed under a business subscription (*Prime*, *Premium*, or *Professional*). Both speaker names and timestamps can be displayed on the file page by activating the corresponding buttons.

For private use packages (*Lite*, *Plus*), transcripts can only be downloaded as plain text, divided into paragraphs, which may potentially contain **non-speech sounds and chapters** if the user has used these features.

26. What are command words and symbols in relation to Alrite, and how can you use them during audio recording?

In addition to the existing automatic punctuation and paragraph breaks, you can use so-called command words to **format the dictated text or insert special characters** using **voice commands** while recording.

To make use of this feature, it is important to use the correct phrases while recording. Below is a summary of how to use command words during and after the recording.

1. Start your in-app audio recording from the **Record** menu by first clicking the **green microphone** button, then specifying the settings for the file to be created.
2. While recording the audio, **use any of the following commands** to apply them later and format the transcript or insert special characters in the text.
 - a. *insert colon*
 - b. *insert new line*
 - c. *insert new paragraph*
 - d. *insert open square bracket AND insert close square bracket*
 - e. *insert open quote AND insert close quote*

- f. *insert open curly bracket AND insert close curly bracket*
- g. *insert open bracket AND insert close bracket*
- h. *insert hyphen*
- i. *insert dash*
- j. *insert semicolon*
- k. *insert dot, dot, dot*
- l. *insert copyright symbol*
- m. *insert trademark symbol*
- n. *insert registered trademark symbol*

Recording

Click on the **green button** to start an in-app audio recording, which will be converted to text once stopped.

This feature requires a stable internet connection and allows up to 3 hours of recording.

Tip: Use command words during recording.

insert colon insert new line insert new paragraph insert open square bracket insert close square bracket

insert open quote insert close quote insert open curly bracket insert close curly bracket insert open bracket

insert close bracket insert hyphen insert dash insert semicolon insert dot, dot, dot insert copyright symbol

insert trademark symbol insert registered trademark symbol Minimize

Fun Fact

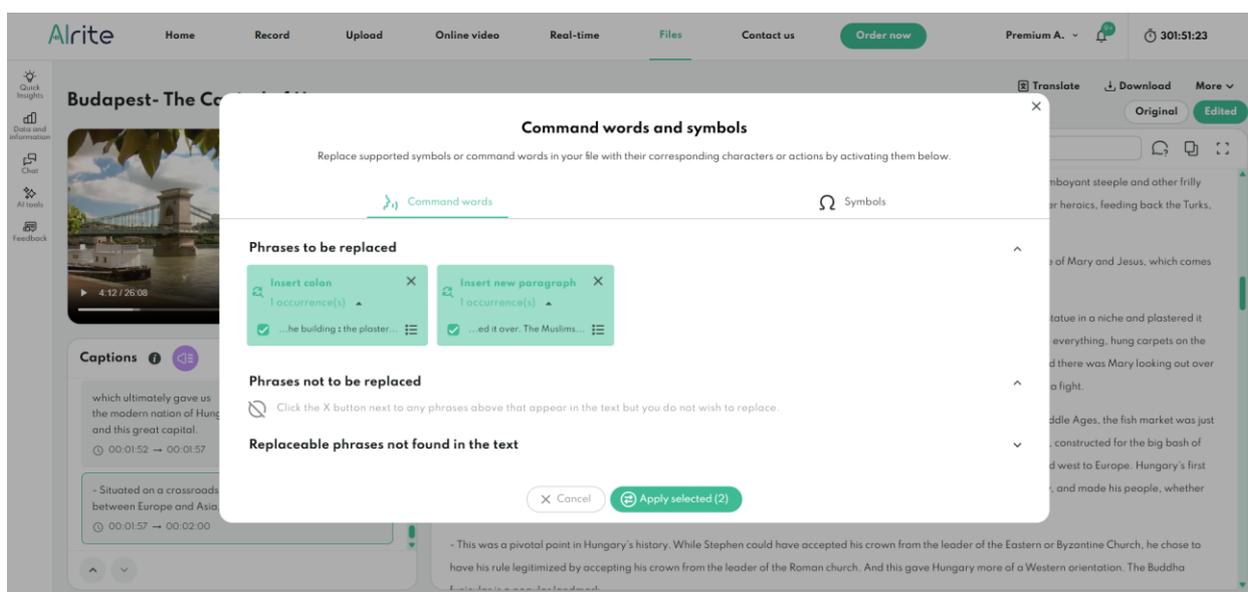
Transcription and captioning can help viewers focus better and understand content more clearly, particularly in academic settings.

Previous recordings

File name	Type	Date created	Language	Duration	Date of deletion
Recording 11/11/2025 2:48 PM		a minute ago	Hungarian	00:02:26	11.11.2025
Recording 11/11/2025 2:44 PM		4 minutes ago	Hungarian	00:00:32	11.11.2025
Recording 2025.11.03. 11:36		03.11.2025	Hungarian	00:00:10	03.11.2025

3. After finishing the recording and successfully uploading and processing the file, go to the file details page, click on the *More* menu, and select *Replace*, followed by ***Replace command words and symbols*** to apply the commands.

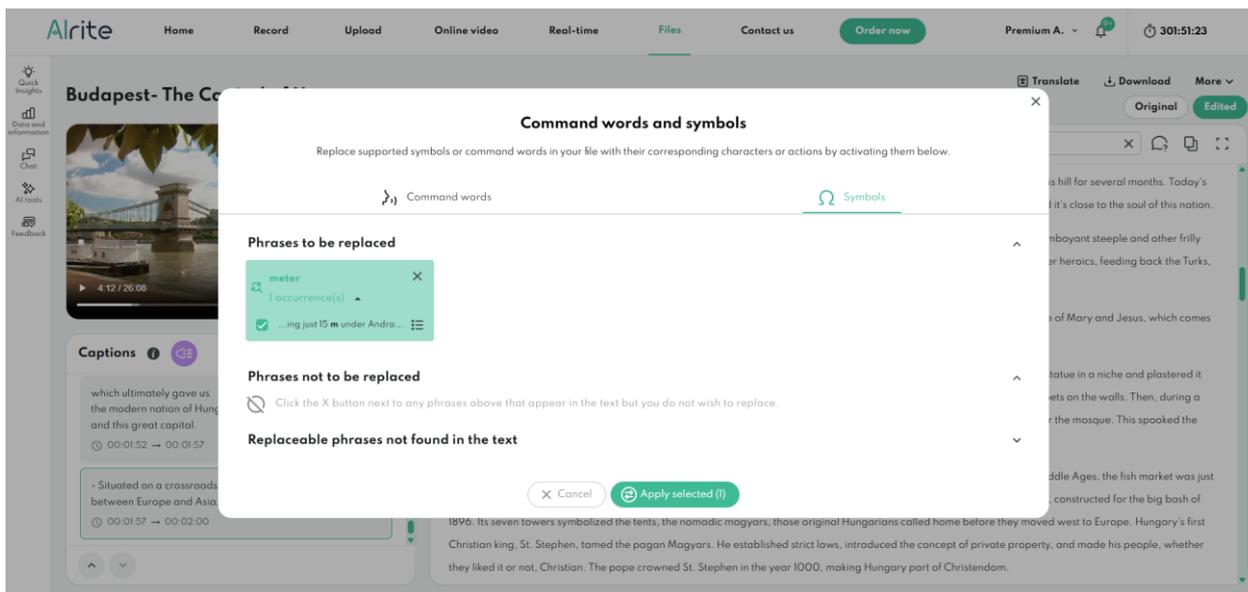
In the pop-up window that appears, you'll see which command words were identified during the recording. You can then decide whether to apply them individually. To apply a command, simply leave it in the *Phrases to be replaced* section and click the *Apply selected* button. If you prefer not to apply a command, click the X button next to it to exclude it, which will move it to the *Phrases not to be replaced* section.



In this pop-up window, you can also view the command words that were not detected in the recording and, therefore, could not be validated. These will appear in the *Replaceable phrases not found in the text* section. It is worth reviewing these and applying them to future recordings if necessary.

To summarize, if the commands are spoken correctly in the recording (and successfully transcribed afterwards), they will initially appear as text in the transcript. However, after using the *Replace command words and symbols* feature, these text elements will be validated as commands within the transcript.

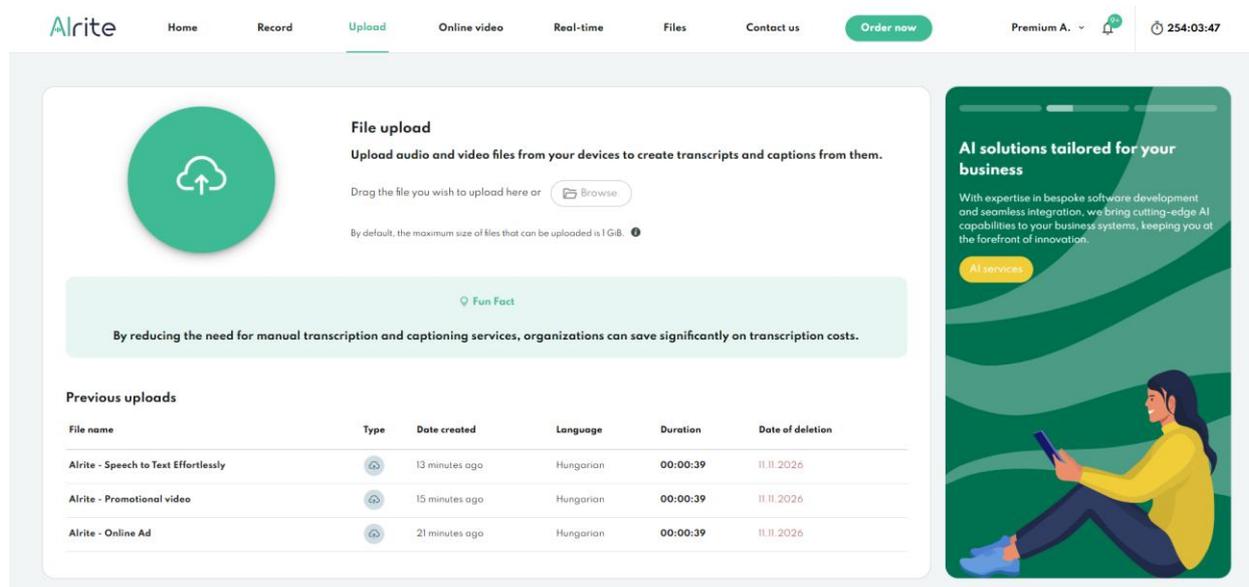
In addition to command words, symbols can also be placed and replaced in the transcript. The process is almost identical to the one described above, with the only difference being that in the popup window that appears after clicking the *Apply selected* button, you need to switch to the *Symbols* tab and specify which symbols you would like to see in the transcript instead of their text form.



Upload

27. How can you upload an audio or video file to the Alrite application?

Use the **Upload** menu to upload any audio or video files stored on your device or an external storage drive. Once the menu is open, you can either drag and drop the file from the relevant folder or click the upload icon or **Browse** button to begin uploading the file for processing.



Supported formats: .webm, .wav, .mp3, .ogg, .opus, .m4a, .wma, .mkv, .mov, .mp4, .wmv.

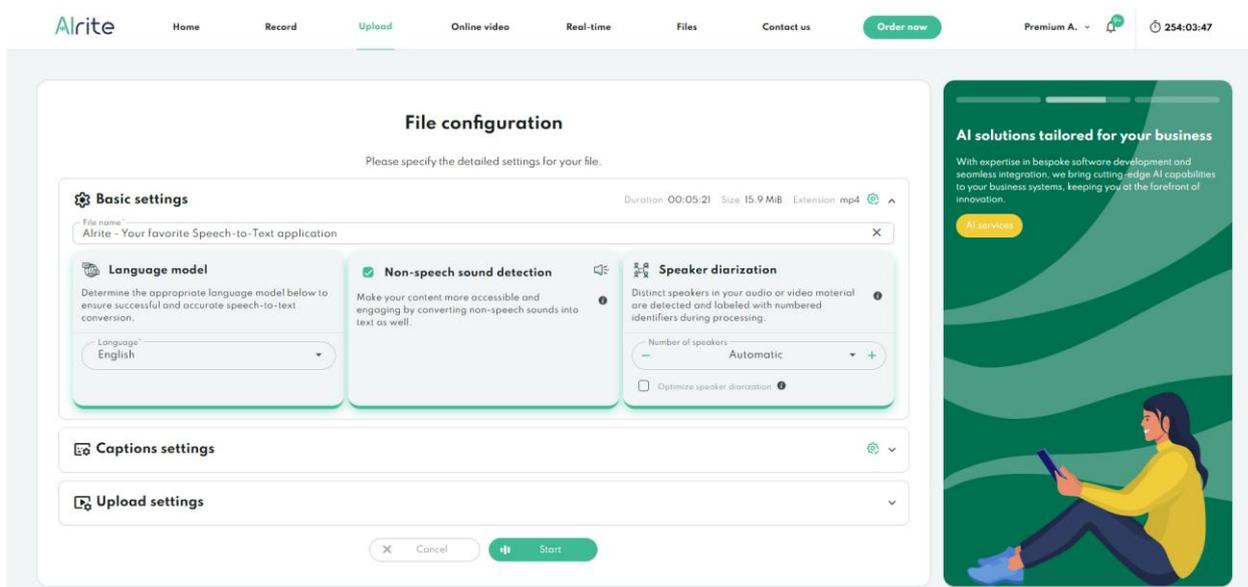
The process of uploading and processing audio and video files in various formats follows these steps after selecting the file:

1. **Specify the document name, the language of the speech in the audio or video, and the number of speakers in the file.**

Once you have selected the file, you can rename it if you prefer a different title than the one it originally has.

It is important to ensure the selected language matches the language of the speech in the file, as an incorrect choice will result in an inaccurate transcription.

Important: Alrite is optimized for transcribing and captioning monolingual audio and video content.



2. **Mark speaker changes in the file and, where appropriate, use speaker diarization to distinguish between different speakers!**

Under the free *Starter* package and subscription packages available to private individuals (*Lite* and *Plus*), users can choose whether the application indicates speaker changes by inserting a hyphen before each new paragraph in the transcript and captions.

In addition, business subscription packages (*Prime*, *Premium*, and *Professional*) allow speakers to be automatically numbered in the generated transcript to facilitate speaker differentiation when this feature is enabled.

Both the hyphenation preference and the expected number of speakers can be specified before the upload begins. If no speaker count is provided, the system will automatically attempt to determine the number of speakers.

These features may be disabled if not required.

3. Detect non-speech sounds with the system as well!

The application can recognize not only speech but also non-speech sounds, provided that the upload is made under one of the subscription packages (*Lite*, *Plus*, *Prime*, *Premium*, or *Professional*).

If you wish to include non-speech sounds – such as applause, laughter, or music – in your transcript, simply enable the *Non-speech sound detection* option before starting the upload.

4. Define the caption settings for the recording you wish to make.

Customizing the structure of the captions is available only for audio and video uploaded under higher-tier subscription packages (*Plus* for personal use, and *Premium* and *Professional* for business use).

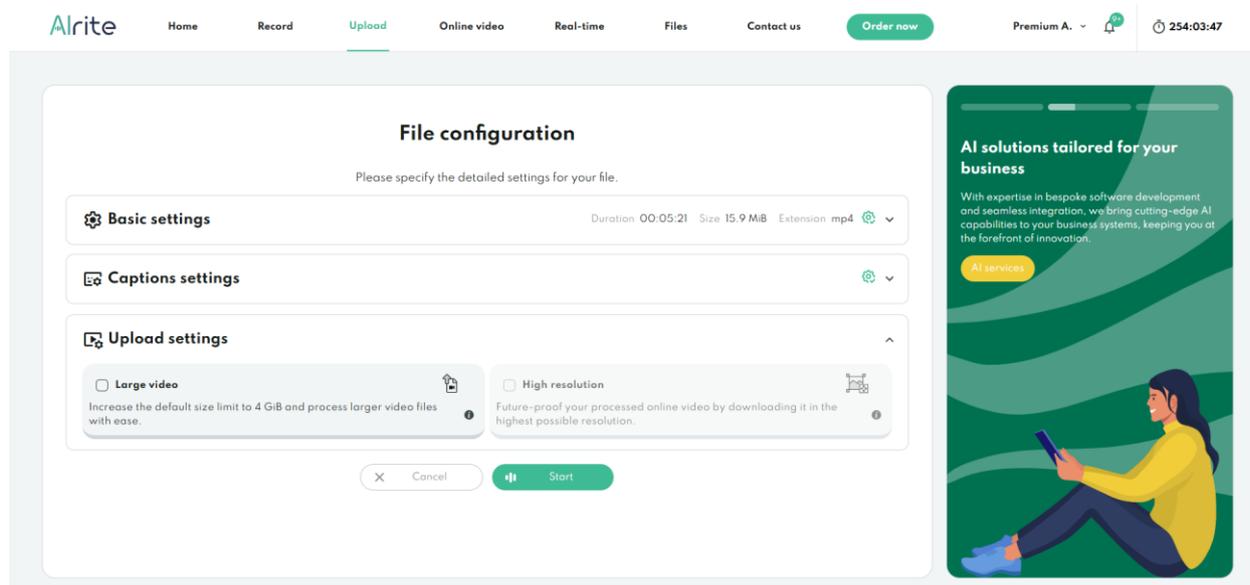
When generating captions, users can choose between two options. The first is the traditional method, which allows manual adjustment of the number of lines (1, 2, or 3) and the CPL (Characters Per Line), setting a maximum character limit per line. Alternatively, a smart captioning option is available. This option automatically adjusts both the number of lines and the characters per line based on sentence analysis, aiming to keep grammatically, contextually or syntactically related words within the same line or block whenever possible.

The screenshot displays the 'File configuration' page in the Alrite application. At the top, the navigation bar includes 'Home', 'Record', 'Upload' (highlighted), 'Online video', 'Real-time', 'Files', 'Contact us', 'Order now', 'Premium A.', and a clock showing '254:03:47'. The main content area is titled 'File configuration' and prompts the user to 'Please specify the detailed settings for your file.' Below this, there are three sections: 'Basic settings' (showing duration, size, and extension), 'Captions settings' (with sub-sections for 'Custom captioning' and 'Smart captioning'), and 'Upload settings'. The 'Custom captioning' section has input fields for 'Number of lines' (set to 2) and 'CPL' (set to 38). The 'Smart captioning' section has 'Number of lines' set to 'Automatic' and 'CPL' set to 'Automatic'. At the bottom of the settings are 'Cancel' and 'Start' buttons. On the right, a vertical banner titled 'AI solutions tailored for your business' features an illustration of a person sitting and using a tablet.

5. If you know that the file you intend to upload exceeds the default 1 GB size limit, enable the *Large video* option in the upload settings before proceeding.

This feature is available exclusively in the higher-tier subscription packages, meaning it is only accessible to users with a personal *Plus* or a business *Premium* or *Professional* subscription package, allowing users to upload files up to 4 GB in size. It is important to note that this setting can only be activated for video files.

Each user can store up to 3 large video files in their account at a time, while business accounts can store a total of up to 10 large video files. If these storage limits are reached, uploading a new large video is only possible after at least one existing large video is deleted from the account.



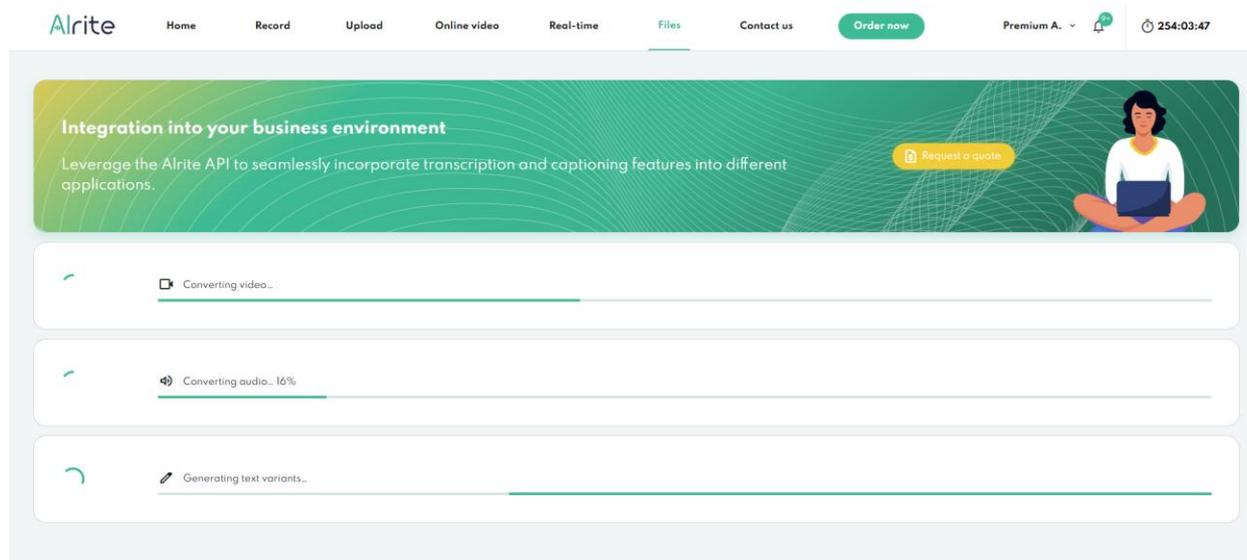
6. Click **Start** when you are ready to begin uploading!

Once the settings are defined, click the **Start** button to begin the upload. If you accidentally start uploading the wrong file, click **Cancel** and repeat the process.

Important: Avoid navigating away from the site or closing the tab/window until the file is uploaded, as this may interrupt the whole process. Pop-up warnings within the application will alert you to this. Your files can only be transcribed and captioned after they have been successfully uploaded.

7. Once the file upload is complete, your file will automatically begin processing and converting to text.

If the upload is successful, you will be redirected to the file details page, where the audio and/or video conversion, transcript generation, and captioning will start. The progress of each step is shown by progress bars.



8. **Once the parallel processes are complete, the details page of the uploaded file will display the generated transcript and captions, and the file will also be available for playback.**

Buttons to initiate user functions will appear on the details page once the text versions are ready.

9. **Correct any mistakes by editing the text, and then translate the versions into other languages.**

Any inaccuracies in the generated text can be easily corrected by editing the transcript, which will automatically update the captions once saved. Users with a subscription package can then generate highly accurate translations from these text variants with just a few clicks.

For transcripts of audio or video uploaded under business subscription packages, the automatically numbered speaker names generated by the speaker diarization feature can also be changed.

10. **The audio or video file, along with the corresponding transcript and captions, can be downloaded separately from the file details page.**

The transcript can be downloaded as a plain text document or with speaker names and/or timestamps, available with a business subscription. Additionally, full-length automatic captions for recordings under higher-tier subscription packages can be downloaded in `.srt` or `.vtt` format.

The transcription feature is available to all users, regardless of their subscription package, as long as they have sufficient time credit to process the file.

However, **captioning** and related features, including caption editing and burning captions onto videos, are **only available in higher-tier subscription packages** (*Plus* for personal

use, and *Premium* and *Professional* for business use). For files uploaded under other packages, captions are only generated from the first 2 minutes to allow users familiarize yourself with and test the captioning feature.

Transcripts with timestamps and/or speaker labels are generated only for files processed under a business subscription (*Prime*, *Premium*, or *Professional*). Both speaker names and timestamps can be displayed on the file page by activating the corresponding buttons.

For private use packages (*Lite*, *Plus*), transcripts can only be downloaded as plain text, divided into paragraphs, which may potentially contain **non-speech sounds and chapters** if the user has used these features.

28. What is the maximum length and size of an audio file that you are allowed to upload?

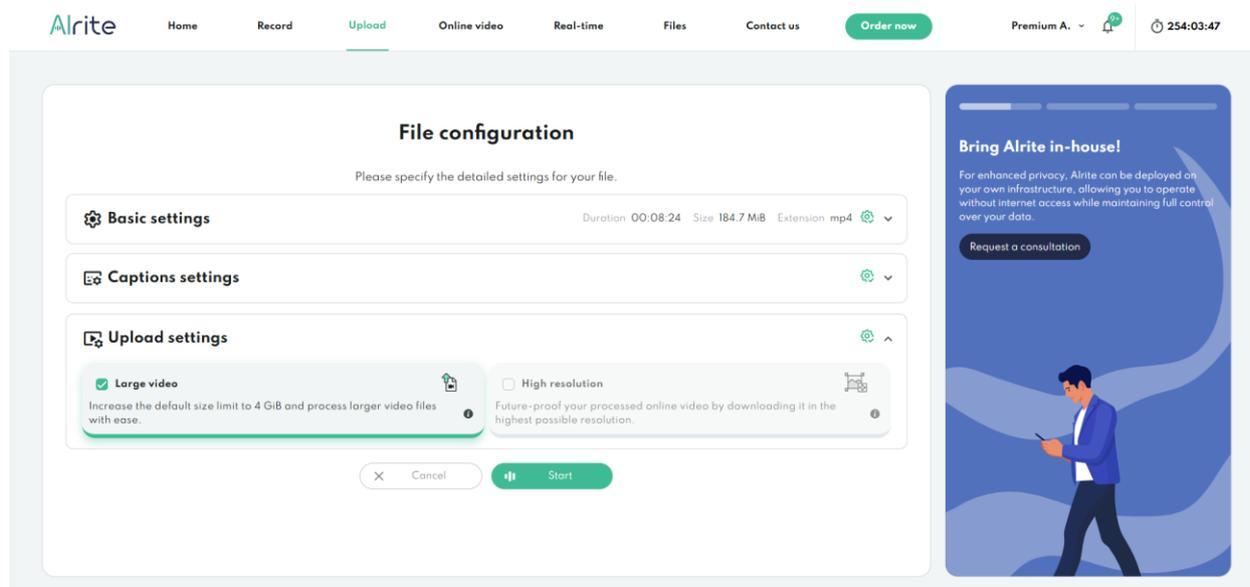
The **maximum size** for uploaded audio files is **1 GB**, regardless of the user package.

There is **no limit on file length**, but available time credit and the size limit determine the maximum length of files that can be uploaded.

29. What is the maximum length and size of a video file that you are allowed to upload?

By default, the **maximum size** for uploaded video files is **1 GB**.

Only accounts **with a higher-tier subscription** are permitted to upload video files that exceed this limit, with a maximum size of **4 GB**. For these accounts, the option to upload large videos for generating text variations can be enabled by activating the *Large video* option in the settings before initiating processing.



- For users with a business account, only the *Premium* and *Professional* packages support large video uploads. Users within a business account may store a **maximum of 3 large videos per user** at any given time, **with a total limit of 10 large videos across the entire business account**.
- For private users, only the *Plus* package allows large video uploads. A personal user account may store **up to 3 large videos** at any given time.

If these limits are reached, a new large video can only be uploaded if at least one existing large video is deleted from the account.

Online video captioning (Facebook, TikTok, Dailymotion)

30. How can you transcribe and caption online videos within the application?

In addition to the in-app recording and file upload features, the application also allows you to download and convert online videos (currently supported from YouTube, Facebook, TikTok, and Dailymotion) into various text variants by simply entering the video link in the **Online video** menu.

File name	Type	Date created	Language	Duration	Date of deletion
Alrite - Transcribe this, caption that		9 minutes ago	English	00:02:51	11.11.2026
Alrite - Benefits of Speech Recognition		20.10.2025	Slovakian	00:01:22	20.10.2026
Alrite - New Features		15.07.2025	Hungarian	00:01:14	15.07.2026

After accessing the menu mentioned above, you can initiate the processing of the desired online video – whether it is a single video or part of a playlist – by entering the URL in the corresponding field.

Important: The support and availability of currently supported online video platforms also depend on whether the platform of the video to be processed allows video downloads at the given moment.

The process of downloading and processing online videos proceeds as follows after the link is entered:

- 1. Specify the document name, the language of the speech in the online video, and the number of speakers in the video.**

Once you have pasted the link of the video to be processed, you can rename it if you prefer a different title than the one it originally has.

It is important to ensure the selected language matches the language of the speech in the video, as an incorrect choice will result in an inaccurate transcription.

Important: Alrite is optimized for transcribing and captioning monolingual audio and video content.

2. Mark speaker changes in the recording and, where appropriate, use speaker diarization to distinguish between different speakers!

Under the free *Starter* package and subscription packages available to private individuals (*Lite* and *Plus*), users can choose whether the application indicates speaker changes by inserting a hyphen before each new paragraph in the transcript and captions.

In addition, business subscription packages (*Prime*, *Premium*, and *Professional*) allow speakers to be automatically numbered in the generated transcript to facilitate speaker differentiation when this feature is enabled.

Both the hyphenation preference and the expected number of speakers can be specified before the text conversion begins. If no speaker count is provided, the system will automatically attempt to determine the number of speakers.

These features may be disabled if not required.

3. Detect non-speech sounds with the system as well!

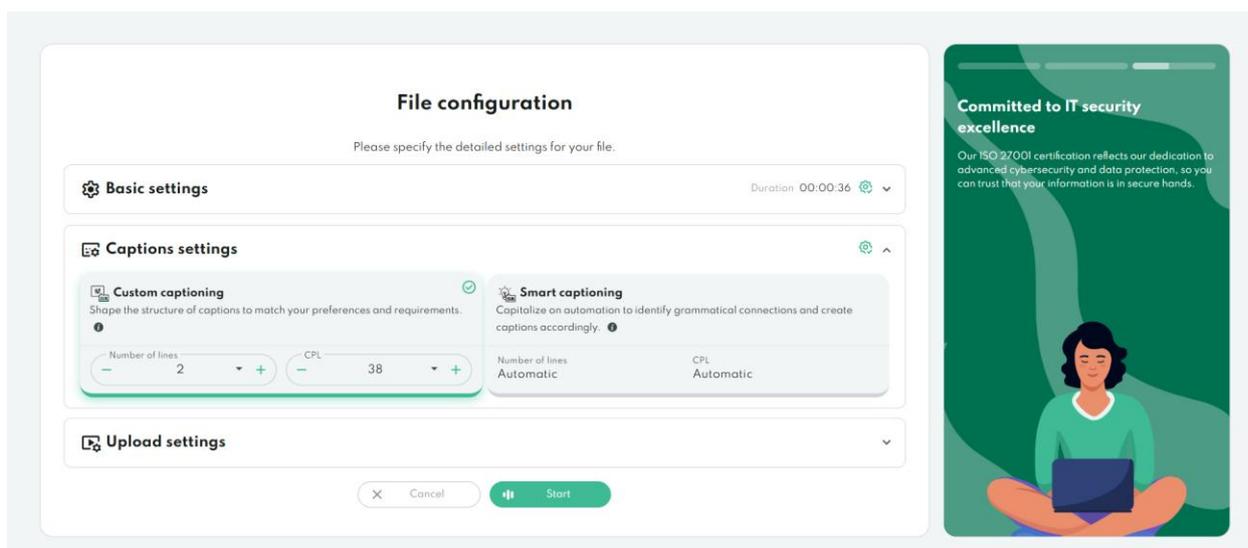
The application can recognize not only speech but also non-speech sounds, provided that the upload is made under one of the subscription packages (*Lite*, *Plus*, *Prime*, *Premium*, or *Professional*).

If you wish to include non-speech sounds – such as applause, laughter, or music – in your transcript, simply enable the *Non-speech sound detection* option before starting the video's processing.

4. Define the caption settings for the video you wish to process.

Customizing the structure of the captions is available only for audio and video uploaded under higher-tier subscription packages (*Plus* for personal use, and *Premium* and *Professional* for business use).

When generating captions, users can choose between two options. The first is the traditional method, which allows manual adjustment of the number of lines (1, 2, or 3) and the *CPL* (Characters Per Line), setting a maximum character limit per line. Alternatively, a smart captioning option is available. This option automatically adjusts both the number of lines and the characters per line based on sentence analysis, aiming to keep grammatically, contextually or syntactically related words within the same line or block whenever possible.



5. If you know that the video you intend to process would otherwise be downloaded at a lower resolution due to the default 1 GB size limit, enable the *Large video* option in the *Upload settings* section, which may allow the video to be downloaded at a higher resolution.

By default, the system will search for the highest resolution (up to *Full HD*) available for the given online video, where the video size is just under 1 GB. Activating the aforementioned option increases the limit to 4 GB. This feature is available only with higher-tier subscription packages (*Plus* for personal use, and *Premium* and *Professional* for business use). Users can store up to 3 large videos in their account, while business accounts can store up to 10. Once these limits are reached, a new large video can only be uploaded if at least one previous video is deleted.

The screenshot displays the 'File configuration' page in the Alrite application. The navigation bar at the top includes 'Home', 'Record', 'Upload', 'Online video', 'Real-time', 'Files', 'Contact us', and an 'Order now' button. The user is logged in as 'Premium A.' and the time is 253:49:51. The main content area is titled 'File configuration' and prompts the user to 'Please specify the detailed settings for your file.' It features three sections: 'Basic settings' with a duration of 00:00:36, 'Captions settings', and 'Upload settings'. The 'Upload settings' section has two options: 'Large video' (selected) and 'High resolution'. At the bottom of the settings are 'Cancel' and 'Start' buttons. A green sidebar on the right contains the text 'Committed to IT security excellence' and an illustration of a person sitting cross-legged with a laptop.

- 6. If you intend to burn the finalized captions directly onto the video after processing, select the *High resolution* option in the *Upload settings* section before starting the process.**

This feature is available only with higher-tier subscription packages (*Plus* for personal use, and *Premium* and *Professional* for business use), which allows you to download online videos in up to 4K resolution, provided they are available in this resolution and fit within the applicable size limits (see the 1 GB and 4 GB limits detailed in the previous step).

- 7. Click *Start* when you are ready to begin processing!**

Once the settings are defined, click the *Start* button to begin the download of the online video.

- 8. Once the download of the online video is complete, your video will automatically begin processing and converting to text.**

If the download of the video is successful, you will be redirected to the video's details page, where the audio and video conversion, transcript generation, and captioning will start. The progress of each step is shown by progress bars.

The screenshot shows the Alrite website's 'Files' section. At the top, there is a navigation menu with links for Home, Record, Upload, Online video, Real-time, Files (active), Contact us, and an Order now button. A user profile for 'Premium A.' and a clock showing '254:03:47' are also visible. Below the navigation is a green banner with the text 'Integration into your business environment' and a 'Request a quote' button. The main content area features three progress bars: 'Converting video...' (nearly complete), 'Converting audio... 16%' (partially complete), and 'Generating text variants...' (nearly complete).

9. **Once the parallel processes are complete, the details page of the processed video will display the generated transcript and captions, and the video will also be available for playback.**

Buttons to initiate user functions will also appear when the text versions are ready.

10. **Correct any mistakes by editing the text, and then translate the versions into other languages.**

Any inaccuracies in the generated text can be easily corrected by editing the transcript, which will automatically update the captions once saved. Users with a subscription package can then generate highly accurate translations from these text variants with just a few clicks.

For transcripts of video processed under business subscription packages, the automatically numbered speaker names generated by the speaker diarization feature can also be changed.

11. **The video file, along with the corresponding transcript and captions, can be downloaded separately from the file details page.**

The transcript can be downloaded as a plain text document or with speaker names and/or timestamps, available with a business subscription. Additionally, full-length automatic captions for recordings under higher-tier subscription packages can be downloaded in `.srt` or `.vtt` format.

The transcription feature is available to all users, regardless of their subscription package, as long as they have sufficient time credit to process the file.

However, **captioning** and related features, including caption editing and burning captions onto videos, are **only available in higher-tier subscription packages** (*Plus* for personal use, and *Premium* and *Professional* for business use). For files uploaded under other

packages, captions are only generated from the first 2 minutes to allow users familiarize yourself with and test the captioning feature.

Transcripts with timestamps and/or speaker labels are generated only for files processed under a business subscription (*Prime, Premium, or Professional*). Both speaker names and timestamps can be displayed on the file page by activating the corresponding buttons.

For private use packages (*Lite, Plus*), transcripts can only be downloaded as plain text, divided into paragraphs, which may potentially **contain non-speech sounds and chapters** if the user has used these features.

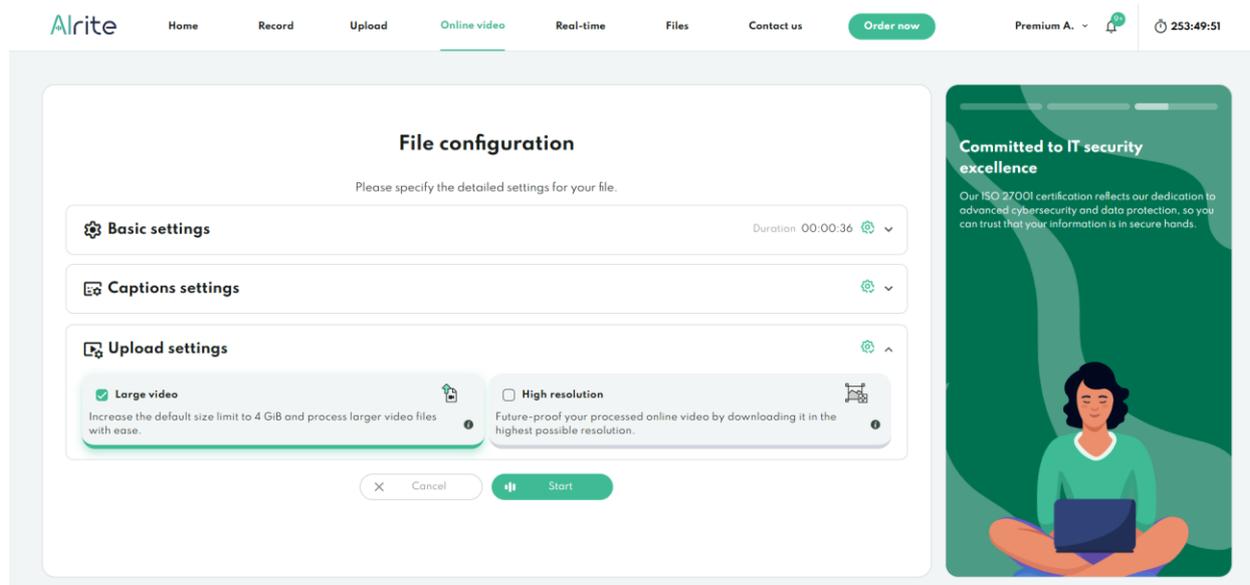
31. What are the video length, size, and resolution limits for processing in the application?

The primary limit for transcribing and captioning online videos applies to all users, regardless of their subscription or package, and allows processing of videos with a **maximum length of 3 hours**.

In addition to length, the feature also has a size limit, supporting videos **up to 1 GB by default**. Since users may not always be aware of an online video's size, and because videos on different platforms can be available in various resolutions, the application **automatically selects the highest resolution** that remains under the default 1 GB size limit.

Only users with **higher-tier subscription packages** (*Plus, Premium, Professional*) can generate text variants from online videos larger than this – up to a **maximum of 4 GB**.

This can be enabled on the configuration page, under *Upload settings*, by **activating the Large video option**. In this case, the process functions similarly to the default operation: the application automatically selects the highest-resolution video that remains under the 4 GB limit and converts to text that version.



- For users with a **business account**, only the *Premium* and *Professional* packages support large video uploads. Users within a business account may store a **maximum of 3** large videos per user at any given time, **with a total limit of 10 large videos across the entire business account**.
- For **private users**, only the *Plus* package allows large video uploads. A personal user account may store **up to 3 large videos** at any given time.

If these limits are reached, a new large video can only be uploaded if at least one existing large video is deleted from the account.

However, there is another limit for processing online videos, which pertains to their **resolution** rather than size.

The maximum resolution allowed for online videos to be processed is set to **Full HD by default**, provided the size limit mentioned earlier permits it and the video is available in this resolution.

If you wish to generate text versions of online videos with a resolution higher than *Full HD*, you can enable this option in the settings view before starting the download by **activating the High resolution option**. This feature is available only to users with higher-tier subscription packages, namely *Plus*, *Premium*, or *Professional*.

Important: By enabling the aforementioned option, you can process online videos in up to 4K resolution. Processing videos with a resolution higher than 4K is not permitted.

Speaker diarization and text segmentation

32. How does the Alrite differentiate between the speakers in the processed files?

By default, the Alrite speech recognition application makes no, or only very subtle, references in generated text outputs – namely transcripts and captions – to indicate which speaker a given passage belongs to.

Accordingly, users of the free *Starter* package and subscription packages available to private individuals (*Lite* and *Plus*) can only specify, prior to starting file conversion, whether they wish to enable the feature that **indicates speaker changes by inserting hyphens** before the relevant paragraphs in transcripts and captions generated from audio or video files. When this option is enabled and a speaker change is detected, the application inserts a line break and uses hyphens to distinguish text segments associated with different speakers within the file.

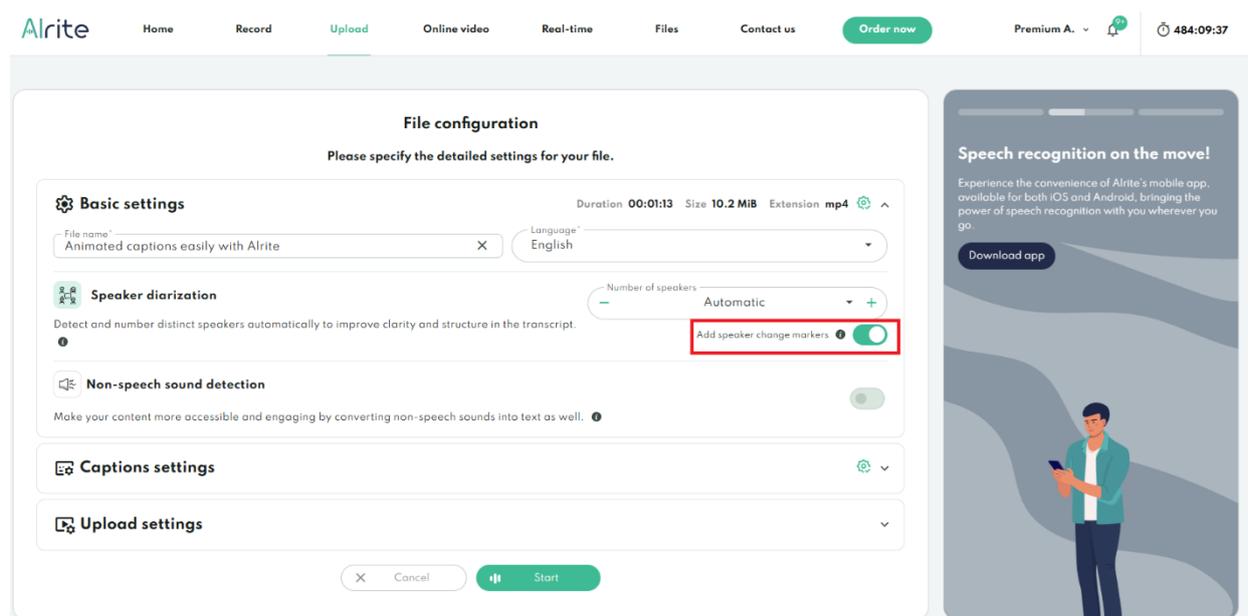
With **Alrite business subscription packages** (*Prime*, *Premium*, and *Professional*), speaker detection for processed files is more **advanced**. When enabled, the application can indicate speaker changes not only through hyphens and line breaks, but also by

assigning each speaker a numbered label, which can be renamed later as needed. Further details on how this functionality works and how to use it are provided in the following chapters.

33. Where can I configure the application to mark detected speaker changes in the processed material with a hyphen?

Regardless of the package in use, including the free *Starter* package, users can choose – before processing any audio or video material – whether the application should **indicate speaker changes by inserting a hyphen before the relevant paragraphs** in the generated text outputs, namely the transcript and captions.

To enable this feature, activate the ***Speaker change detection*** switch in the pre-processing settings, specifically under *Basic settings*.



For **business accounts**, the situation differs, as an eligible subscription (*Prime*, *Premium*, or *Professional*) allows you to supplement this feature with speaker detection. You can then indicate speaker changes by **enabling the *Add speaker change markers*** switch.

Once the feature is enabled and the file has been successfully converted to text, the application inserts a hyphen before each paragraph or line where a change in speaker is detected.

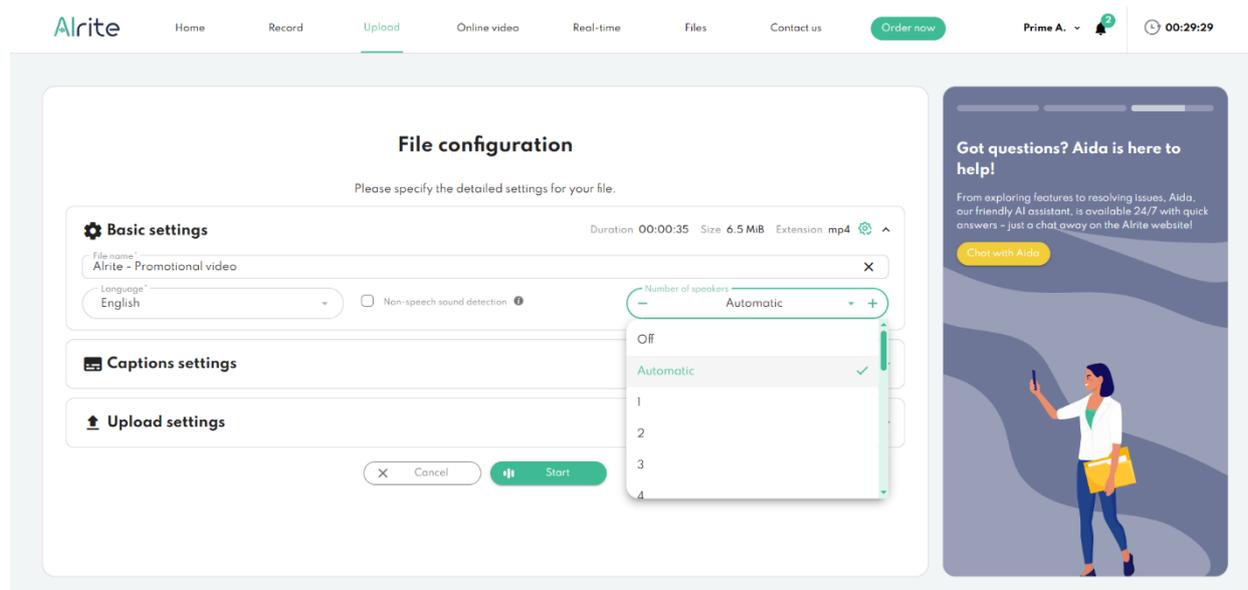
If you do not wish to use hyphens to indicate speaker changes, simply disable the aforementioned option. In this case, the transcript will be displayed as continuous text

divided into simple paragraphs, and no hyphens will appear in either the transcript or the captions.

34. How can I initiate speaker detection for the speakers of the file?

With a business subscription package (*Prime, Premium, or Professional*), before initiating the processing of an audio or video file, you can specify the number of speakers heard in the recording, or you can choose the *Automatic* option to leave speaker separation entirely to the system.

If the number of speakers in the file is known, we **strongly recommend providing this information to assist the application** and potentially improve the accuracy of speaker detection.



If you have a business subscription and use the speaker diarization function – either by leaving the field set to *Automatic* or specifying the number of speakers – **a button will appear** on the file details page above the transcript. This yellow button will display the automatically numbered or user-customized speaker names when enabled and hide them when turned off.

If you prefer not to segment the transcript by speaker, you can disable this feature in the *File configuration* window before processing the file. To create a transcript without displaying speaker names, select the *Off* option in the *Number of speakers* field. When selected, the transcript will be displayed without speaker labels by default, and the button to show or hide speakers will not appear on the file details page.

Currently, the system can identify speakers and assign them an automatic number in files **up to 3 hours** in length.

Important: the application may occasionally make mistakes when identifying speakers, whether the user selects the automatic option or provides the number of speakers. This is especially true if speakers have similar voice characteristics or if the same speaker is heard in different acoustic environments within the audio or video material.

If needed, the numbered labels assigned to detected speakers can be supplemented with **hyphens to indicate speaker changes**. You can enable this by selecting the **Add speaker change markers** option next to the *Number of speakers* field. When activated, the application inserts a hyphen at the start of each paragraph or line where it detects that a different speaker has taken over.

Furthermore, in the transcript generated by the system, the assignment of paragraphs or sentences to individual speakers, as well as the default numbered speaker labels, **can be easily modified**, as outlined in a separate chapter. Users can assign unique names to speakers, remove incorrectly identified speakers, or add new ones if certain speaker changes were not recognized by the system. These changes can also be quickly and easily made within the web application on the file details page.

35. Which packages include the speaker diarization feature?

The speaker diarization feature is available **only with business subscription packages** – *Prime*, *Premium*, and *Professional*. This feature, along with the ability to modify the default automatic numbered speaker labels, is only applicable to files processed under these packages and **up to 3 hours in length**.

For longer files or files processed under other packages, the system can distinguish between different speakers only by separating the text into paragraphs and, if requested by the user, marking speaker changes with a hyphen at the beginning of the relevant lines.

Both the speaker diarization feature and the hyphenation option can be disabled. In this case, the system simply organizes the content into paragraphs.

36. Can the Alrite speech recognition application identify speakers by name?

While it is already, in itself, a significant capability that the application can distinguish between individual speakers using automatically assigned numbered labels – and consistently apply the same label to speakers who reappear within a given audio or video file – our solution can also **identify certain individuals by name** during processing when they frequently appear across files converted by a specific user account.

Users have full control over which voices can be recognized by name during text conversion. For this purpose, a **voice profile** can be created for individuals whose voices appear in files previously processed by the account. Additional information on creating voice profiles is provided in the chapter dedicated to the file details page.

This function is available exclusively to users with a **business subscription package** (*Prime, Premium, or Professional*) and operates as follows. Once a user has created one or more voice profiles within their account and initiates a new processing task, the system **compares the stored voice profiles** – derived from previously processed files – with the voice characteristics detected in the new audio or video file. If a match is found, the corresponding speaker is identified in the transcript by **the name saved in the matching voice profile**, rather than being assigned an automatic numerical label.

This process continues as long as voice profiles exist in the account and the speaker diarization feature is enabled. Speaker diarization is active when a business subscription is in place and the *Number of speakers* setting is not set to *Off* prior to processing. No additional actions or configuration steps are required to benefit from this feature.

Speaker identification accuracy may improve over time as voice profiles accumulate a larger and more diverse set of samples on which the application can rely. For this reason, maintaining and updating individual voice profiles is highly recommended. Additional details on this process are provided later in this manual.

37. Which packages include the speaker identification feature?

The speaker identification feature is available exclusively with **Alrite business subscription packages** – *Prime, Premium, and Professional* – and applies only to files processed under these packages with a **maximum duration of three hours**.

It is important to note that there is no separate button, field, or setting required to activate this feature. Speaker identification is applied automatically as long as voice profiles exist within the account and the speaker diarization feature is enabled. Speaker diarization is considered enabled when a business subscription is active and the *Number of speakers* setting is not set to *Off* prior to processing. No additional actions or configuration steps are required to benefit from this feature.

When speaker diarization is disabled, or when files are processed under other packages, the system simply separates the content into new lines or paragraphs and, if the relevant option is enabled, **indicates speaker changes by inserting a hyphen** at the beginning of the applicable lines.

38. Why does "Unknown speaker" label appear before certain paragraphs after the file has been processed?

The system automatically assigns speaker numbers only to those speakers it has confidently detected and separated from others during the processing of an audio or video file.

If the application detects a change in speaker but cannot determine whether the new voice belongs to a new speaker or an existing one, it will assign the section to an *Unknown speaker* to prevent potential errors.

This typically occurs with very short sentences or brief comments. The good news is that, just like renaming automatically numbered speakers, the *Unknown speaker* label can also be easily changed.

For more details on how to make these changes, please refer to the actions available on the file detail page.

39. Can I use the speaker diarization feature later to segment the transcript, even if I did not enable it initially?

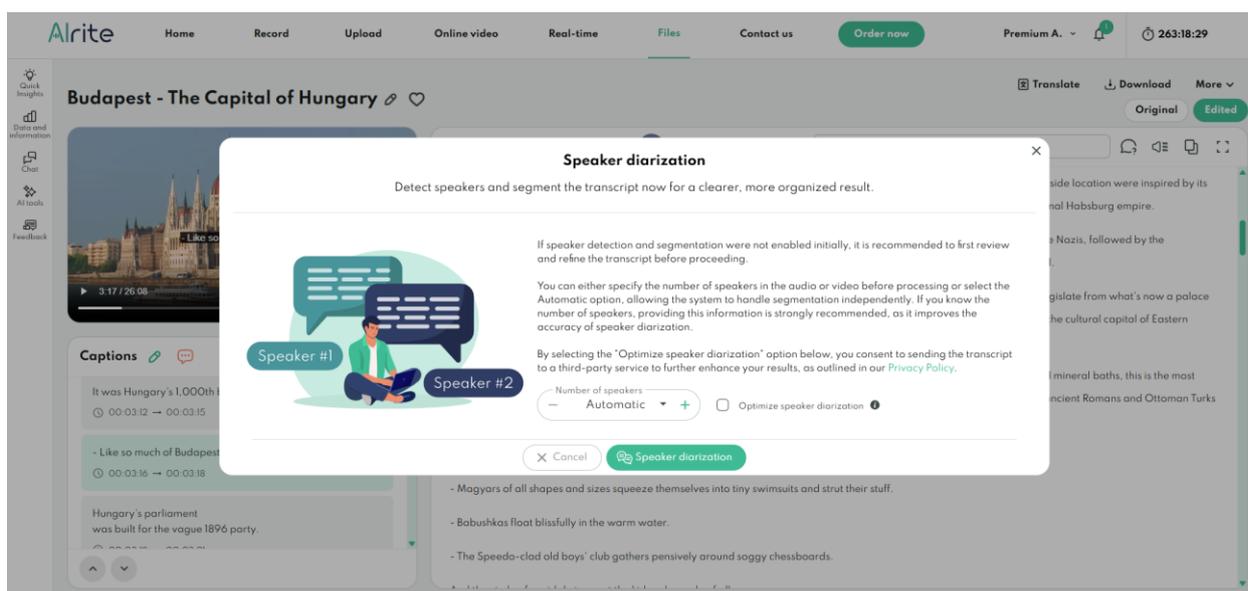
If you initially chose not to segment the transcript by speakers (i.e., you selected the *Off* option in the *Number of speakers* field before starting the processing and did not use the speaker diarization feature) but would now like to enable this option, you can do so by following these steps:

1. **Click on the speech bubble icon with the question mark located on the right side of the transcript box.**

This icon will appear only if speaker detection and segmentation were not requested when processing the audio or video file.

2. **Configure the speaker detection settings in the pop-up window!**

Set the number of speakers in the recording. You can choose the *Automatic* option, where the system will determine the number of speakers, or manually enter the value if you know it.



3. **Click the *Speaker diarization* button!**

This will start the speaker detection process, and its progress can be monitored via the progress bar in the pop-up window.

4. **Once the process is complete, the automatically numbered speaker names will appear next to the transcript text, and a yellow button will also appear next to the *Transcript* heading.**

After post-processing, you can edit the automatically generated speaker names or even reassign certain paragraphs to the correct speaker if the system made an error.

You can also use the yellow button to hide the speaker names if you don't need them visible at the moment.

If voice profiles exist in the account before the retrospective speaker diarization process is initiated, the application may assign not only numbered speaker labels but also specific names, provided that the file contains a speaker whose voice characteristics match those stored in an existing voice profile.

Important: This feature can only be applied retroactively to files that were originally processed under a business subscription (*Prime, Premium, or Professional*).

Detection of non-speech sounds

40. Can the application detect noises, or in other words, non-speech sounds, in the files to be processed?

The Alrite speech recognition application is primarily designed to convert spoken words from audio and video files into text, producing both transcripts and captions. In addition, it can **recognize non-speech sounds** that may be present in media files.

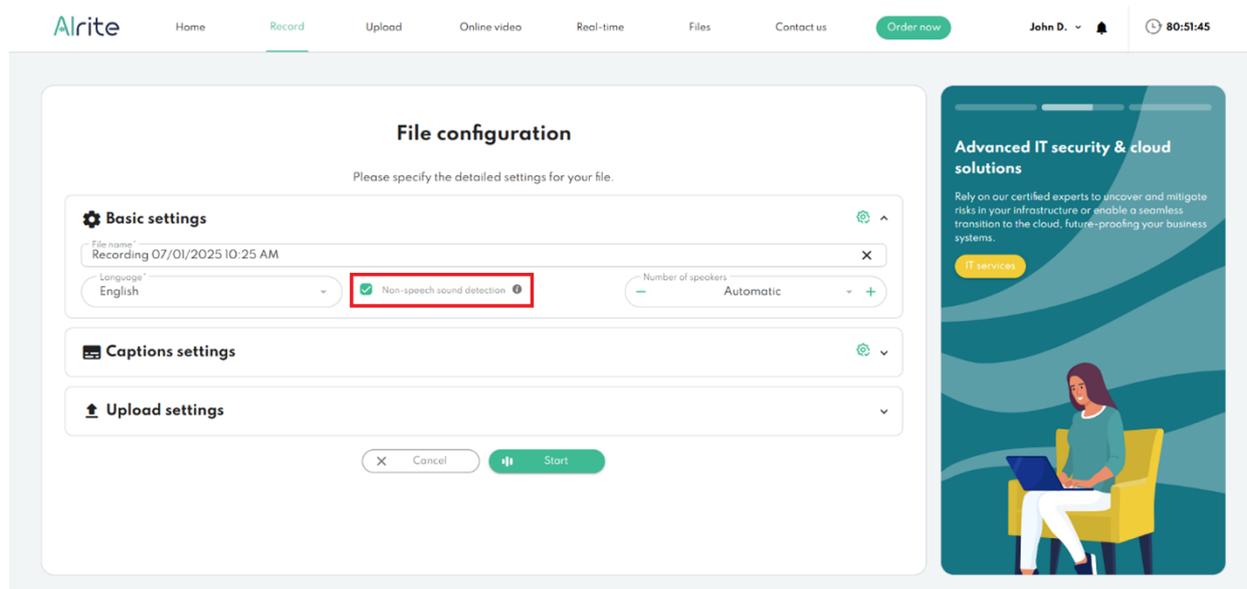
This feature enables the system to automatically detect a variety of sounds – **such as applause, music, laughter, or animal noises** – and transcribe them into text. These detected sounds are then inserted at the appropriate points within both the transcript and captions.

This functionality is especially valuable for enhancing accessibility and improving the overall viewer experience.

41. How can I initiate the detection of noises heard in the file within the application?

With any subscription package (*Lite, Plus, Prime, Premium, or Professional*), users can request the detection of non-speech sounds (also referred to as noises) in audio or video files prior to processing. This feature complements the standard generation of transcripts and captions from media content.

To enable this option, simply **activate the *Non-speech sound detection*** option within the *Basic settings* before starting the file processing. Please note that this feature is only available to users with an active subscription.



Once the file has been successfully processed, a dedicated button for this feature will appear on the file detail page, positioned above both the transcript and caption sections. By clicking the **purple button**, you can toggle the display of detected non-speech sounds in both the transcript and captions simultaneously – regardless of which version's button you select.

42. Which subscription plan includes the non-speech sound detection feature?

The non-speech sound detection feature (also referred to as noise identification) is available **exclusively for files processed under Alrite subscription packages** – *Lite, Plus, Prime, Premium, and Professional*. This functionality is accessible only when files are processed using one of these active subscriptions and includes the option to customize the default labels of automatically detected non-speech sounds..

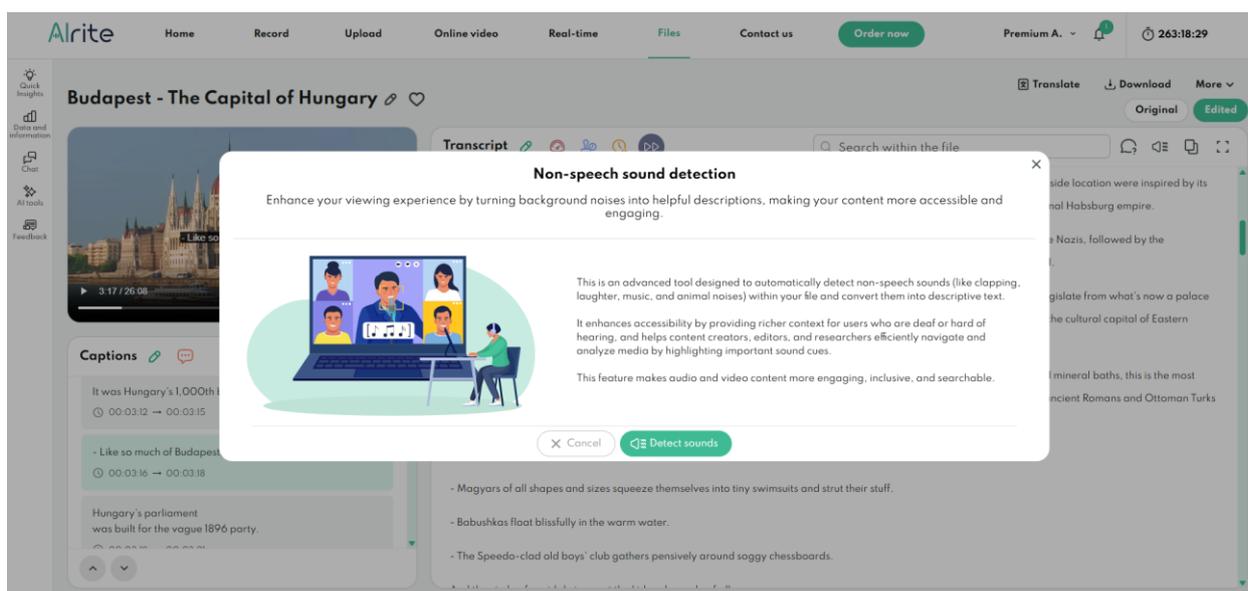
For files processed under the free *Starter* package, the system transcribes only the spoken content into text; non-speech sound detection is not available.

43. Is it possible to use the non-speech sound detection feature retrospectively, even if I didn't enable it originally?

If you initially chose not to enable non-speech sound detection – also referred to as noise detection – by leaving the *Non-speech sound detection* checkbox unchecked before

processing your file, you can still activate this feature retrospectively by following these steps:

1. **Click the speaker icon located on the right side of the transcript section.**
This icon will only appear if non-speech sound detection was not enabled during the initial processing of the audio or video file.
2. **Click the *Detect sounds* button in the pop-up window.**
This will start the detection of non-speech sounds. A progress bar within the pop-up will indicate the status of the process.



3. **Once the process is complete, the previously transcribed speech will be supplemented with the detected non-speech sounds in the transcript. In addition, a purple button will appear next to the *Transcript* heading.**
After retrospective non-speech sound detection is finished, you will also have the option to edit the labels of the detected noises, allowing you to refine or rename them as needed.
The purple button enables you to show or hide the non-speech sounds in the transcript at any time, depending on your preference.

Important: This retrospective non-speech sound detection feature is only available for files that were originally processed under an active subscription package (*Lite, Plus, Prime, Premium, or Professional*).

Real-time processing and live streaming

44. What is the difference between real-time transcription and captioning versus processing pre-recorded content?

The Alrite speech recognition application offers users (and subscribers) two distinct processing modes: processing **pre-recorded content** and processing various audio and video sources **in real-time**.

Below, we outline the key differences between these two processing methods:

- **Processing pre-recorded content**
 - a. This is the more common and widely used method of converting speech to text. It involves transforming audio or video files of **specific sizes and durations** into text. The majority of our users utilize this method to access the capabilities of our speech recognition solution, whether the content is recorded within the application, uploaded to it, or processed via a link – each of these falls under pre-recorded content.
 - b. When processing pre-recorded files, the speech recognition algorithms can analyze the entire file **from start to finish, interpreting the context and nuances of the speech**. This allows for the generation of highly accurate and contextually appropriate text.
 - c. Once the files are uploaded, the application (depending on the user's subscription package) generates transcripts and captions, which are accessible and readable in the uploader's account shortly after the upload is completed.
- **Real-time transcription and captioning**
 - a. **Real-time processing is generally required by a narrower group of users** compared to pre-recorded transcription. Among Alrite's users and subscribers, this processing method is available exclusively to those with a *Professional* subscription package.
 - b. In contrast to converting pre-recorded audio or video files, real-time transcription and captioning involve the **near-instant conversion of live content** (e.g., live broadcasts or TV shows) into text, with only a slight delay

of a few seconds. The resulting transcript and captions continually update as long as live processing remains active.

- c. The system generates the transcript and captions based on incoming audio and displays them on the relevant platform **almost immediately**. However, since the system cannot anticipate future context or nuances, it occasionally revises previously generated text to ensure accuracy.
- d. Real-time transcription and captioning are most often required in scenarios where a written version of spoken words **needs to be displayed almost immediately** after they are uttered. Examples include conferences, events, lectures, classroom sessions, (online) meetings, or live shows, where there is no opportunity to prepare transcripts or captions in advance.

In summary, while processing pre-recorded content involves post-event conversion of audio or video into a complete text version, real-time transcription and captioning convert speech into text as it is spoken (typically in live settings), offering a continuously evolving and expanding text output.

45. What types of real-time processing can you stream?

In the Alrite application, real-time transcription and captioning are available for various types of live content. You can initiate streaming for the following types of real-time processing:

The screenshot shows the Alrite application interface with a navigation bar at the top. The main content area is titled "Process live content in real-time" and features two cards. The first card, "Processing a direct source", includes an illustration of a person speaking into a microphone and lists features like real-time transcription, conversion of speech to text, and ease of sharing. The second card, "Processing online content", includes an illustration of a person at a laptop and lists features like real-time transcription, providing a link to live video, and ease of sharing. Both cards have a "Next" button at the bottom.

- **Processing a direct source**

- a. This feature allows you to create real-time transcriptions and captions from speech recorded **through a microphone** connected to or built into your device, or **from audio or video files played on your device**.
- b. It is ideal for transcribing and captioning events such as interviews, live performances, lectures, and presentations, **where the speaker typically speaks into a microphone**.
- c. It is also useful for events where, instead of a microphone, **system sounds** (routed through the sound card of an event organizer's infrastructure) need to be processed in real-time. This feature can also be applied to scenarios like transcribing and captioning live podcast shows, music, or videos.
- d. The *Mixed* option enables **simultaneous processing of audio sources from both the microphone and system sounds**, making it an excellent choice for processing multiple audio sources concurrently. This is especially useful for live transcription and captioning of conference calls or webinars, where both types of audio may be present. For example, it can transcribe the speech in various media files while also capturing the speaker's microphone input. However, note that system sounds may override microphone-recorded speech if both sources are processed simultaneously.

- **Processing online content**

- a. The online content processing feature allows you to create real-time transcriptions and captions for **live-streamed online videos**.
- b. This is particularly useful when you need real-time transcriptions and captions for live-streamed videos on popular video-sharing platforms. Simply provide the **URL of the selected live-streamed video**, and Alrite will automatically generate real-time transcriptions and captions from it.

46. How can you transcribe and caption your own content or speech in real-time and share it with viewers?

To transcribe or caption your own content or speech in real time, simply use the *Real-time* feature. This allows you to generate real-time transcripts or captions from speech recorded through your microphone or from audio and video files played on your device.

Follow these steps to start and share your real-time video stream:

1. Click on the **Real-time** menu in the application's header to open the real-time processing menu. Then, select the **Next** button at the bottom of the **Processing a direct source** card.

Real-time processing features are available only to users with the *Professional* subscription package offered to businesses. Users with other subscription packages can test and explore the real-time captioning feature on a limited number of public TV channels.

To access the full feature, you may subscribe to the above-mentioned *Professional* package, either on your current account or a newly created one.

2. Define the basic settings of the stream and the parameters of the real-time processing.

Begin by defining the language of the speech to be processed in real-time and providing a title for the stream. This title will also be visible to viewers.

Next, under the basic settings, configure the parameters for the stream and real-time text generation.

Important: Alrite is optimized for real-time transcription and captioning of monolingual audio and video content.

- a. **Select the source:** Choose the speech source to be processed during the stream: *Microphone*, *System*, or *Mixed*. The application can process speech recorded through a microphone (built-in or connected) or from system sounds detected via your device's sound card. You can combine both sources by selecting the *Mixed* option. Please note that system sounds may override microphone-recorded speech if both are processed simultaneously.

- b. **Adjust quality settings:** You can choose between two options: *Balanced*, for stable quality, or *Quick*, for quicker display of detected words. The accuracy of real-time speech processing depends on the delay allowed by the system. The greater the delay between spoken words and their display as text, the more accurate the transcription will be, with fewer retrospective corrections needed. This is because the system has more time to process and analyze the speech context.
- c. **Broadcasting on a single-use URL:** Tick this checkbox if you wish to broadcast the real-time transcripts and captions on a single-use, randomly generated URL. If left unchecked, the transcript and captions will be accessible via a link that includes your user ID, but only the current broadcast's text will be visible. Previous broadcasts' text will not be available.

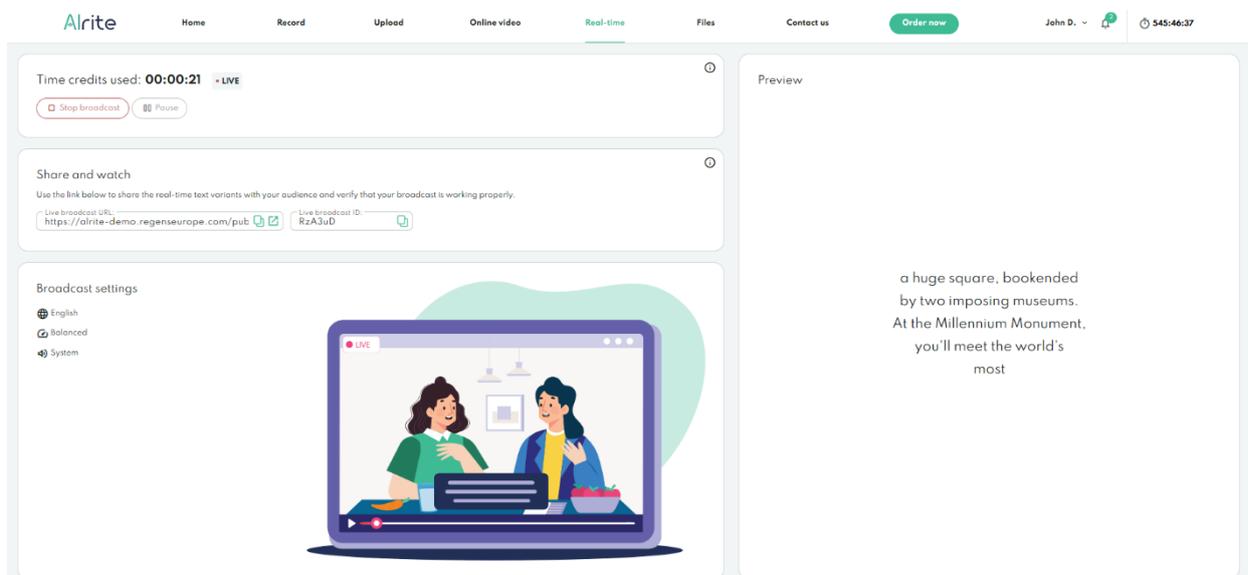
3. After setting your preferences, start the broadcast by clicking the *Start* button!

Once the broadcast begins, the application will direct you to the so-called broadcaster window, where you will be able to see a preview of the broadcast's captions, as well as the duration counter for the broadcast.

Important: Unlike other features of the application, the real-time transcription and captioning function reserves a minute from your time credit balance in advance for each passing minute throughout the broadcast. However, your time credit will still be charged on a per-second basis once the broadcast is stopped.

4. Share the broadcast link with your viewers or simply check the broadcast's proper functioning.

You can share the broadcast link, found on the *Share and watch* card, with your viewers. This link allows them to view and read real-time transcripts and captions. Additionally, you can use this link to check the broadcast's functionality and view the interface available to your audience.

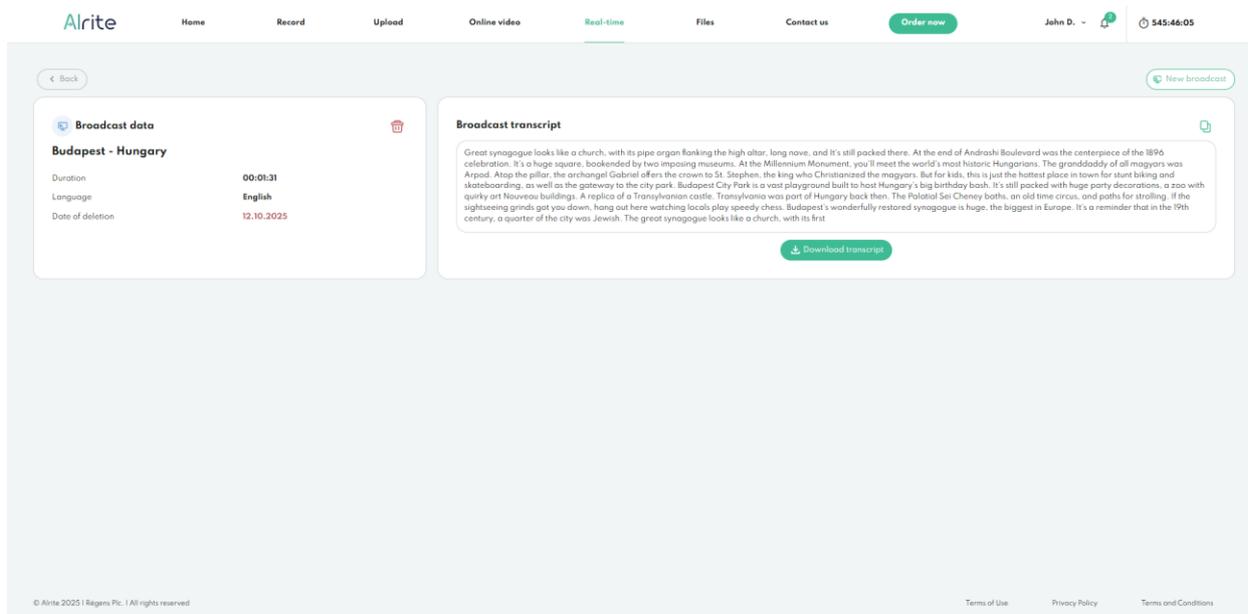


5. The broadcast can be paused or stopped at any time, as long as there are time credits available to you on your account balance.

To pause, click the *Pause* button, and to stop the broadcast, click the *Stop broadcast* button. Any changes will be communicated to your audience through the viewer window.

6. Download the transcript of the broadcast!

After the broadcast ends, every participant can download the transcript generated from the spoken content. Viewers can download the transcript while remaining in the viewer window. The user account that initiated the broadcast can also access and download the transcript from the past broadcasts list for up to 30 days.



47. How can you transcribe and caption your online content in real-time and broadcast it to viewers?

If you wish to process live-streamed content in real time on popular video platforms, you can easily use the *Real-time* feature. This feature allows you to add real-time transcription and captioning for any real-time video content.

Follow these steps to start and share your broadcast:

1. **Click on the *Real-time* option in the application's header to open the real-time processing menu. Then, select the *Next* button at the bottom of the *Processing online content* card.**

Real-time processing features are available only to users with the *Professional* subscription package offered to businesses. Users with other subscription packages can test and explore the real-time captioning feature on a limited number of public TV channels.

To access the full feature, you may subscribe to the above-mentioned *Professional* package, either on your current account or a newly created one.

2. **Define the basic settings of the stream and the parameters of the real-time processing.**

Begin by providing the URL of the video you wish to process in real time, selecting the language of the speech, and setting the broadcast title. This title will be visible to viewers. Afterward, you can define the settings for the broadcast and real-time text generation under the basic settings.

Important: Alrite is optimized for real-time transcription and subtitling of monolingual audio and video content.

Processing online content
Create real-time transcripts and captions from live videos broadcast online.

Basic settings
Please copy the URL of the live online video you wish to transcribe and caption in real-time and define the basic settings!

URL:

Language:

Live broadcast title:

Live processing settings

Quality settings: Balanced Quick

Publish to a single-use URL

Note: Unlike other features of the application, the real-time transcription and captioning function reserves a minute from your time credit balance in advance for each passing minute throughout the broadcast. However, your time credit will still be charged on a per-second basis once the broadcast is stopped.

- a. **Adjust quality settings:** You can choose between two options: *Balanced*, for stable quality, or *Quick*, for quicker display of detected words. The accuracy of real-time speech processing depends on the delay allowed by the system. The greater the delay between spoken words and their display as text, the more accurate the transcription will be, with fewer retrospective corrections needed. This is because the system has more time to process and analyze the speech context.
- b. **Broadcasting on a single-use URL:** Tick this checkbox if you wish to broadcast the real-time transcript and captions on a single-use, randomly generated URL. If left unchecked, the transcript and captions will be accessible via a link that includes your user ID, but only the current broadcast's text will be visible. Previous broadcasts' text will not be available.

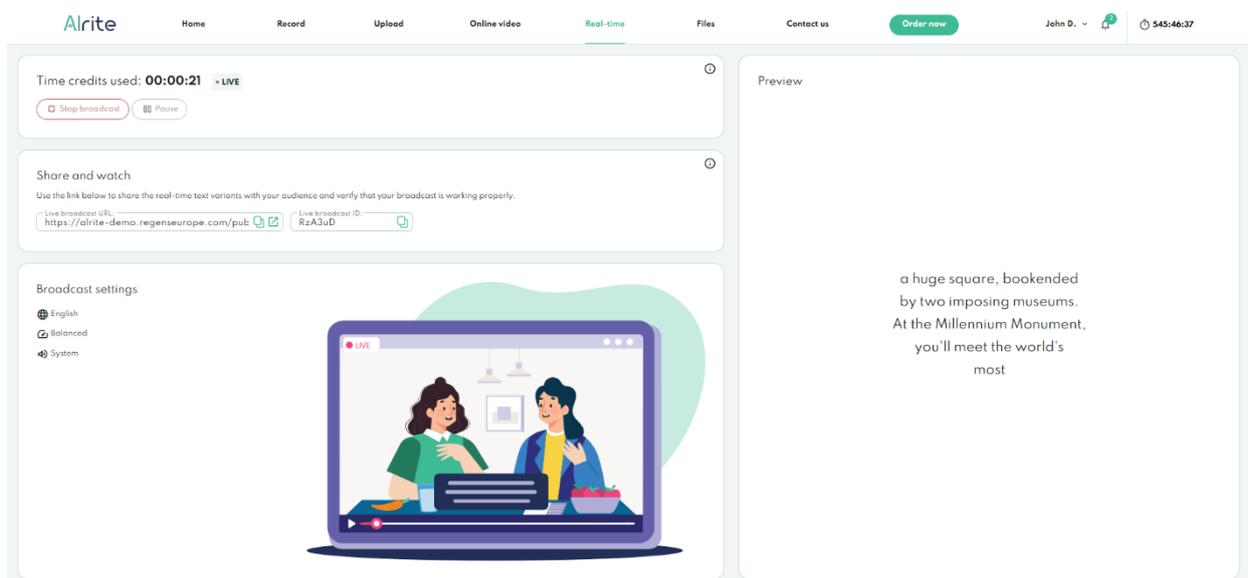
3. After setting your preferences, start the broadcast by clicking the **Start** button!

Once your settings are defined, click the *Start* button to begin the broadcast. The application will redirect you to the broadcaster window, where you can preview the broadcast's captions and see the broadcast's duration timer.

Important: Unlike other features of the application, the real-time transcription and captioning function reserves a minute from your time credit balance in advance for each passing minute throughout the broadcast. However, your time credit will still be charged on a per-second basis once the broadcast is stopped.

4. Share the broadcast link with your viewers or simply check the broadcast's proper functioning!

You can share the broadcast link, found on the *Share and watch* card, with your viewers. This link allows them to view and read the real-time transcripts and captions. Additionally, you can use this link to check the broadcast's functionality and view the interface available to your audience.



5. The broadcast can be paused or stopped at any time, as long as there are time credits available to you on your account balance. To pause, click the *Pause* button, and to stop the broadcast, click the *Stop broadcast* button. Any changes will be communicated to your audience through the viewer window.

6. Download the transcript of the broadcast!

After the broadcast ends, every participant can download the transcript generated from the spoken content. Viewers can download the transcript while remaining in the viewer window. The user account that initiated the broadcast can also access and download the transcript from the past broadcasts list for up to 30 days.

The screenshot shows the Alrite interface for a broadcast titled "Budapest - Hungary". The interface is divided into two main sections: "Broadcast data" and "Broadcast transcript".

Broadcast data:

- Title: Budapest - Hungary
- Duration: 00:01:31
- Language: English
- Date of deletion: 12.10.2025

Broadcast transcript:

Great synagogue looks like a church, with its pipe organ flanking the high altar, long nave, and it's still packed there. At the end of Andrási Boulevard was the centerpiece of the 1896 celebration. It's a huge square, bookended by two imposing museums. At the Millennium Monument, you'll meet the world's most historic Hungarians. The granddaddy of all magyars was Árpád. Along the pillar, the archangel Gabriel offers the crown to St. Stephen, the king who Christianized the magyars. But for kids, this is just the hottest place in town for stunt biking and skateboarding, as well as the gateway to the city park. Budapest City Park is a vast playground built to host Hungary's big birthday bash. It's still packed with huge party decorations, a zoo with quirky art Nouveau buildings. A replica of a Transylvanian castle. Transylvania was part of Hungary back then. The Palatiai Sei Cheney baths, an old time circus, and paths for strolling. If the sightseeing grinds got you down, hang out here watching locals play speedy chess. Budapest's wonderfully restored synagogue is huge, the biggest in Europe. It's a reminder that in the 19th century, a quarter of the city was Jewish. The great synagogue looks like a church, with its first

There is a "Download transcript" button below the transcript text.

At the bottom of the page, there is a footer with the text: "© Alrite 2025 | Regens Pte. | All rights reserved" and links for "Terms of Use", "Privacy Policy", and "Terms and Conditions".

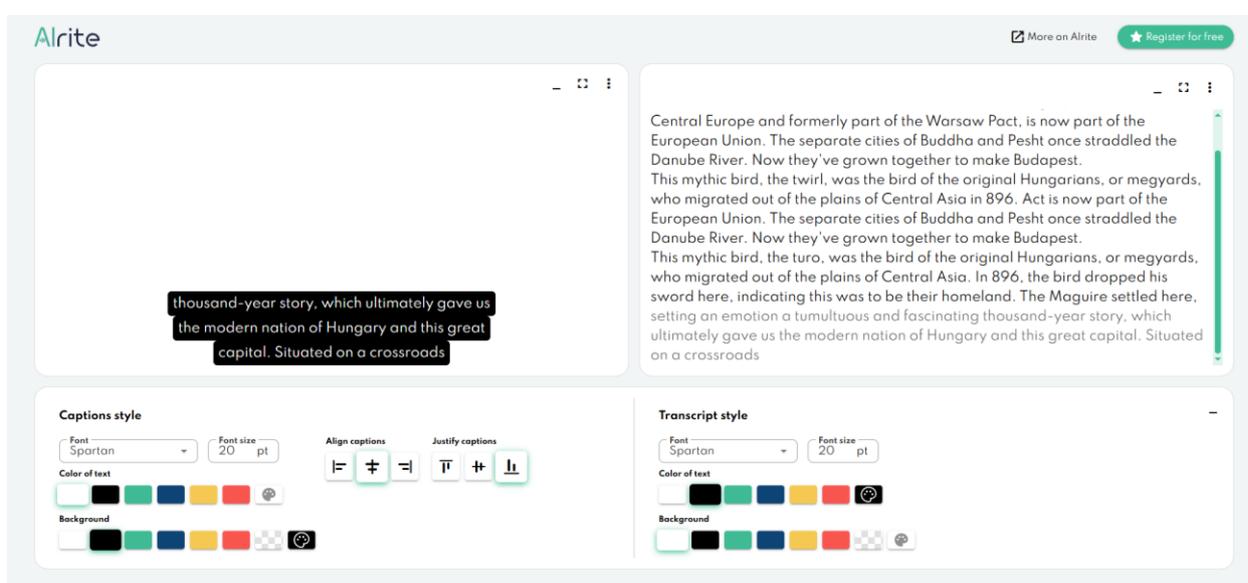
48. What settings are available to the viewers of your broadcast, and can they download the text versions?

Users who initiate a broadcast can choose whether to share the broadcast link with others, allowing the viewers with the link to follow and read the real-time captions and transcripts generated from the broadcast on a public page.

This page features the **viewer window**, where viewers can customize the display of real-time captions and transcripts according to their preferences using the following settings:

- **Video**
 - a. The content being captioned in real-time will appear in an embedded video player only when the *Processing online content* feature is used.
 - b. Viewers can pause or mute the video if they prefer to read the text without watching or listening. This will not affect the transcription and captioning of the spoken content.
- **Captions**
 - a. **Font type:** Viewers can choose from a selection of popular fonts supported by most browsers to customize the font of the displayed captions.

- b. **Font size:** The font size is adjustable, though viewers should choose a size that ensures readability. Setting the font size too small or too large may make it difficult to follow the scrolling captions.
 - c. **Font and background color:** Viewers can select their preferred color combination for the captions and their background, optimizing visibility or selecting their favorite colors. In addition to predefined options, custom colors (including transparency) can be set using a color palette.
 - d. **Caption alignment and placement:** Viewers can adjust the horizontal and vertical alignment of the captions, as well as their position on the screen, using three buttons for each setting.
- **Transcription**
 - a. **Font type:** Viewers can choose from a selection of popular fonts supported by most browsers to customize the font of the displayed transcript.
 - b. **Font size:** The font size is adjustable, though viewers should choose a size that ensures readability. Setting the font size too small or too large may make it difficult to follow the expanding transcript.
 - c. **Font and background color:** Viewers can select their preferred color combination for the transcript and its background, optimizing visibility or selecting their favorite colors. In addition to predefined options, custom colors (including transparency) can be set using a color palette.



All sections of the viewer window – including the video (when using *Processing online content*), transcripts, captions, and text version settings – are collapsible. Viewers can minimize or expand these sections using the respective card's minimize button.

At the end of the broadcast, viewers can download the completed transcription by clicking the *Download* button, provided they do not close or refresh the viewer window after the broadcast has stopped. The transcription will be available as a .docx file without any custom formatting.

49. How can you view or download documents from your past live broadcasts?

When you open the *Real-time* menu, you can access all your previous broadcasts by clicking the *Previous broadcast documents* button at the bottom of the page. This will display a table summarizing all your past broadcasts, with each row representing an individual broadcast.

Clicking on a row will open the details page of the given broadcast, which includes its data and transcript. The transcript can be copied by clicking the copy icon in the top-right corner of the transcript box, or you can download the entire file as a Word document by **clicking the *Download transcript* button**.

The screenshot shows the Alrite web interface. At the top, there is a navigation bar with links for Home, Record, Upload, Online video, Real-time (active), Files, and Contact us. There is also an 'Order now' button and a user profile for John D. with a notification bell and a timer showing 67:23:21. Below the navigation bar, there is a 'Back' button and a 'New broadcast' button. The main content area is divided into two sections: 'Broadcast data' and 'Broadcast transcript'. The 'Broadcast data' section shows the title 'Budapest - Hungary', a duration of 00:06:10, a language of English, and a date of deletion of 02.08.2025. The 'Broadcast transcript' section contains a detailed text transcript about Budapest's history and culture, with a 'Download transcript' button at the bottom.

Previous broadcasts, along with their data and documents, will remain accessible under this menu until they are either manually deleted or automatically removed after 30 days.

50. How can you delete documents from your past live broadcasts?

When you open the **Real-time** menu, you can access all your previous broadcasts by clicking the **Previous broadcast documents** button at the bottom of the page. This will display a table summarizing all your past broadcasts, with each row representing an individual broadcast.

Clicking on a row will open the details page of the given broadcast. To delete the broadcast, click the red trash can icon, then confirm by **clicking the Delete button** in the pop-up window.

The screenshot shows the Alrite web application interface. At the top, there is a navigation bar with options: Home, Record, Upload, Online video, Real-time (selected), Files, Contact us, and an 'Order now' button. The user's name 'John D.' and a notification bell are also visible. Below the navigation bar, there is a 'Back' button and a 'New broadcast' button. The main content area is split into two columns. The left column, titled 'Broadcast data', shows the broadcast title 'Budapest - Hungary', a duration of '00:06:10', the language 'English', and a 'Date of deletion' of '02.08.2025'. A red trash can icon is present next to the title. The right column, titled 'Broadcast transcript', contains a large block of text starting with 'Central Asia. In 896, the bird dropped his sword here, indicating this was to be their homeland...' and ending with 'Upstairs are Hungarian handicrafts and inexpensive stand up Hungarian style fast.' Below the transcript is a 'Download transcript' button.

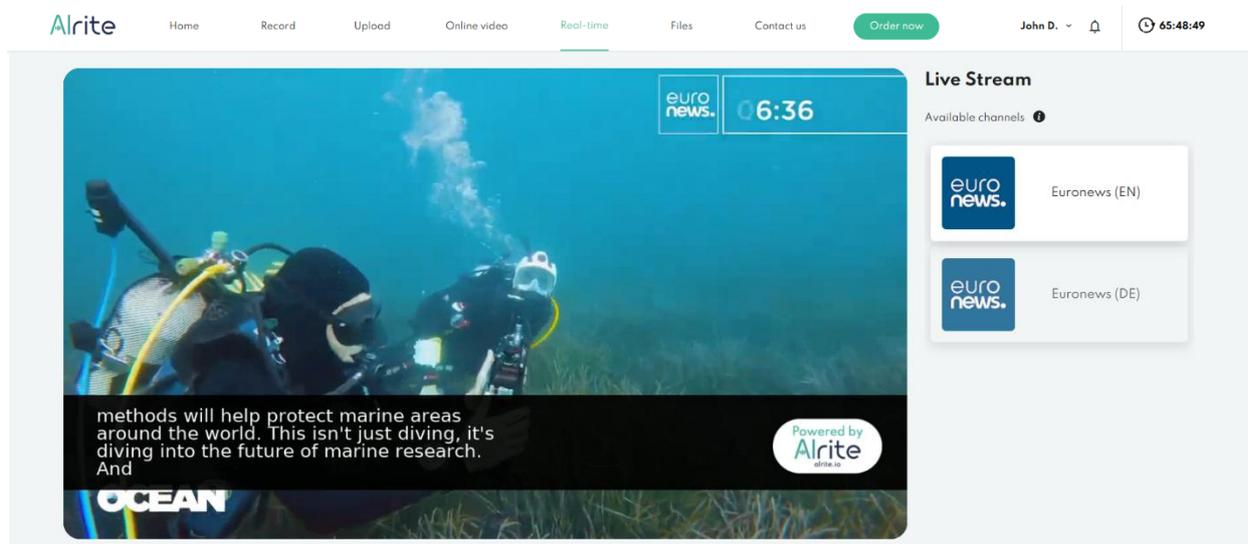
The data and documents for previous broadcasts will be automatically deleted after 30 days, unless they are manually deleted by account users prior to that.

51. Can you explore real-time processing and see how text variants appear on a live stream?

The Alrite web application (and mobile app) is primarily designed for post-production transcription and captioning of completed recordings. However, the Alrite speech recognition algorithms also enable **real-time transcription and captioning** of audio and video content.

This functionality is accessible **via the Real-time menu** in the application header, where the *Processing a direct source* and *Processing online content* options are available only to users with the business *Professional* package. However, the *Next* button at the bottom of

the third option, **Captioning of TV channels**, is accessible to all Alrite users, regardless of their package. Clicking this button will display live broadcasts from publicly available TV channels with real-time captions, including channels in Hungarian, English, Spanish, and German.



Real-time captions for live broadcasts are powered by Régens Zrt.'s Alrite software application. TV broadcasters and radio stations are not responsible for the captions.

You can test Alrite's real-time captioning capabilities through these programmes, which **enhance accessibility by providing live captions**.

To expand the range of available channels and languages, the streaming function is under continuous development.

For more information about real-time captioning, contact us at support@alrite.io.

File details page

Editing

52. How can you edit the transcript of the uploaded file?

When processing audio or video files and converting them into text, errors may occasionally occur. Therefore, if the user is seeking a perfect result, proofreading and, if necessary, correcting the text versions is recommended.

The easiest way to refine the text is by editing the transcript directly within the application. This is the preferred method because changes made in the transcript are automatically reflected in the captions.

In addition, we recommend editing the transcript directly within the application and avoiding copy, paste, or undo operations, as these actions can disrupt the synchronization between the transcript and the captions.

Important: Copying or downloading the transcript from the system (e.g., as a Word document), correcting errors in an external application, and then attempting to copy the corrected version back into the file details page can cause significant issues with caption timing and may disrupt other related features.

The process of editing a transcript involves the following steps after the media file has been successfully processed:

- 1. On the file details page, click directly in the transcript text, or click the pencil icon next to the *Transcript* heading, to start editing.**

By default, the text is in read mode. To edit it, switch to edit mode using one of the methods described above. The system indicates that edit mode is active in several ways: the text box outline turns green, and the *Cancel* and *Save* buttons appear—allowing you to discard or save your changes.

Budapest - The Capital of Hungary

Transcript

- Like so much of Budapest, Hungary's parliament was built for the vague 1896 party. Its elegant neo-Gothic design and riverside location were inspired by its counterpart in London. It's enormous, with literally miles of grand halls designed to help administer that sprawling multinational Habsburg empire.
- By the end of World War I, the Habsburgs were gone. Hungry, while much smaller, was fully independent. But then came the Nazis, followed by the communists. That elusive freedom was finally won after the fall of the Soviet Union in 1989. Since then, the city has blossomed.
- Today, Hungary rules only Hungary, and it's ruled not by an emperor, but by democratically elected representatives who legislate from what's now a palace of democracy. Like Vienna, Budapest feels more grandiose than the capital of a relatively small country. But the city remains the cultural capital of Eastern Europe with a keenly developed knack for good living.
- You can enjoy that Hungarian joy of life at the staychenee baths, soak with the locals. Of the city's two dozen or so traditional mineral baths, this is the most accessible and fun. Budapest is hot, literally. It sits on a thin crust over thermal springs which power all these baths. Both the ancient Romans and Ottoman Turks enjoyed these same mineral springs.
- They still say hook home the ground anywhere in Hungary and you'll find hot water.
- Magyars of all shapes and sizes squeeze themselves into tiny swimsuits and strut their stuff.
- Babushkas float blissfully in the warm water.
- The Speedo-clad old boys' club gathers pensively around soggy chessboards.

2. The media player also helps you review and correct the generated transcript.

Clicking any word in the transcript cues the audio or video to the corresponding timestamp, enabling you to verify the transcription against the source material.

3. In addition to the media player, the *Uncertain words* feature can help improve the transcript.

When enabled, the *Show uncertainties* feature highlights words in burgundy to indicate terms the system was not sufficiently confident in recognizing or transcribing accurately. This feature is available only in edit mode.

Budapest - The Capital of Hungary

Transcript

- Like so much of Budapest, Hungary's parliament was built for the vague 1896 party. Its elegant neo-Gothic design and riverside location were inspired by its counterpart in London. It's enormous, with literally miles of grand halls designed to help administer that sprawling multinational Habsburg empire.
- By the end of World War I, the Habsburgs were **gone**. Hungry, while much smaller, was fully independent. But then came the Nazis, followed by the communists. That elusive freedom was finally won after the fall of the Soviet Union in 1989. Since then, the city has blossomed.
- Today, Hungary rules only Hungary, and it's ruled not by an emperor, but by democratically elected representatives **who** legislate from what's now a palace of democracy. Like Vienna, Budapest feels more grandiose than the capital of a relatively small country. But the city remains the cultural capital of Eastern Europe **with** a keenly developed knack for good living.
- You can enjoy that Hungarian joy of life at the **staychenee** baths, soak with the locals. Of the city's two dozen or so traditional mineral baths, this is the most accessible **and fun**. Budapest is hot, literally. It sits on a thin crust over thermal springs which power all these baths. Both the ancient Romans and Ottoman Turks enjoyed these same mineral springs.
- They still say **hook home** the ground anywhere in Hungary **and** you'll find hot water.
- Magyars **of** all shapes and sizes squeeze themselves into tiny swimsuits and strut their stuff.
- Babushkas float blissfully in the warm water.
- The Speedo-clad old boys' club gathers pensively around soggy chessboards.

Important: Just because a term is not marked as uncertain does not mean it has been transcribed with 100% accuracy. It is recommended to review the entire transcript for optimal results.

4. **To save the changes you have made to the text, click the Save button.**

All transcript changes that you save are automatically reflected in the captions, so you do not need to update both text variants separately. If you make changes to the system-generated *Original* version, saving it for the first time automatically creates an *Edited* version. From that point on, you can continue working in the *Edited* version and further refine it as needed.

It is recommended to save changes regularly to avoid losing hours of work due to unexpected technical issues. Please note that saving changes to the *Edited* version permanently overwrites the previous *Edited* version, as the system stores only one edited version at a time.

To discard your current changes, click *Cancel*.

If you want to remove all previously saved edits and revert the document to its original state, use *Reset version* from the *More* menu. This is discussed in more detail in a later chapter.

Important: The *Reset version* feature in the *More* menu on the file details page is available only for *Edited* versions and translations that have been already modified.

53. How can you edit the captions?

We cannot emphasize enough that, if any corrections are needed to the content of the text, we recommend making them in the transcript, as saved changes are **automatically** reflected in the captions.

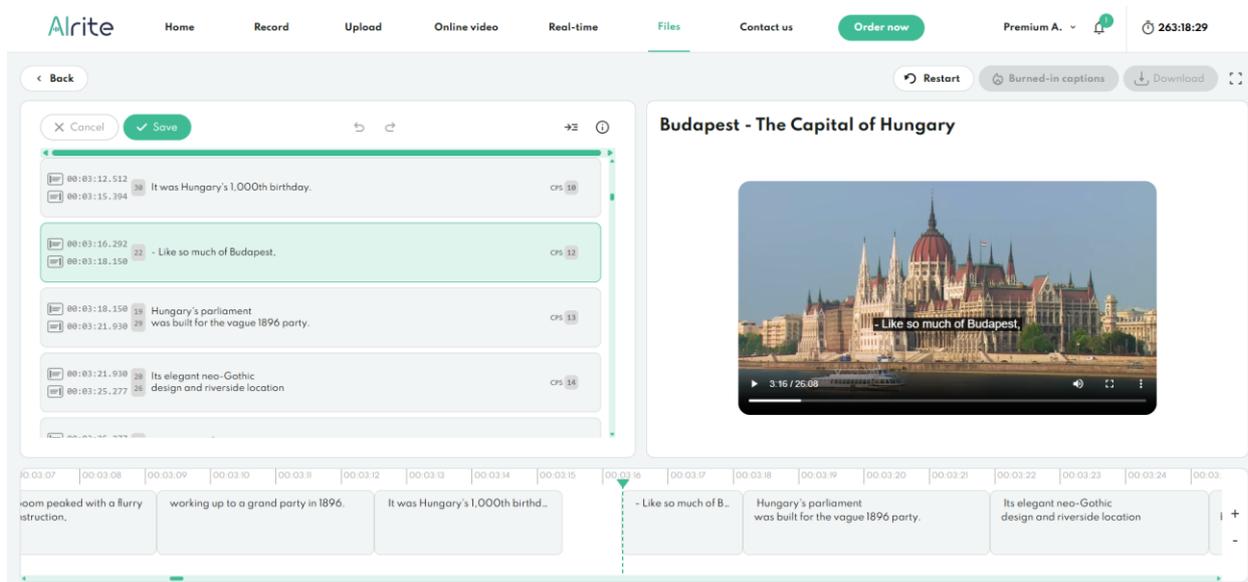
However, you may still need to fine-tune the structure of certain caption blocks generated by the system and refined by the user, or simply adjust their timing. You can do this within the application by opening the caption editing window; **click the pencil icon next to the *Captions* heading**.

The caption editing feature is **only available for files processed under higher-tier subscription packages** (*Plus*, *Premium*, and *Professional*).

The caption editing process consists of the following steps after the media file has been successfully processed:

1. **Select the version of the captions you want to edit and click the pencil icon next to the *Captions* title.**

After confirming in the pop-up window, you will be redirected to the captions editor window, where various features will assist you in fine-tuning your blocks of captions.



2. To learn more about each feature and the corresponding shortcut key combinations, click the *i* button after the captions editor window help opens.

Commonly used features include inserting new blocks, merging blocks, and adjusting the timing of blocks. Block customization is also supported by metrics such as *CPS* (characters per second) and *CPL* (characters per line), which are displayed for your convenience.

3. After making any changes to the captions, click *Save* to store your modifications.

The changes will be saved as a separate version of the captions called *Custom*. This version will coexist with the system-generated *Automatic* version and can be edited later if needed.

It is recommended to save your work regularly to avoid losing progress due to technical or network issues. Please note that saving changes to the *Custom* version will overwrite the previous version, as only one *Custom* version is stored.

Important: If you start editing the *Automatic* version when a *Custom* version already exists, any changes you save will not be reflected in the current *Custom* version.

If you wish to discard your changes, click *Cancel*.

4. After completing your edits, click *Back* to return to the file details page.

Here, you can choose whether to display the *Automatic* or *Custom* version of the captions on the file details page and embedded video. Editing the transcript is only

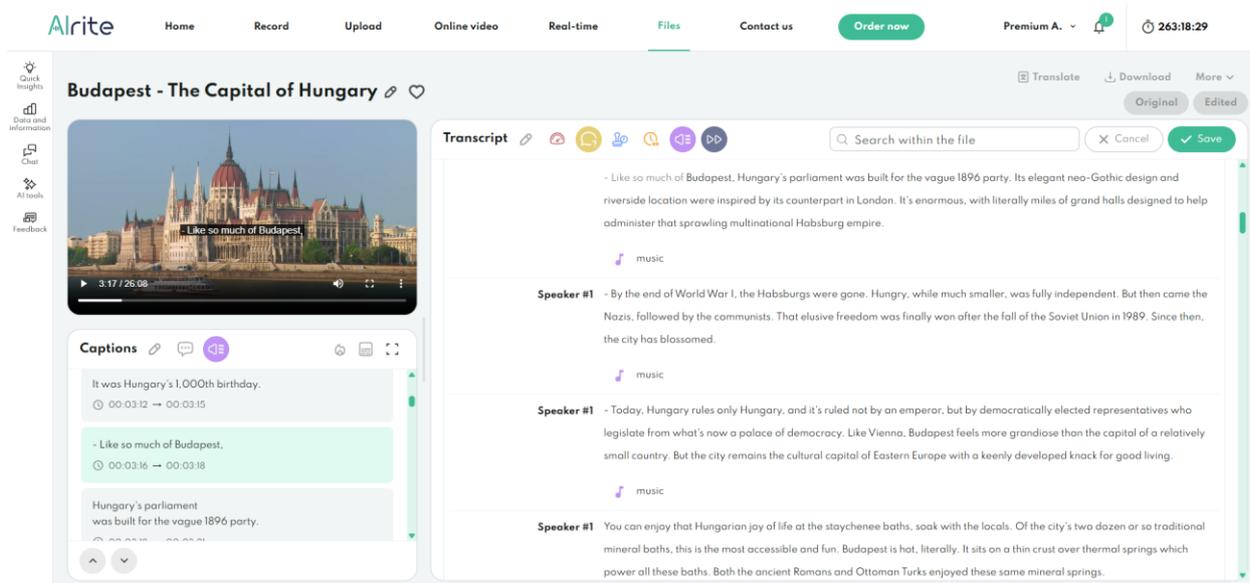
allowed if the *Automatic* version is selected, as any changes made to it will automatically update the captions upon saving.

The screenshot shows the Alrite web interface. At the top, there is a navigation bar with links for Home, Record, Upload, Online video, Real-time, Files, Contact us, and an Order now button. The user is logged in as Premium A. The main content area is titled "Animated captions easily with Alrite". It features a video player on the left showing a woman on a street. Below the video is a "Captions" editor with three caption segments: "Do your viewers often watch your videos on the go?", "Is your global audience having trouble keeping up with what you say?", and "Are people with hearing impairments". A red box highlights a green "Save" button at the bottom right of the captions editor. To the right of the video player is a "Transcript" section with a search bar and a text area containing the same text as the captions.

54. How can you edit the speaker names generated by the application?

For media files processed under business subscriptions (Prime, Premium, Professional), text attributed to different speakers is segmented and each speaker is assigned a unique number for identification.

The names of the speakers (generated sequentially by the automatic speaker diarization feature) can also be modified after processing, along with the transcript text, on the file details page.



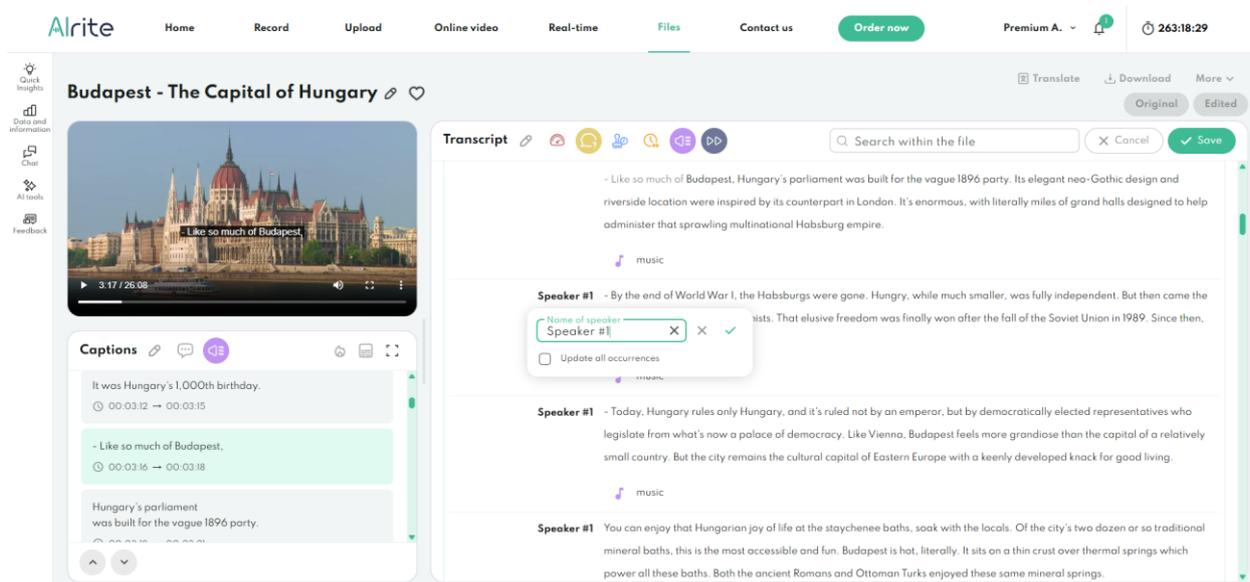
Speakers' names can be edited in the transcript section of the file details page by following these steps:

1. **After the transcript is generated, click on the name of the speaker you wish to modify.**

In the pop-up window, you can change the selected speaker's name. If the name appears multiple times in the transcript, you can update all instances simultaneously by ticking the *Update all occurrences* checkbox.

If you decide not to change the speaker's name, simply click the X button to cancel the action.

Important: Speaker names are consistent across all versions of the file. Therefore, any changes made to a specific version will apply to all versions of the file.



2. Correct misidentified speaker changes by removing the incorrect assignment.

In some cases, the system may incorrectly detect a speaker change, and the paragraph assigned to the new speaker may still belong to the previous speaker. This can be easily corrected by clicking on the speaker's name and then on the trash can icon in the pop-up window to remove the incorrect assignment.

3. Address unidentified speaker changes that were not recognized by the system.

If the system fails to recognize a speaker change, you can manually correct this by clicking in front of paragraphs that aren't marked with a speaker name (indicating they are currently assigned to the previous speaker). This feature is especially helpful in cases where the speakers' tones are similar, causing the system to incorrectly assign sentences to the same speaker.

If the text for the new speaker is not already in a separate paragraph, break it into one. Then, drag the cursor to the speaker section, click the *Update speaker* button that appears, and enter the correct name.

In summary, this feature allows you to assign unique, identifiable names to speakers in processed audio and video material, ensuring greater clarity in your transcript and making it easier to search and navigate between files later.

The screenshot displays the Alrite web application interface. At the top, there is a navigation bar with options like Home, Record, Upload, Online video, Real-time, Files, Contact us, and an Order now button. The main content area is titled 'Budapest - The Capital of Hungary'. On the left, a video player shows a scene of a large building with a caption that reads '- Like so much of Budapest.' Below the video is a 'Captions' panel with a list of caption items, including 'It was Hungary's 1,000th birthday.', '- Like so much of Budapest.', and 'Hungary's parliament was built for the vague 1896 party.' On the right, a 'Transcript' panel shows a list of text segments. The first segment is preceded by a '+ Update speaker' button. The subsequent segments are labeled 'Speaker #1' and contain text about the Habsburgs, World War I, and Hungarian independence. The interface also includes a search bar within the transcript, a 'Save' button, and various utility icons like Translate, Download, and More.

4. To preserve and finalize all changes, make sure to save your modifications!

Once you are satisfied with the adjustments related to speaker names and the segmentation of the transcript by speaker, simply click the *Save* button next to the *Transcript* heading to apply your changes.

Important: If you skip this step, your changes to speaker identification may not be saved, and any modifications made will be lost. To avoid this, we recommend saving your progress regularly during the editing process.

In certain cases, the system may not assign a specific numbered label to a speaker if it could not do so with high confidence. This often occurs with brief utterances, where the application will use the Unknown speaker label. However, just like other speaker labels, this designation can be easily edited, so it should not cause any issues.

In summary, this feature allows you to make the names of the speakers heard in the processed audio and video files unique and easily identifiable in the transcript, thereby enhancing the clarity of the documents and making it easier to search across files later.

55. How can I create new voice profiles for speakers detected in audio or video files for future identification?

By default, when the speaker diarization feature is enabled and no voice profiles have been created in your account, speakers detected by the system appear in the transcript as sequentially numbered labels for files processed under business subscription packages (*Prime, Premium, and Professional*).

To enable future **identification of speakers by name** across files to be processed under an account, first a **voice profile must be created** for each individual to be recognized. Voice profiles are generated based on that person's speech segments found in files that have already been successfully converted to text.

The initial step in creating a voice profile is to **assign the desired names** to speakers within individual files by replacing the automatically generated numbered labels with the expected names. The transcript should then be reviewed carefully to **ensure that each paragraph is attributed to the correct speaker**.

Because speaker names and their associated paragraphs form the basis for voice profile creation, particular care should be taken when naming speakers and assigning text segments to ensure accuracy.

Important: Including paragraphs in the voice profile creation process that were not actually spoken by the intended individual may significantly distort the resulting voice profile and negatively affect the accuracy of future speaker identification.

Once you have verified that each paragraph is correctly assigned to the appropriate speaker, select the *Voice profile* option from the menu bar – located on the left side of larger screens or at the bottom of smaller screens – to initiate the voice profile creation process. After opening this menu item, follow the steps below:

- 1. After opening the *Voice profile* section, click the + button next to the name of the speaker for whom you want to create a voice profile.**

A voice profile can be created for a speaker only if certain conditions are met. Specifically, the speaker must not retain an automatically assigned system label (meaning the user must rename the speaker), or the total duration of the paragraphs attributed to that speaker must reach at least 10 seconds. If these requirements are not satisfied, a voice profile cannot be created for that speaker using the current file.

Important: Voice profiles cannot be created without enabling the speaker diarization feature and cannot be generated from translated versions of files.

- 2. Select the option to create a new voice profile, then assign a name to the profile and specify the name under which the speaker should be identified.**

While creating a new voice profile, you must provide a unique name for the profile and define the speaker name that should appear in transcripts when the voice associated with this profile is successfully identified in the future.

- 3. Pick the paragraphs to be used for future speaker identification.**

Under the aforementioned fields, choose which paragraphs attributed to the specified speaker the application should rely on when attempting future identification. To do so, check the corresponding boxes on the paragraph cards.

Important: Select only paragraphs in which the speaker can be heard clearly, without overlapping speech, shouting, or excessive background noise, to ensure optimal identification accuracy.

- 4. After selecting the desired paragraphs, click the green button at the bottom of the page to save the voice profile.**

Once saved successfully, the voice profile is created and ready for use.

From this point forward, when new audio or video material is processed under a business subscription, the application compares the detected speakers in the file with the existing voice profiles during text conversion. If a match is found, the speaker is identified by name in the transcript.

All created voice profiles can be viewed in the *Files* menu, where they may also be edited as needed, including changes to the profile name and the associated speaker name. Voice

profiles remain available in the account until they are manually deleted by the user or until the files on which the profiles are based are no longer available in the account.

Creating voice profiles is the first step toward identifying specific speakers by name. To further improve identification accuracy, it is recommended to periodically update existing voice profiles with additional samples. This process is explained in more detail in the following question-and-answer section.

56. How can I update existing voice profiles with new samples to improve the accuracy of speaker identification?

Speaker-related tasks are significantly simplified for files processed under business subscription package (*Prime*, *Premium*, and *Professional*), as the application can display identified speakers by name based on previously created voice profiles

However, to **ensure the most accurate identification of speakers** who appear repeatedly within an account, users are encouraged to periodically **enrich existing voice profiles with additional voice samples**.

The greater the diversity of samples within a voice profile, the more accurately the application can identify speakers automatically. This is particularly important because a speaker's voice may vary depending on conditions such as background noise or recording environment.

As with the initial creation of voice profiles, the most critical step when updating an existing profile is to **correctly name each speaker** within individual files and **ensure that all paragraphs are accurately assigned to the appropriate speaker**. Because speaker names and their associated text segments form the basis for updating voice profiles, particular care should be taken during this process to maintain identification accuracy.

Important: Including paragraphs in the voice profile update process that were not actually spoken by the intended individual may significantly distort the updated voice profile and reduce the accuracy of future speaker identification.

Once you have completed the necessary review, select the *Voice profile* option from the menu bar – located on the left side of larger screens or at the bottom of smaller screens – to initiate the voice profile update process. After opening this menu item, follow the steps below:

1. **After opening the *Voice profile* section, click the + button next to the name of the speaker whose voice profile you wish to update.**

A voice profile can be updated only if the total duration of the paragraphs attributed to the speaker reaches at least 10 seconds. If this requirement is not met, the voice profile cannot be expanded using the paragraphs from the current file.

Important: Voice profiles cannot be updated from translated versions of files.

2. **Select from the drop-down list the existing voice profile in your account that you wish to enrich using paragraphs from the current file.**

When updating an existing profile, you do not need to specify a new profile name or speaker name; these fields are hidden automatically. Simply select the appropriate voice profile from the list.

3. **Pick the paragraphs to be used for future speaker identification.**

Under the aforementioned drop-down field, choose which paragraphs attributed to the specified speaker the application should rely on when attempting future identification. To do so, check the corresponding boxes on the paragraph cards.

Important: Select only paragraphs in which the speaker can be heard clearly, without overlapping speech, shouting, or excessive background noise, to ensure optimal identification accuracy.

4. **After selecting the desired paragraphs, click the green button at the bottom of the page to update the voice profile.**

Once saved successfully, the voice profile is updated and ready for use.

From this point forward, when new audio or video material is processed under a business subscription, the application compares the detected speakers in the file with the existing voice profiles during text conversion. If a match is found, the speaker is identified by name in the transcript.

All created voice profiles can be viewed in the *Files* menu, where they may also be edited as needed, including changes to the profile name and the associated speaker name. Voice profiles remain available in the account until they are manually deleted by the user or until the files on which the profiles are based are no longer available in the account.

To maintain a high level of identification accuracy and effectiveness, it is recommended to update voice profiles periodically by adding new voice samples whenever possible.

57. How can I modify the non-speech sounds detected by the system?

For files processed under any of the subscription packages (*Lite, Plus, Prime, Premium, or Professional*), non-speech sounds – also referred to as noises – detected by the system are categorized into predefined labels and displayed on the file details page.

These detected noises, along with their default category labels (unless customized by the user), are only visible when the purple toggle buttons above the transcript or captions are activated. Users can also edit these labels in this view, allowing them to rename each detected sound according to their preferences.

The names of these non-speech sounds can be edited in the transcript section of the file detail page by following these steps:

1. **After the transcript is successfully completed and the button to display non-speech sounds is activated, click on the noise label you wish to edit in the transcript text!**

A pop-up window will appear, allowing you to modify the name of the specific non-speech sound. If the sound occurs multiple times in the transcript, you can replace all instances at once by checking the Update all occurrences box. If you decide not to change the noise label, simply click the X button to cancel.

Important: The names of non-speech sounds are independent across different versions of the file, so it is advisable to review and adjust them for each version individually.

The screenshot displays the Alrite web application interface. At the top, there is a navigation bar with options like Home, Record, Upload, Online video, Real-time, Files, and Contact us. The main content area is titled "Budapest - The Capital of Hungary" and features a video player on the left and a transcript on the right. The video player shows a scene of a bridge with a caption: "offers a pedestrian-friendly way to connect Buda and Pest." Below the video is a captions list with three entries, including one for "[ringing sound]". The transcript on the right shows a speaker's dialogue with a pop-up window for editing a "ringing sound". The pop-up window has a dropdown menu with "Non-speech sound ringing sound", a trash icon, a checkmark icon, and an "Update all occurrences" checkbox. The transcript text includes: "Speaker #1 - This was a pivotal point in Hungary's history. While Stephen could have accepted his crown from the leader of the Eastern or Byzantine Church, he chose to have his rule legitimized by accepting his crown from the leader of the Roman church. And this gave Hungary more of a Western orientation. The Buddha funicular is a popular landmark. - Built in 1870 to provide cheap transportation to Castle Hill workers, today it's a fun little tourist trip. It shuttles visitors every few minutes up and down between the top of Castle Hill and the mighty Chain Bridge. Guarded by lions, which symbolize power, the Chain Bridge, the city's first great bridge, offers a pedestrian-friendly way to connect Buda and Pest. Speaker #1 [ringing sound] for a good freeze to cross the river. Sometimes people would walk across side during a thaw. Once, a big shot was stuck on the other side for a week. They were so frustrated, he commissioned the building of Budapest's first permanent bridge. - The Chain Bridge, finished in 1849, immediately became an important symbol of Budapest. While this and all other great bridges of Budapest were destroyed in World War II, they were quickly rebuilt."

2. **To preserve and finalize all changes, make sure to save your modifications!**

Once you are satisfied with the changes to the non-speech sound labels, click the Save button next to the Transcript heading to apply the changes permanently.

Important: If you skip this step, your changes to noise labels may not be saved, and any modifications made will be lost. To avoid this, we recommend saving your progress regularly during the editing process.

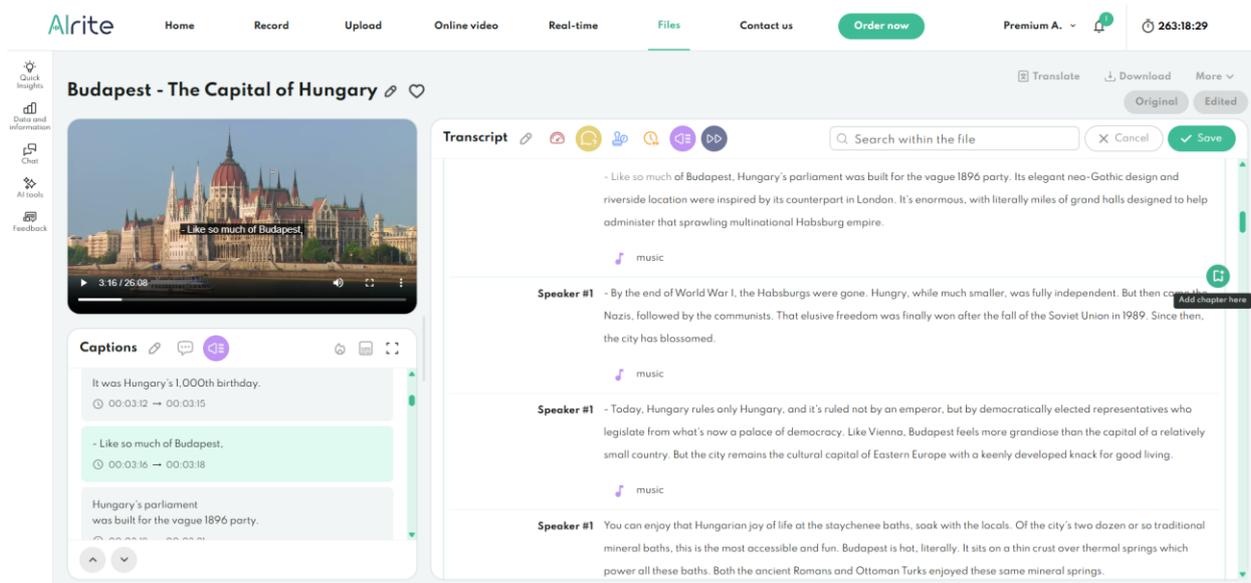
In summary, this feature allows you to customize and clearly identify non-speech sound labels detected in the processed audio and video files, both in the transcript and captions. This improves the clarity of the documents and makes it easier to search across files.

58. How can I manually create chapters within the transcript, and how can I modify their titles afterwards?

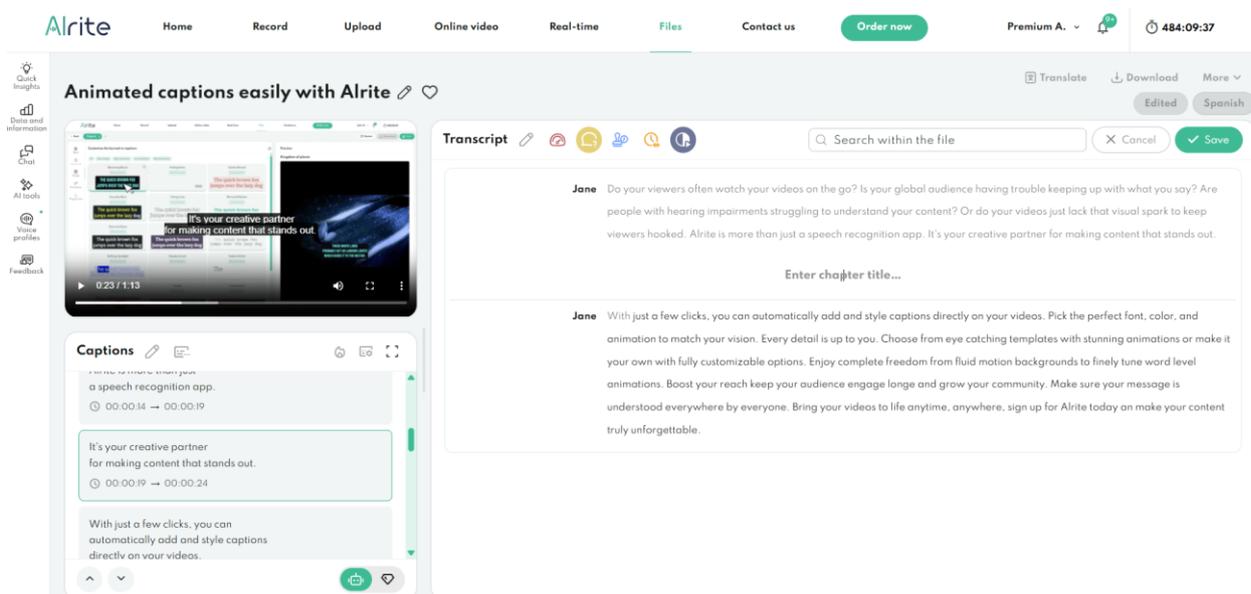
After converting your audio or video into text and optionally refining the system-generated transcript, you can make the content **more structured and easier to navigate** by organizing the continuous text into **custom chapters** – either before, during, or after clarifying the transcript.

Regardless of the package used to process the audio or video file, including the free *Starter* package, you can create chapters directly within the transcript text box while in edit mode. You can also rename existing chapters or delete any that are no longer needed.

Chapters can only be created manually while editing the transcript. To do this, click the pencil icon next to the *Transcript* heading, or click directly into the transcript to enter edit mode. While in edit mode, hover your cursor between paragraphs. A **faint green line will appear with a green button at the end**. Finally, **click this button to insert a new chapter and assign it a title**.



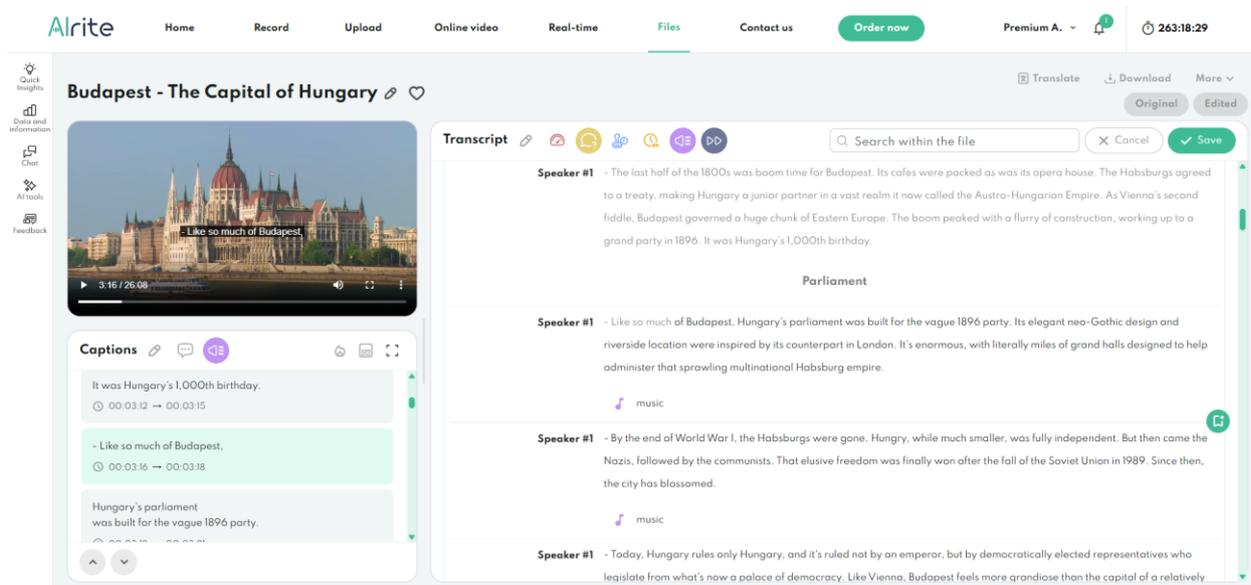
Once you click the button, the placeholder text **Enter chapter title...** appears at the appropriate position between the relevant paragraphs. Enter the desired chapter title to thematically separate the preceding and following sections and organize the transcript into chapters.



Repeat this process until all intended chapters have been created within the transcript.

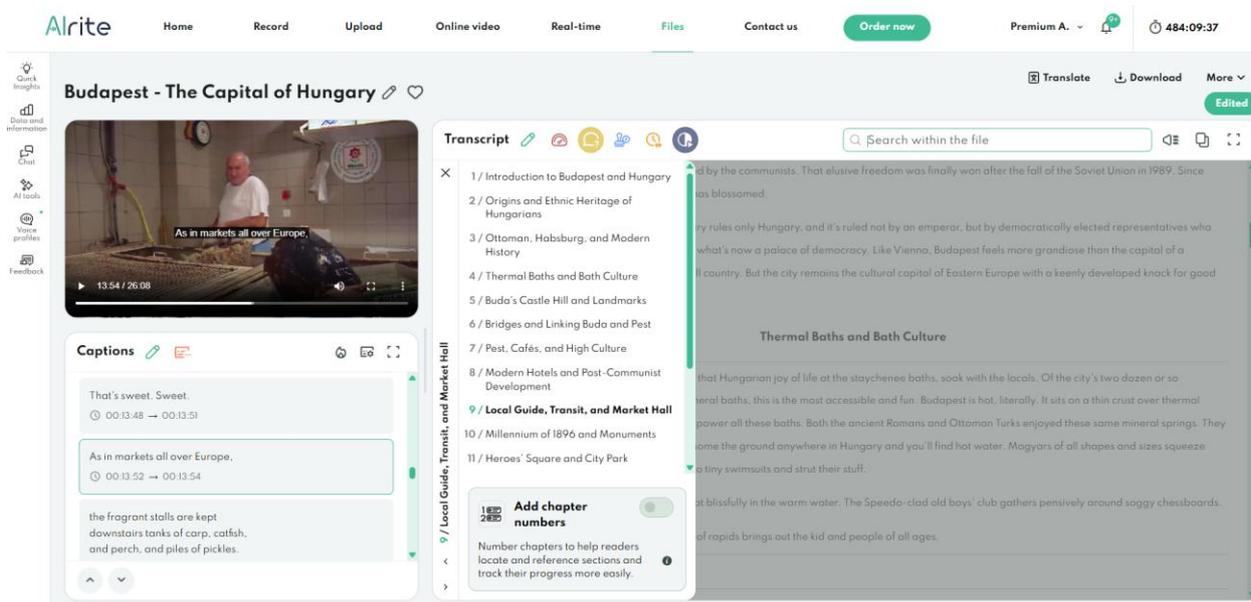
As with transcript editing, it is generally sufficient to save your changes after entering all planned chapter titles. However, saving periodically during the process is recommended to prevent accidental data loss.

Inserted chapter titles will appear at their designated locations between paragraphs, **displayed in a larger, centered font** to clearly indicate the beginning of a new chapter.



Similar to editing the main text of the document, chapter titles can also be **modified** or **deleted** as needed. To do so, simply click the chapter title and edit it as usual, or remove it entirely from the text if it is no longer required.

On larger screens, you can view the chapters you have created in the form of a table of contents. To do so, click the hamburger menu icon to the left of the transcript content. This opens a bar above the transcript text where the chapter structure is displayed.



In addition to viewing chapters within the transcript, you can access a **complete list of created chapters** by opening the *Chapter segmentation* option in the *AI tools* menu. This menu is located on the left side of larger screens and at the bottom of smaller screens.

If you wish to **display chapter numbers** in addition to chapter titles in the transcript, you can enable them either within this menu item, below the list of chapters, or at the bottom of the aforementioned table-of-contents view by **activating the *Add chapter numbers* option**. When activated, chapter numbers will appear in the transcript text immediately before each chapter title.

59. How can I restore my document to its original, system-generated state?

If extensive modifications to the transcript – whether to the transcript text itself or to related elements such as detected speaker names or non-speech sounds – have made the document difficult to manage, you may prefer to **start over** and return to the original, system-generated version.

In this case, use ***Reset version feature*** from the More menu. This option is available only for the *Edited* version (and for translations that have previously been modified).

Selecting ***Reset version*** opens a pop-up window to ensure that you do not restore the document by accident. In this dialog, the system summarizes what the action will do and presents a detailed list of the transcript edits that have been made so far. Reviewing this list allows you to see exactly which saved modifications will be removed if you proceed.

Please note that this action also permanently and irreversibly removes changes that are not part of the transcript text, such as chapter titles or edits to non-speech sound labels, if they were not part of the *Original* version. These items are not shown in the list, but they are deleted along with the transcript edits when you use this feature.

When you restore the document, the *Edited* version is deleted and the original system-generated version (as it appeared when the document was first created) is displayed on the file details page.

60. How can I create text variants that provide a quick insight into the content of the transcript?

If you need more than a verbatim transcript and prefer a shorter version that allows you to review the content quickly, the system also provides concise, automatically generated alternatives alongside the full transcript.

With any of the available subscription packages (*Lite*, *Plus*, *Prime*, *Premium*, or *Professional*), you can generate an overview of the transcript with just one click. The system will also extract **key phrases** and highlight the most noteworthy **quote** from the text.

To generate these insights, simply **click the *Quick Insights* option** in the menu bar – located on the left side of the screen for larger displays or at the bottom for smaller screens – and initiate the process.

The screenshot displays the Alrite web interface. The top navigation bar includes 'Home', 'Record', 'Upload', 'Online video', 'Real-time', 'Files', 'Contact us', and 'Order now'. The user is logged in as 'Premium A.' with a timer showing '263:18:29'. The main content area is titled 'Budapest - The Capital of Hungary' and features a video player, a 'Transcript' section, and a 'Captions' section. On the left, a 'Quick Insights' sidebar is open, showing a robot character and text: 'Highlight the key points of the current text by generating a recap, identifying important keywords, and selecting the most notable quote.' Below this, a note states: 'Note that these elements can only be generated once per version. Therefore, while you can edit them afterwards if necessary, we recommend correcting the transcript before starting the process to achieve the best possible results. Please be aware that this feature is powered by an external service provider, so transcripts are sent to a third party solely for this purpose and are handled in accordance with our Privacy Policy.' The 'Captions' section lists three items: 'It was Hungary's 1,000th birthday.' (00:03:12 - 00:03:15), 'Like so much of Budapest,' (00:03:16 - 00:03:18), and 'Hungary's parliament was built for the vague 1896 party.' (00:03:18 - 00:03:21). The 'Transcript' section shows a search bar and the text: '- Like so much of Budapest, Hungary's parliament was built for the vague 1896 party. Its elegant neo-Gothic design and riverside location were inspired by its counterpart in London. It's enormous, with literally miles of grand halls designed to help administer that sprawling multinational Habsburg empire.' Below this, there are sections for 'Speaker #1' with text: '- By the end of World War I, the Habsburgs were gone. Hungary, while much smaller, was fully independent. But then came the Nazis, followed by the communists. That elusive freedom was finally won after the fall of the Soviet Union in 1989. Since then, the city has blossomed.' and '- Today, Hungary rules only Hungary, and it's ruled not by an emperor, but by democratically elected representatives who legislate from what's now a palace of democracy. Like Vienna, Budapest feels more grandiose than the capital of a relatively small country. But the city remains the cultural capital of Eastern Europe with a keenly developed knack for good living.'

Shortly after initiation, the most noteworthy quote from the text, the keywords most characteristic of the content, and a brief recap will appear. These elements can be viewed in the same side window once they have been generated.

Both the recap and the quote can be reviewed, corrected, modified, or supplemented as needed. The list of keywords can also be managed by adding new entries or removing existing ones.

If you are not fully satisfied with the initial results, you can click *Try again* at the bottom of the window to rerun the automation and regenerate the elements, which may yield better results on a subsequent attempt. Keep in mind that this action permanently overwrites the previously created elements.

Please note that *Quick insights* must be generated separately for each version. Therefore, if you create a translation of a version that already has *Quick insights*, these items will not be created automatically for the translated version – they must be initiated individually for each translated version.

The screenshot shows the Alrite interface for a video titled "Budapest - The Capital of Hungary". The interface is divided into several sections:

- Quick Insights:** A sidebar on the left containing:
 - Noteworthy quote:** "Budapest has survived its thousand years of tumultuous history beautifully."
 - Keywords:** A list of tags including Budapest, Hungary, Cultural heritage, Thermal baths, Magyars, History, Communism, Architecture, Folk music, and Danube River.
 - Recap:** A summary of the video content: "A reporter explores Budapest, the cultural heart of Hungary, highlighting its rich history and diverse influences. Originally settled by the Hungarians in 896, Budapest evolved through various eras including Ottoman and Habsburg rule, and later became a significant..."
- Video Player:** A central video player showing a scene of the Hungarian Parliament Building with the caption "Like so much of Budapest." and a timestamp of 3:16 / 26:08.
- Captions:** A list of captions with timestamps:
 - "It was Hungary's 1,000th birthday." (00:03:12 - 00:03:15)
 - "Like so much of Budapest." (00:03:16 - 00:03:18)
 - "Hungary's parliament was built for the vague 1896 party." (00:03:18 - 00:03:21)
- Transcript:** A text area on the right showing the full transcript of the video, including a search bar and speaker labels.

Editing the recap and the noteworthy quote can be done by following these steps:

1. **Click the pencil icon next to the desired element or click directly on its content to switch the text field into edit mode.**

By default, the overview and quote texts are displayed in read-only mode.

2. **Refine or add to the record or quote text, then click the checkmark icon to save and finalize the changes.**

While the overview is being edited, certain functions related to the transcript are temporarily disabled.

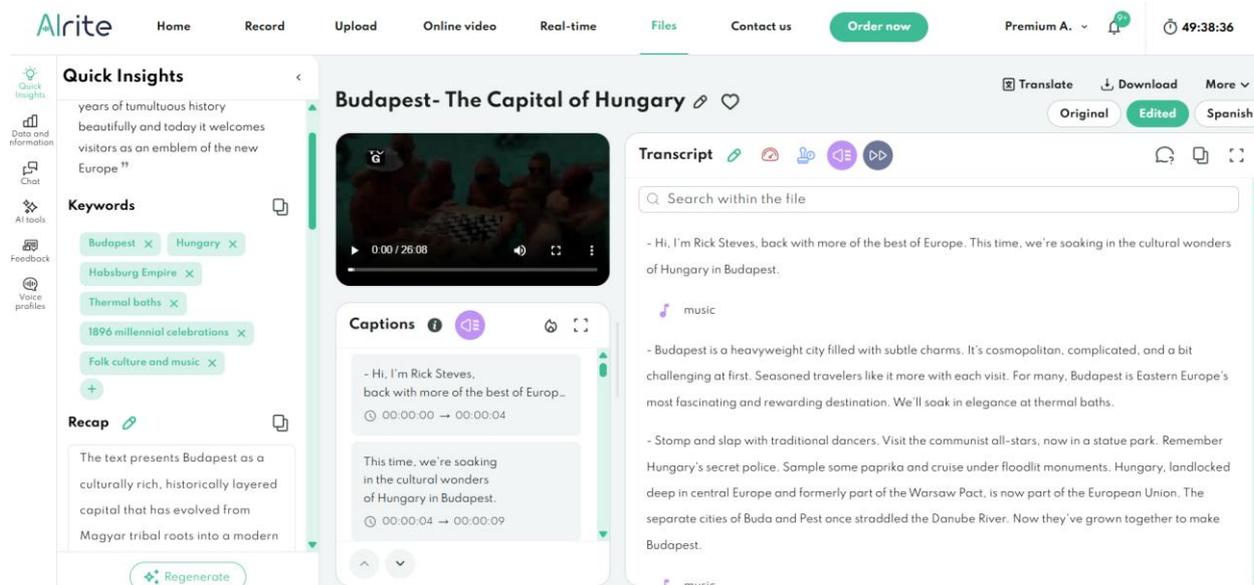
It is also important to note that saving the changes made to a given version will permanently overwrite the previous versions of the overview and the quote.

The generated keywords can be deleted, and new ones can easily be added to the list by following these steps:

1. **To delete a specific keyword, click the X button next to it in the text bubble.**
Deleting a keyword is permanent and cannot be undone. However, if you delete a keyword by mistake, you can simply add it back – see point Nr. 2.
2. **To add a new keyword, click the + button at the end of the keyword list.**
After clicking the + *button*, a text box will appear where you can enter the new keyword.
Press *Enter* to finalize and add the keyword to the list.
If you misspell a keyword, delete it (see point Nr. 1.) and re-enter the correct version.

Important: Creating a recap, automatically generating keywords, and highlighting the most noteworthy quote can be performed only once for the transcript of a given version. Therefore, it is recommended to complete any necessary clarifications or edits in the transcript before initiating the process. Please note that the system cannot generate *Quick insights* for files that are too short – only a few lines long – or for files that are several hours in length.

If you have already generated *Quick Insights* for a document, these elements can be viewed and copied by clicking the downward-pointing arrow at the end of the corresponding row in the *Files* menu. They can also be accessed from the file details page, where selecting the same menu item allows you to view the recap text, keyword list, and notable quote again.



Translation

61. How can you translate transcripts and captions within the Alrite application?

In addition to generating transcripts in the language spoken in the uploaded audio or video file, the Alrite application allows you to **translate these transcripts** (and any refinements made to them) into other languages.

Translation is available for several languages depending on your subscription package. However, the free *Starter* package does not include translation services.

There are no additional costs for initiating a translation (i.e., no time credit deduction). However, by default, you can only translate a file **up to two times per language**.

The process of translating a text version is as follows, once the media file has been successfully processed:

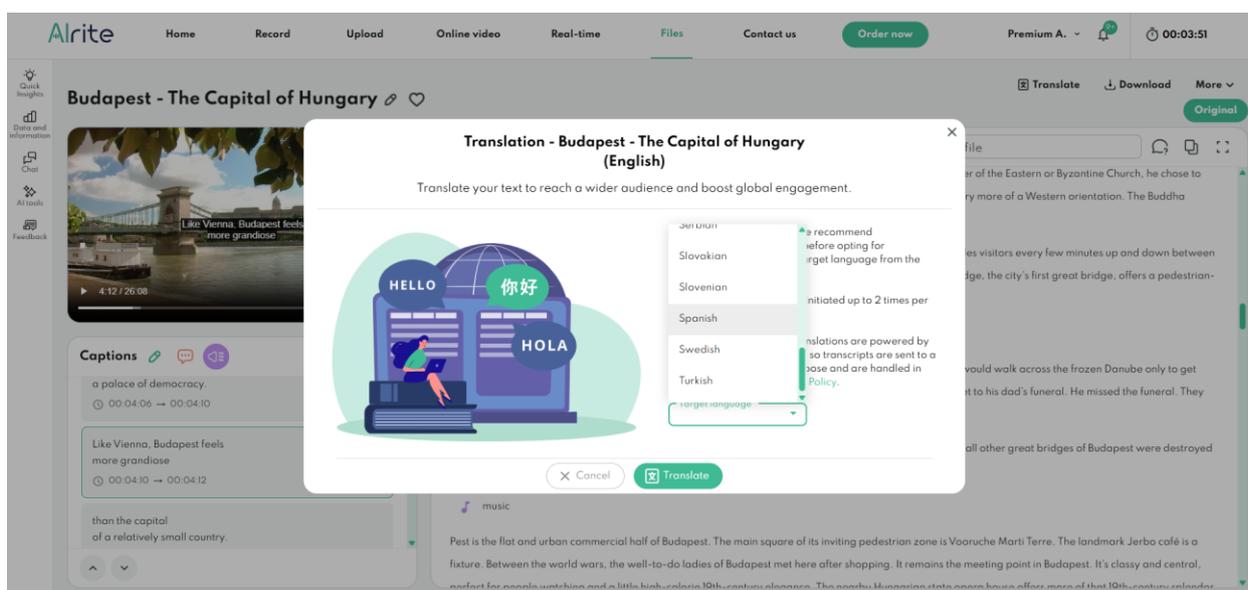
- 1. Correct the system-generated transcript to ensure it is as error-free as possible.**

The more accurate the transcript, the more accurate the resulting translation will be.

Important: The translation is based on the transcript, not the audio or video file itself. Therefore, any errors in the original transcript will result in incorrect translations.

- 2. Initiate the translation by clicking the *Translate* button (with the globe icon).**

The translation will be made from the version currently selected on the file details page. After clicking the *Translate* button, a pop-up window will appear where you can choose the desired language for translation and confirm your selection.

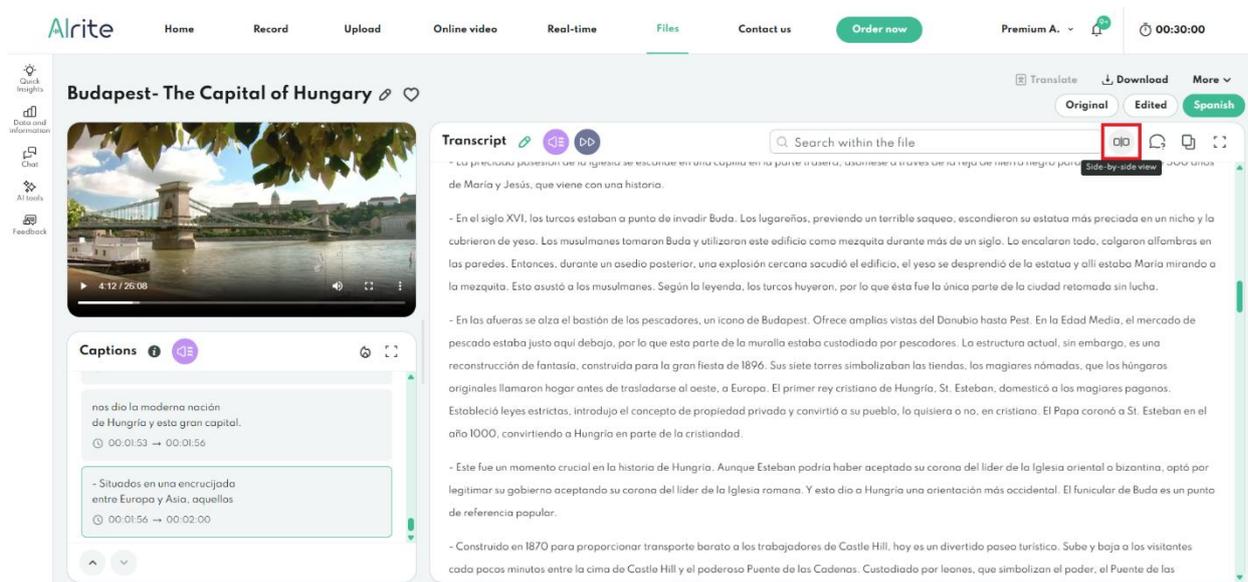


Depending on the length of the file, the translation process may take a few seconds.

3. Upon completion of the translation process, a new version is created, which can also be viewed in a so-called parallel view.

In addition to the *Original* and, if applicable, the *Edited* (and previously translated) versions, a new tab will be added to the file details page for the translated version. Both the transcript and captions will be translated.

The original version, from which the user initiated the translation, along with the translated transcript, can be displayed side by side once the translation is completed by clicking the designated button. This feature helps streamline the process of refining the translation. If the user finds the parallel view unnecessary, this function can be easily disregarded.



4. **Next, the translated version of the transcript should be refined in the same way as the original transcript.**

Editing the translated version follows the same process as editing the original language version. However, unlike the original language version, there is only one version for the translated transcript (no separate *Original* and *Edited* versions).

Important: Saving changes made to the translated version will permanently overwrite the previous translation.

62. How can I restore my translations to their original, system-generated state?

As with the *Edited* version, translations can reach a point where extensive changes make them difficult to review and manage. If the accumulated edits have become confusing or inconsistent, it may be more practical to **discard them entirely** and restart from the original, system-generated translation.

In this situation, the **Reset version feature** described earlier can help. This option is available only for translations (alongside the *Edited* version) that have already been modified.

Clicking *Reset version* opens a confirmation dialog to prevent accidental restores. The pop-up asks you to confirm your intention and provides a list of the translation edits that will be discarded if you continue, allowing you to review what will be removed before you proceed.

Please note that restoring a translation also permanently and irreversibly removes changes that are not strictly part of the translation text, such as created chapter titles or changes to non-speech sound labels, if they were not part of the translation's original state. These items are not shown in the list, but they are deleted in the same way as edits to the translation text when you use this function.

When you perform a restore, the last saved state of the translation is deleted, and the file details page will display the original system-generated state of the text that was present when the translation was created.

63. Which packages include the automatic translation feature?

With the exception of the free *Starter* package, all subscription packages offer the ability to translate text versions.

The *Lite* and *Prime* packages allow translation of transcripts and captions into a limited number of languages (English, German, Spanish, French, and Hungarian). Users with higher-tier subscription packages, such as *Plus*, *Premium*, and *Professional*, have access to more translation languages.

The translation service is provided by an external service provider based in Europe. The texts are sent to this third-party provider solely for translation purposes, and neither the original transcripts nor the translated content are stored by them.

You can initiate **up to 2 translation** per language and per file.

When the transcript is translated, the captions are also translated. These can be viewed in the application's built-in video player, or after downloading the translated captions, you can view them with another external video player, independently of the application.

Download

64. How can you view and download the different text versions?

The system's ability to convert audio and video files into text, along with the option to refine and translate these text versions, would be of little use if users couldn't export and download them.

To address this, the application provides the ability to download files, and in most cases, offers multiple export formats for your convenience.

- Different versions of the **transcripts** are available as **Word documents** (.docx) or **text files** (.txt).
- Different versions of **captions** can be downloaded in the widely-used **.srt** or **.vtt** formats.

The process of downloading each file consists of the following steps once the media file has been successfully processed:

1. **The easiest way to download a file is by clicking the *Download* button on the file details page.**

While some files, such as captions, can be downloaded directly from the captions editor window, using the *Download* button on the details page is usually the quickest and most convenient method.

To download the transcript or captions, click the *Download* button under the specific version you want (*Original*, *Edited*, or *Translated*). You can also select the version in the pop-up window that appears.

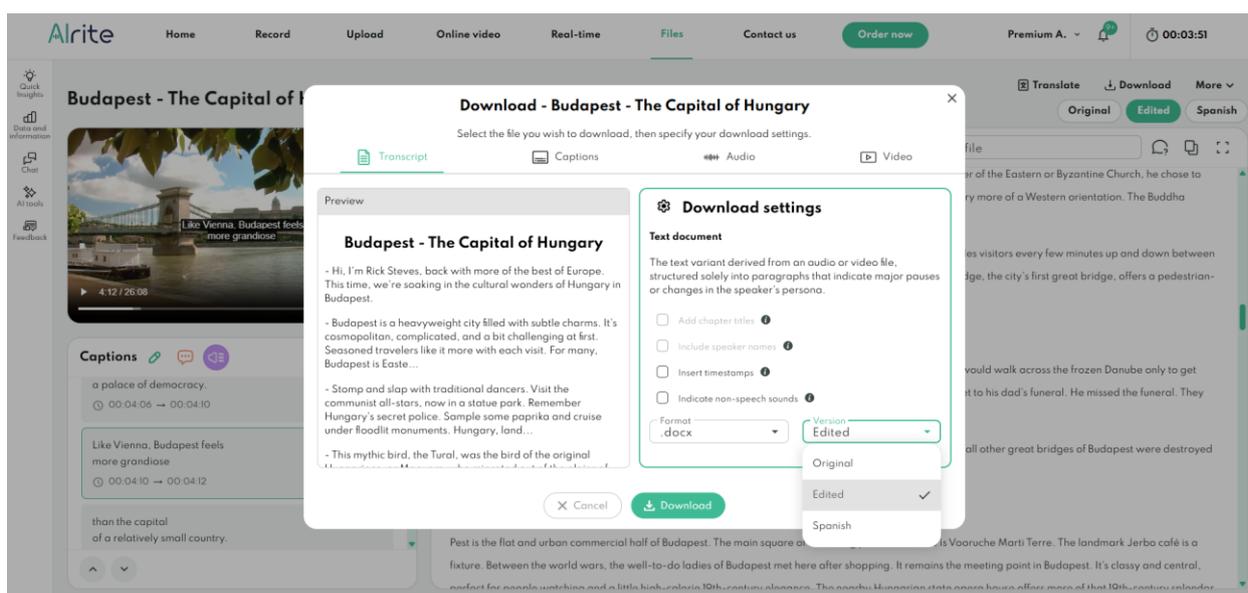
2. **In the pop-up window, select whether you want to download the transcript or captions.**

Each text variant can be exported in multiple formats, but the first step is to choose whether you want to export the transcript or the captions from the application.

- **Under the *Transcript* tab, various options are available related to the download methods, depending on the subscription package active at the time of processing and the features used.**

If chapters have been created within the transcript, the transcript can be downloaded together with these chapter divisions. In addition, for files processed under subscription packages, written representations of non-speech sounds may also be included in the downloaded text documents.

Files transcribed under business subscription packages may additionally be downloaded in formats that include speaker names and/or timestamps in separate columns, rather than as plain text only.



- a. **Continuous text:** If none of the following checkboxes are visible or if you leave them unchecked, the transcript will be available in the same way as

a plain text document – broken into paragraphs, maybe with speaker changes indicated by a hyphen at the beginning of each respective line. The transcript can be downloaded in *.docx* or *.txt* format.

- b. **With speakers:** For files processed under business subscriptions (*Prime*, *Premium*, and *Professional*), you can select the *Include speaker* checkbox to download the transcript with the names of identified speakers. The speaker names will appear before each paragraph in the downloaded transcript, just as they do on the file details page. The document with speaker names can only be downloaded in *.docx* format.
- c. **With timestamps:** The transcript can also be downloaded with timestamps by selecting the *Attach timestamps* checkbox, available only with business subscriptions (*Prime*, *Premium*, and *Professional*). In this format, a timestamp is displayed at the beginning of each new paragraph, calculated based on a user-defined starting time. This version can only be downloaded in *.docx* format.
- d. **With non-speech sounds:** For files processed under subscription packages (*Lite*, *Plus*, *Prime*, *Premium*, and *Professional*), selecting the *Display non-speech sounds* checkbox allows the transcript to be downloaded with the written representation of detected noises. These noises will appear between paragraphs in the downloaded transcript, similar to how they are displayed on the file details page. This version is available for download only in *.docx* format.
- e. **With chapters:** The transcript can also be downloaded either with manually created chapters (available for all packages) or with chapters generated automatically (available exclusively for files processed under subscription packages). In both cases, simply select the *Show chapter titles* option before starting the download. The chapter titles will then appear centered, bolded, and in a font size a little larger than the rest of the text in the downloaded document. If you wish to include chapter numbers in addition to chapter titles in the transcript, this option must be enabled on the file data sheet prior to downloading.

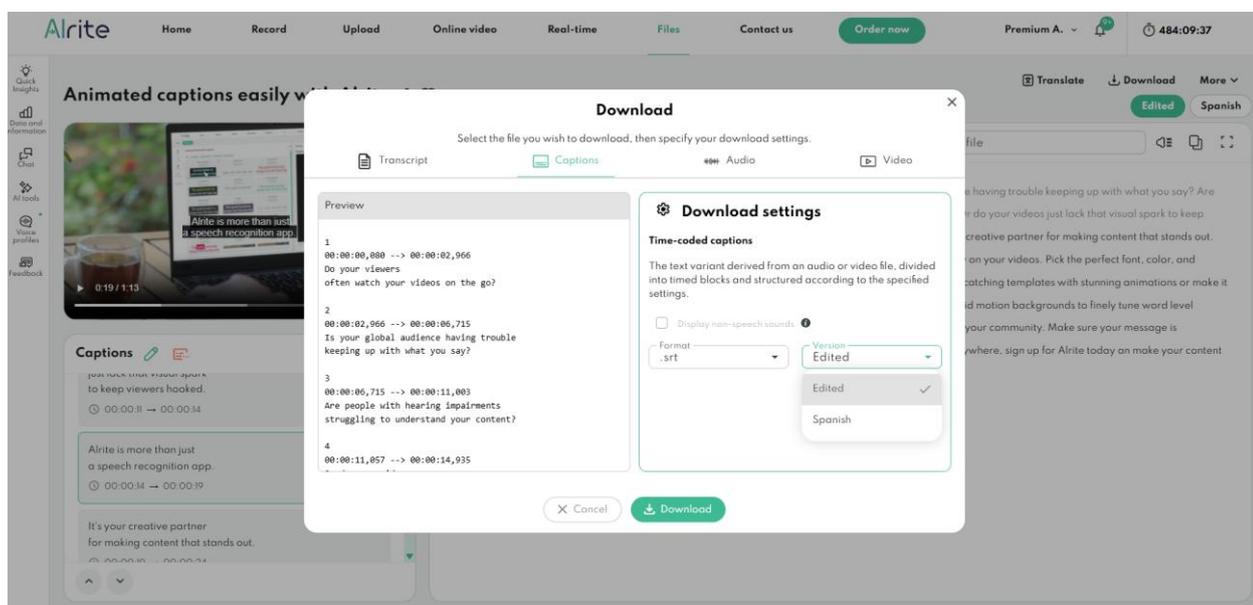
The downloaded document can include timestamps, speaker names, non-speech sounds and chapters all at once.

After selecting or leaving the checkboxes as needed, it is important to specify the version of the transcript (*Original*, *Edited*, or *Translated*) and the format (*.docx* or *.txt*, if applicable) for download.

- **Under *Captions***, users can download either the first 2 minutes or the full length of the captions, depending on their package.

For files processed with the *Starter*, *Lite*, and *Prime* packages, only the first 2 minutes are captioned, so only captions of this length can be exported. A note will inform you of this limitation.

Captions for files processed under higher-tier subscription packages (*Plus*, *Premium*, and *Professional*) can be downloaded in full, including optional indicators for non-speech sounds and/or interrupted sentences, rather than only as basic caption files.



- Ellipsis (...):** The function that marks interrupted sentences in captions is available exclusively for files processed under higher-tier subscriptions (*Plus*, *Premium*, and *Professional*). It can be toggled on or off by clicking the orange button with the speech bubbles at the top of the captions section on the file details page. When turned on, the captions can be downloaded with ellipsis marks (...) indicating that a sentence continues across multiple caption blocks. In this format, an ellipsis appears at the end of one block and at the beginning of the next, signaling that the sentence is incomplete and continues in the following block.
- Non-speech sounds:** For files processed under subscription packages (*Lite*, *Plus*, *Prime*, *Premium*, and *Professional*), selecting the *Display non-*

speech sounds checkbox allows the captions to be downloaded with the written representation of detected noises. These noises will appear as a separate block in the downloaded captions, similar to how they are displayed on the file details page.

The downloaded captions file can include both ellipsis marks and non-speech sound indicators simultaneously.

After selecting the relevant checkboxes, it is important to specify which version of the captions you wish to download (*Original*, *Edited*, or *Translated*) and in which format. Captions are available in two leading industry-standard formats: *.srt* and *.vtt*.

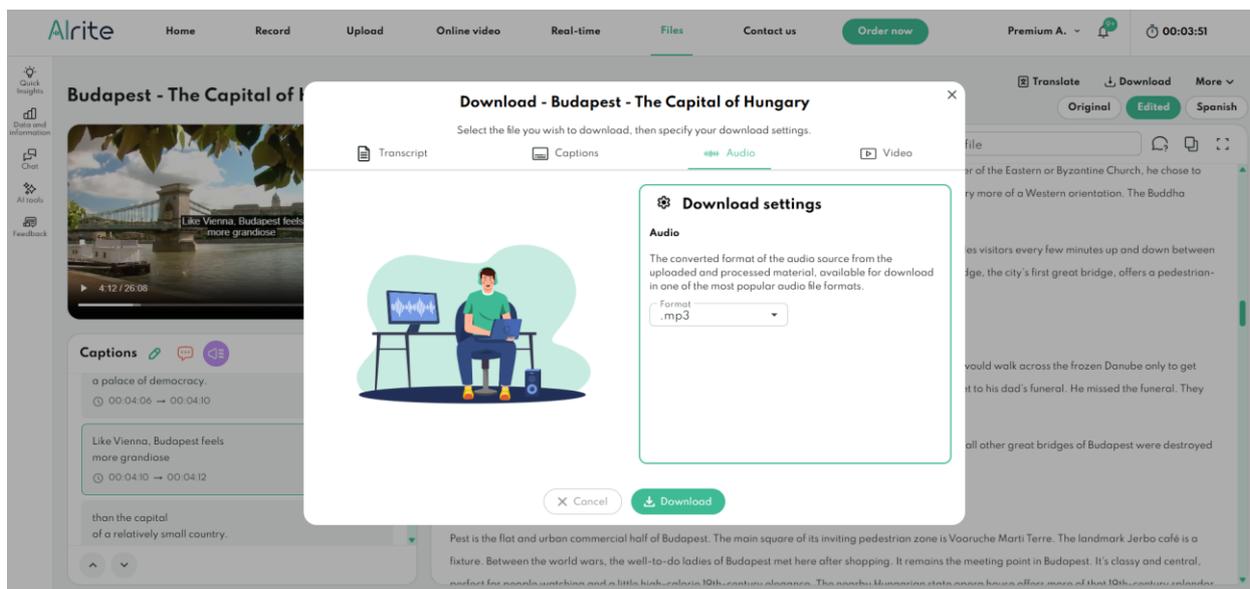
If a particular version has both *Automatic* and *Custom* captions variants, they will appear as separate options in the dropdown list.

65. Can you download audio and video files recorded or uploaded to the application?

In addition to downloading text versions, you can also download media files converted after uploading. To do so, click the **Download** button on the file details page and select the desired format after navigating to the appropriate tab.

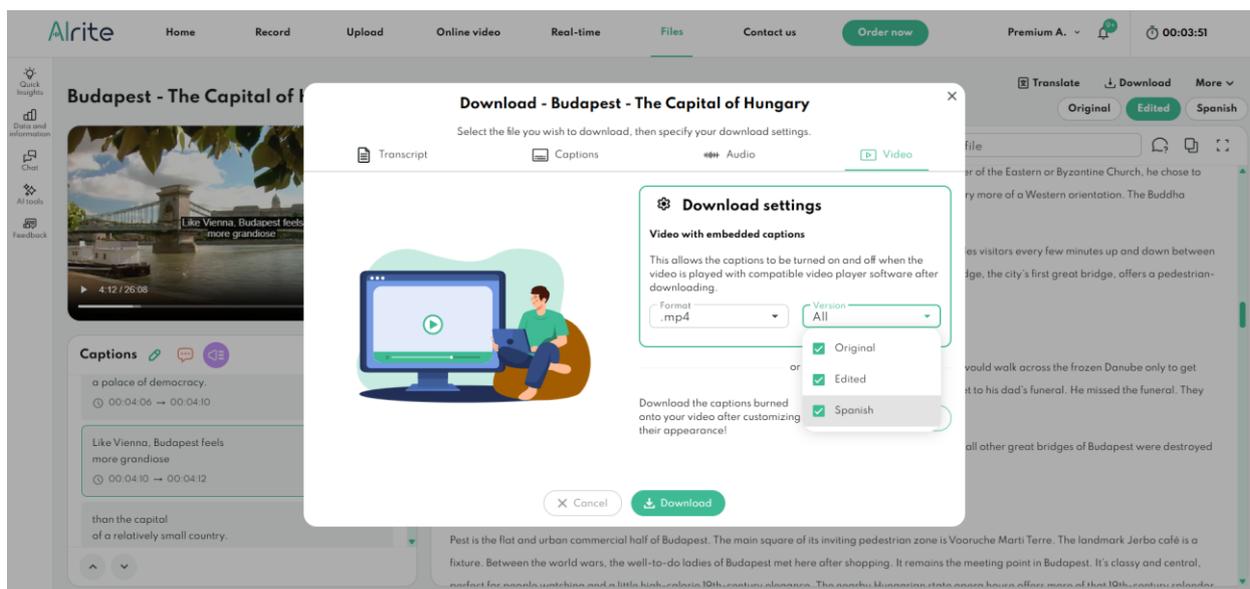
- **Under the *Audio* tab, you can download the converted audio file.**

The converted audio file can be downloaded in *.mp3* format only, as it is processed during the parallel processes mentioned earlier. No alternative download format is available for audio files, regardless of whether the audio was recorded within the application or uploaded in a different format for text conversion.



- Under the **Video** tab, by default, the video is downloaded with embedded captions. Alternatively, you can choose to burn captions onto the video. For the former option, you can select either a single caption version or all available versions to include in the video during download. If you choose to burn the captions directly onto the video (available only for files processed under *Plus*, *Premium* and *Professional* packages), a new window will open, providing various options for customizing the appearance of the captions.

Important: for files processed under the *Starter*, *Lite*, and *Prime* packages, only the first 2 minutes of the file are captioned. Consequently, only captions of this duration can be embedded in the exported video. A note will alert you to this limitation.



- a. **Video with embedded captions:** In this case, the captions will be embedded in the video with the option to toggle them on or off. However, the captions will only be visible during playback if the video player supports subtitle tracks and the subtitles are enabled. This version can be downloaded in *.mp4*, *.mov*, or *.mkv* formats. By default, all available caption versions for the file (*Original*, *Edited*, *Translated*, or *Custom*) will be embedded, as indicated by the *All* option displayed under *Version*. This default setting can be modified by clicking on *Version* field, where you can individually choose which versions to embed.

Important: The embedding process involves video conversion, and as a result, the converted file may not retain all of the original video properties.

- b. **Video with burned-in captions:** This option, available only for files processed under higher-tier subscription packages (*Plus*, *Premium* and *Professional*), redirects the user to a window for burning captions onto the video. This process is described in greater detail in a later chapter. When captions are burned onto the video, they become a permanent part of it and cannot be toggled on or off. The captions will always be visible, regardless of the capabilities of the video player used for playback. This version can be downloaded in *.webm* and *.avi* formats, in addition to the previously mentioned formats.

Important: The burning process involves video conversion, and as a result, the converted file may not retain all of the original video properties.

66. Are speakers included and identified in the transcripts of processed files, as well as in their downloadable versions?

If you used the speaker detection feature with a business subscription, or initiated it after the file had already been processed, then in addition to the speaker labels detected by the system appearing within the transcript, a **yellow button** related to this function will also appear on the file details page above the transcript text. When enabled, the button displays the automatically numbered or user-customized speaker names; when disabled, it hides them.

The screenshot shows the Alrite web interface. At the top, there's a navigation bar with 'Home', 'Record', 'Upload', 'Online video', 'Real-time', 'Files', 'Contact us', and an 'Order now' button. The user is logged in as 'Premium A.' and the time is 00:03:51. The main content area features a video player on the left and a transcript on the right. The video is titled 'Budapest - The Capital of Hungary'. The transcript is displayed in a 'Transcript' tab, showing the following text:

- Just outside stands the fisherman's bastion, an icon of Budapest. It offers sweeping views over the Danube to Pest. In the Middle Ages, the fish market was just below here, so this part of the rampart actually was guarded by fishermen. The current structure, though, is a fanciful rebuild, constructed for the big bash of 1896. Its seven towers symbolized the tents, the nomadic magyars, those original Hungarians called home before they moved west to Europe. Hungary's first Christian king, St. Stephen, tamed the pagan Magyars. He established strict laws, introduced the concept of private property, and made his people, whether they liked it or not, Christian. The pope crowned St. Stephen in the year 1000, making Hungary part of Christendom.

Speaker #1 - This was a pivotal point in Hungary's history. While Stephen could have accepted his crown from the leader of the Eastern or Byzantine Church, he chose to have his rule legitimized by accepting his crown from the leader of the Roman church. And this gave Hungary more of a Western orientation. The Buddha funicular is a popular landmark.

- Built in 1870 to provide cheap transportation to Castle Hill workers, today it's a fun little tourist trip. It shuttles visitors every few minutes up and down between the top of Castle Hill and the mighty Chain Bridge. Guarded by lions, which symbolize power, the Chain Bridge, the city's first great bridge, offers a pedestrian-friendly way to connect Buda and Pest.

Speaker #1 - Before this bridge was built, people needed boats or a good freeze to cross the river. Sometimes people would walk across the frozen Danube only to get stranded on the other side during a thaw. One man shot was stuck on the other side for a week.

In addition, for files processed under the business packages (Prime, Premium, and Professional), transcripts can be downloaded not only as plain text but also **with speaker names included**. To do this, click the *Download* button on the file details page, navigate to the *Transcript* tab, and select the checkbox labeled *Include speaker names in the transcript to be downloaded*.

The screenshot shows the Alrite web interface with a 'Download - Budapest - The Capital of Hungary' dialog box open. The dialog box has a 'Download settings' section with the following options:

- Add chapter titles
- Include speaker names
- Insert timestamps
- Indicate non-speech sounds

The 'Format' is set to '.docx' and the 'Version' is set to 'Edited'. There are 'Cancel' and 'Download' buttons at the bottom of the dialog box.

Transcripts with speaker names can only be exported as a Word document (.docx). In this format, the speakers' names appear at the beginning of different lines or paragraphs associated with their speech. Each speaker name is displayed in a dedicated box to the left of the text in the downloaded document.

For private subscriptions (*Lite* and *Plus*) or the free *Starter* package, the transcript text generated from processed files does not include customizable speaker names. Instead, the

system indicates speaker changes within the text by starting a new line and placing a hyphen at the beginning of the respective line.

67. Are timestamps included in the transcripts of processed files, as well as in their downloadable versions?

Transcripts of files processed by users with a business subscription package (*Prime*, *Premium*, and *Professional*) include not only the text and automatically numbered speaker names distinguished by the application, but also **timestamps**, where applicable.

Timestamps can be displayed or hidden on the details page of successfully processed files by toggling the associated blue button. When enabled, each new paragraph will be preceded by a timestamp, which is calculated based on the configurable start time.

The screenshot displays the Alrite web interface. At the top, there's a navigation bar with 'Home', 'Record', 'Upload', 'Online video', 'Real-time', 'Files', 'Contact us', and an 'Order now' button. The user is logged in as 'Premium A.' with a timer showing '00:03:51'. The main content area features a video player titled 'Budapest - The Capital of Hungary' with a play button and a progress bar at '4:12 / 26:08'. Below the video is a 'Captions' section with a list of captions, including 'Like Vienna, Budapest feels more grandiose'. To the right of the video is a 'Transcript' section with a search bar and a list of text segments, each preceded by a timestamp and speaker information. The transcript includes segments like 'Middle Ages, the fish market was just below here...' and 'This was a pivotal point in Hungary's history...'. The interface also includes a 'Translate' button and a 'Download' button.

When timestamps are enabled, a *Start time* button also appears above the transcript text. By clicking this button, you can individually adjust the start time, which serves as the basis for all subsequent timestamps. Modifying the start time automatically updates the timestamps of each paragraph accordingly, ensuring that the document's timing aligns precisely with the content.

The screenshot shows the Alrite interface for a video titled "Budapest - The Capital of Hungary". A transcript overlay is visible, featuring a search bar and a timestamp input field set to 11:24:36. The transcript text includes: "market was just below here, so this part of the rampart actually was guarded by fishermen. The current fanciful rebuild, constructed for the big bash of 1896. Its seven towers symbolized the tents, the nomadic Hungarians called home before they moved west to Europe. Hungary's first Christian king, St. Stephen, established strict laws, introduced the concept of private property, and made his people, gyars. He established strict laws, introduced the concept of private property, and made his people, whether they liked it or not, Christian. The pope crowned St. Stephen in the year 1000, making Hungary part of Christendom." Below this, there are several transcript entries with timestamps: 00:08:10 (music), 00:08:15 (Speaker #1: "This was a pivotal point in Hungary's history. While Stephen could have accepted his crown from the leader of the Eastern or Byzantine Church, he chose to have his rule legitimized by accepting his crown from the leader of the Roman church. And this gave Hungary more of a Western orientation. The Buddha funicular is a popular landmark."), 00:08:33 (Speaker #1: "Built in 1870 to provide cheap transportation to Castle Hill workers, today it's a fun little tourist trip. It shuttles visitors every few minutes up and down between the top of Castle Hill and the mighty Chain Bridge. Guarded by lions, which symbolize power, the Chain Bridge, the city's first great bridge, offers a pedestrian-friendly way to connect Buda and Pest."), 00:08:55 (ringing sound), and 00:08:58 (Speaker #1: "Before this bridge was built, people needed boats or a good freeze to cross the river. Sometimes people would walk across the frozen Danube only to get stranded on the other side during a thaw. One, a bin shot was stuck on the other side for a week").

In addition to appearing on the file details page, with a business subscription (*Prime, Premium, and Professional*), transcripts can not only be saved as plain text but also **with timestamps**. To do this, click the *Download* button, and in the pop-up window under the Transcript tab, check the *Attach timestamps into the transcript to be downloaded* checkbox.

The transcript with timestamps **can only be exported in Word document (.docx) format**. In this format, similar to the file details page, a timestamp will appear at the beginning of each paragraph, calculated by the system based on a start time that can be individually set by the user. Each timestamp will be visible in a separate column to the left of the text in the downloaded document.

The screenshot shows the "Download - Budapest - The Capital of Hungary" dialog box. It has tabs for "Transcript", "Captions", "Audio", and "Video". The "Transcript" tab is active, showing a preview of the transcript and "Download settings" for a "Text document". The settings include options for "Add chapter titles", "Include speaker names", and "Insert timestamps", with "Insert timestamps" checked. A timestamp input field is set to 11:24:36. The preview shows transcript entries with timestamps: 11:24:36, 11:25:19, and 11:25:38.

The ability to customize the timestamp reference point is particularly useful for assigning real times (e.g., 15:01:10) to paragraphs or when the uploaded file represents only a portion

of the material being transcribed. This feature ensures that transcripts remain in chronological order when combining multiple related files. It eliminates the need for manual timing alignment, allowing for seamless merging of transcripts.

For private subscriptions (*Lite* and *Plus*) or the free *Starter* package, transcripts are not generated with timestamps calculated from a customizable starting time. In these packages, transcripts are only available as plain text with paragraph breaks.

68. Are non-speech sounds included and identified in the transcripts of processed files, as well as in their downloadable versions?

Transcripts of files processed under the subscription packages (*Lite*, *Plus*, *Prime*, *Premium*, and *Professional*) may include not only the speakers' words but also **non-speech sounds**, also known as noises, transcribed in written form.

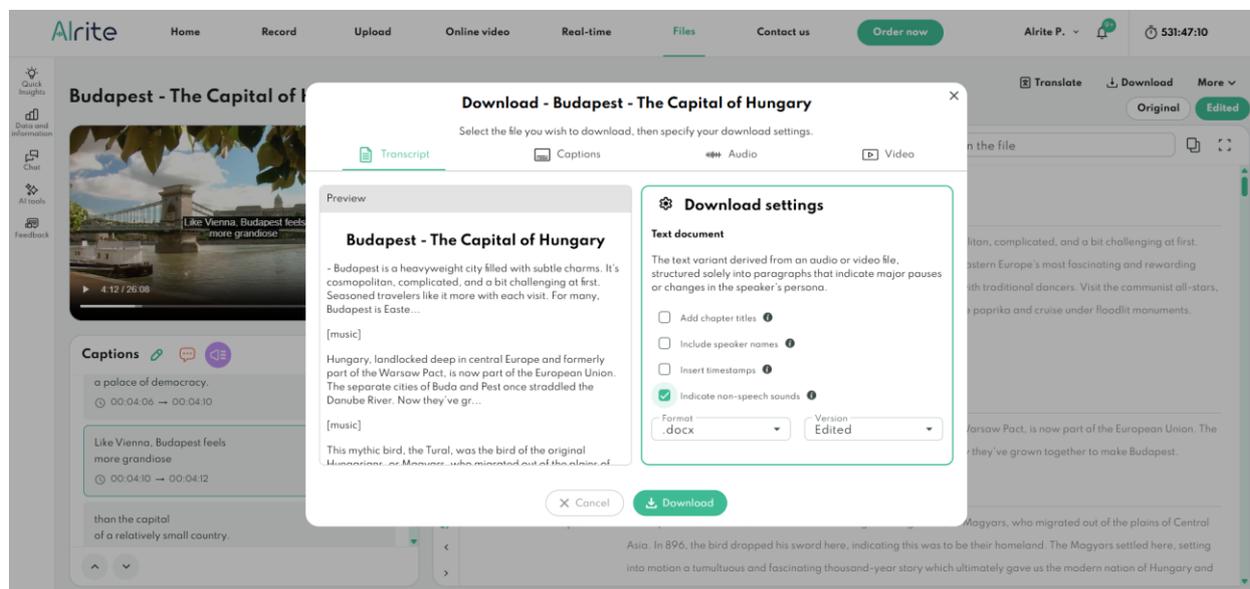
If you have a subscription package and either initiated non-speech sound detection before processing or enabled it after the file was processed, the detected noises will appear within the transcript text, and **a purple button will be displayed** above the transcript on the file details page. When enabled, this button shows the automatically determined or user-customized names of the non-speech sounds; when disabled, these names are hidden.

Recognized noises are displayed between each paragraph when the feature is turned on.

The screenshot displays the Alrite web application interface. At the top, there's a navigation bar with 'Home', 'Record', 'Upload', 'Online video', 'Real-time', 'Files', and 'Contact us'. A green 'Order now' button is visible. The main content area shows a video player for 'Budapest - The Capital of Hungary' with a play button and a progress bar. Below the video is a 'Captions' section with a list of captions, including one that says 'Like Vienna, Budapest feels more grandiose'. To the right of the video is a 'Transcript' section with a search bar and a list of text segments. The first segment is from 'Speaker #1' and describes the Buddha funicular. Below it, there's a purple button for 'ringing sound'. The second segment is also from 'Speaker #1' and describes the Chain Bridge. Below it, there's a purple button for 'music'. The third segment is titled 'Pest's Elegant City Life' and is from 'Speaker #1', describing the flat and urban commercial half of Budapest. The interface also includes a sidebar with 'Quick Insights', 'Data and information', 'Chat', 'All tools', and 'Feedback'.

The button appears in relation to both the transcript and the captions. If you choose to display or hide non-speech sounds in one section, the same setting will simultaneously apply to the other as well.

In addition to being displayed on the file details page, transcripts and captions of files processed under any subscription package (*Lite, Plus, Prime, Premium, and Professional*) can also be downloaded with **non-speech sounds included**. This can be done by checking the *Show noises* checkbox under the *Transcript* or *Captions* tab in the pop-up window that appears after clicking the *Download* button.



Transcripts that include non-speech sounds **can only be exported in Word document (.docx) format**. In this format – similarly to their appearance on the file details page – each detected sound is placed between the corresponding paragraphs and enclosed in curly brackets.

For captions, files that include non-speech sounds can be downloaded in both *.srt* and *.vtt* formats. The key difference is that in the *.vtt* format, non-speech sounds are not only enclosed in brackets but are also displayed in italics.

With the free *Starter* package, the generated transcript does not include non-speech sounds. Transcripts in this package can only be generated and downloaded as plain text files.

69. Do the transcripts of the processed files and their downloadable versions include chapters?

By default, the Alrite application only generates transcripts and captions from audio or video files submitted for text conversion. Caption length depends on your active subscription package – it will either be limited to the first two minutes or cover the full length of the file.

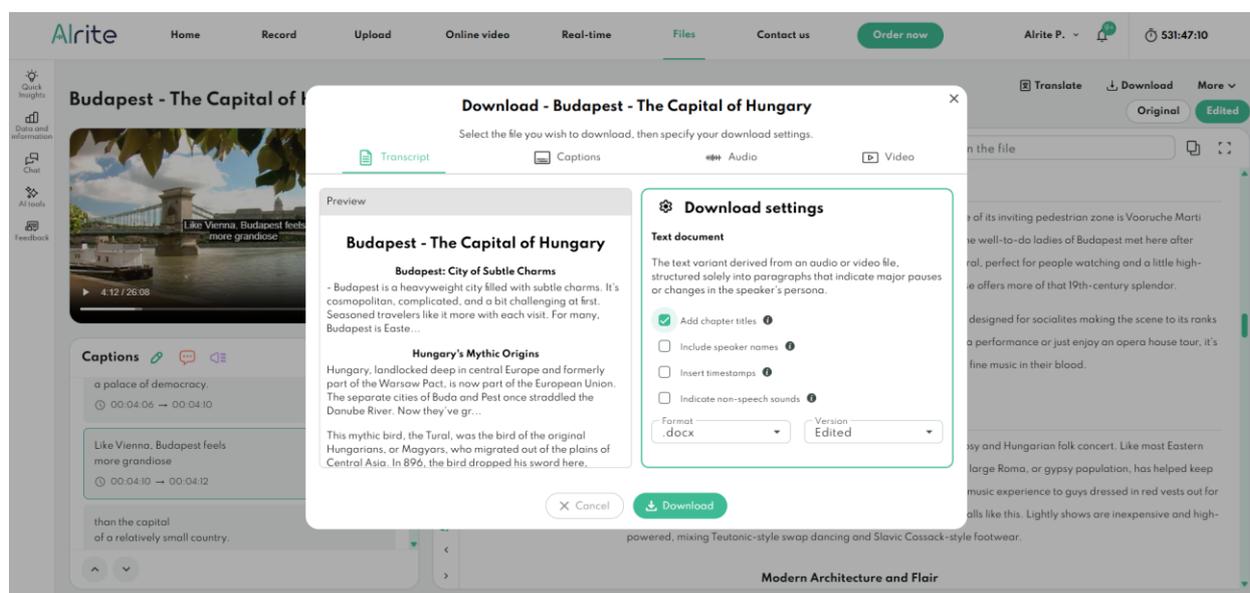
Prior to processing, users can specify their requirements for subscription-based features, such as speaker detection or non-speech sound recognition, for the file to be processed. In contrast, **creating chapters or defining their titles can only be done after the file has been successfully processed**, directly on the file details page.

Regardless of the subscription package used, you can **manually** organize the transcript into chapters to improve clarity and structure. This process is described in more detail in an earlier section.

Additionally, for files processed under any of the subscription packages (*Lite*, *Plus*, *Prime*, *Premium*, and *Professional*), transcripts can be organized into chapters either manually or **automatically**. More details on automatic chapter creation are provided in a later section.

Regardless of the method used, chapter titles become an integral part of the transcript and remain until they are deleted.

From the moment the first chapter is created – either manually or automatically – you can download the transcript along with the chapter titles. To do this, click the *Download* button and, in the popup window, **check the *Show chapter titles* box under the *Transcript* tab**.



If you wish to display chapter numbers in addition to chapter titles in the transcript and include them in the downloaded file, you can do so in one of two ways. Either select the *Chapter segmentation* option in the *AI tools* menu – located on the left side of larger screens and at the bottom of smaller screens – or open the table of contents hidden behind the hamburger icon to the left of the transcript on larger screens. In either location, enable the *Add chapter numbers* option.

When this option is enabled, chapter numbers appear in the transcript text immediately before the chapter titles. If you then initiate the download of the transcript, the chapter numbers will also be included in the exported document.

Transcripts containing chapters **can only be exported as a Word document (.docx)**. In this format, chapter titles will appear centered between sections and in a larger font size, similar to their layout on the file detail page.

If you created chapters but prefer to download the transcript without them, simply uncheck the corresponding box during the download process.

Please note that chapter titles appear only in the transcript; they are not included in captions, either on the file detail page or in downloaded caption files.

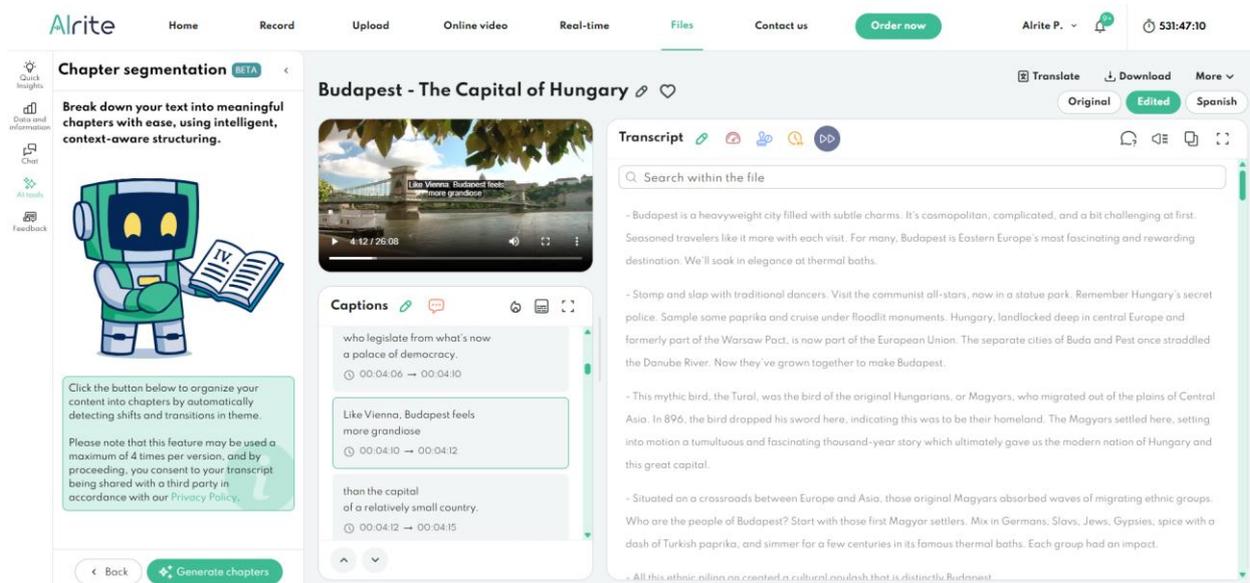
AI tools

70. How can I automatically organize the transcript into chapters using automation?

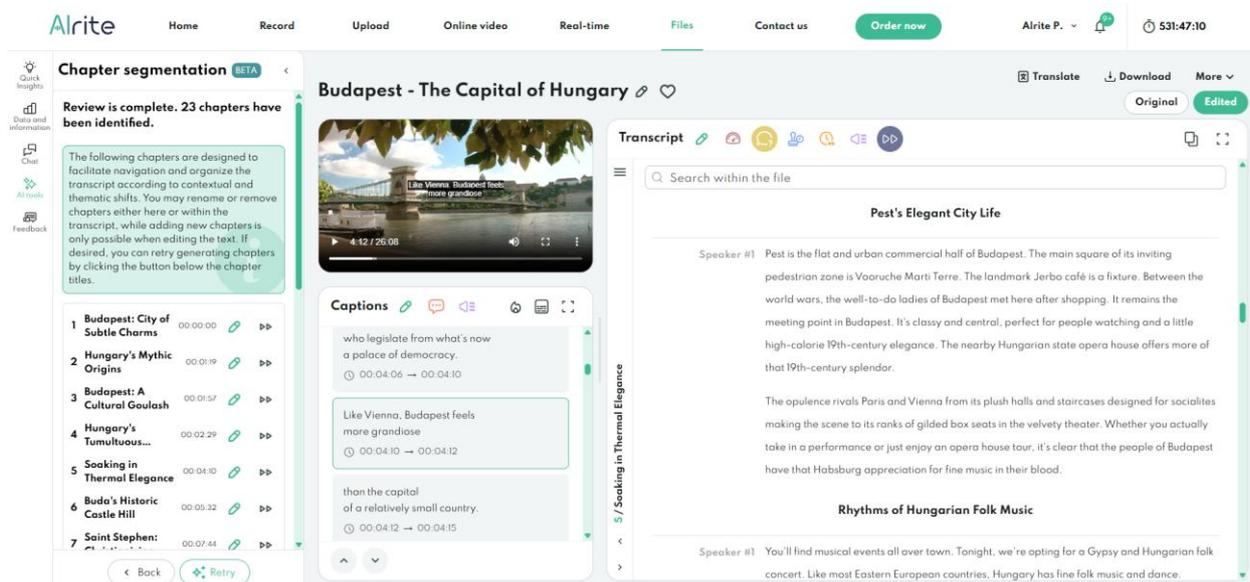
Converting audio and video material into text is valuable in itself, as it makes the content of processed files searchable. At the same time, transcripts can be made clearer and more organized by **dividing the continuous text into chapters**.

While we have previously explained how to create chapters manually, a faster and more efficient option is available.

For files processed under subscription packages (*Lite*, *Plus*, *Prime*, *Premium*, and *Professional*), you can automate chapter creation instead of defining them yourself. Simply click the **AI tools** option in the menu bar (on the left for larger screens or at the bottom for smaller screens), **select the *Chapter segmentation* function**, and initiate automatic chapter creation.



After the process begins, the *Chapter segmentation* feature uses algorithms to review the transcript and, to the best of their ability and based on content analysis, **initially identify thematically distinct sections**. It then **creates the chapters** by assigning their titles and determining their starting points. Following this, chapters can be reviewed in a list, and the user can decide individually whether to edit, delete, or leave them in place.



After the chapters are generated automatically, each section can also be reviewed directly within the transcript, and the chapter titles can be modified as desired, either under the appropriate *AI tools* section or directly in the transcript. Whichever method is chosen, they always remain synchronized, and the same chapter titles will appear in both places.

Important: If chapters have already been created – whether manually or by automation –, and you use the chapter segmentation feature again to initiate a new set of chapters, the previous sections and their titles will be overwritten.

If you wish to display chapter numbers in addition to chapter titles in the transcript, enable the *Add chapter numbers* option located below the list of chapters. When this option is activated, chapter numbers appear in the transcript text immediately before the corresponding chapter titles.

Chapters do not necessarily need to be created for each version. If you create a translation of a version that already contains chapters, they will also appear in the newly translated version.

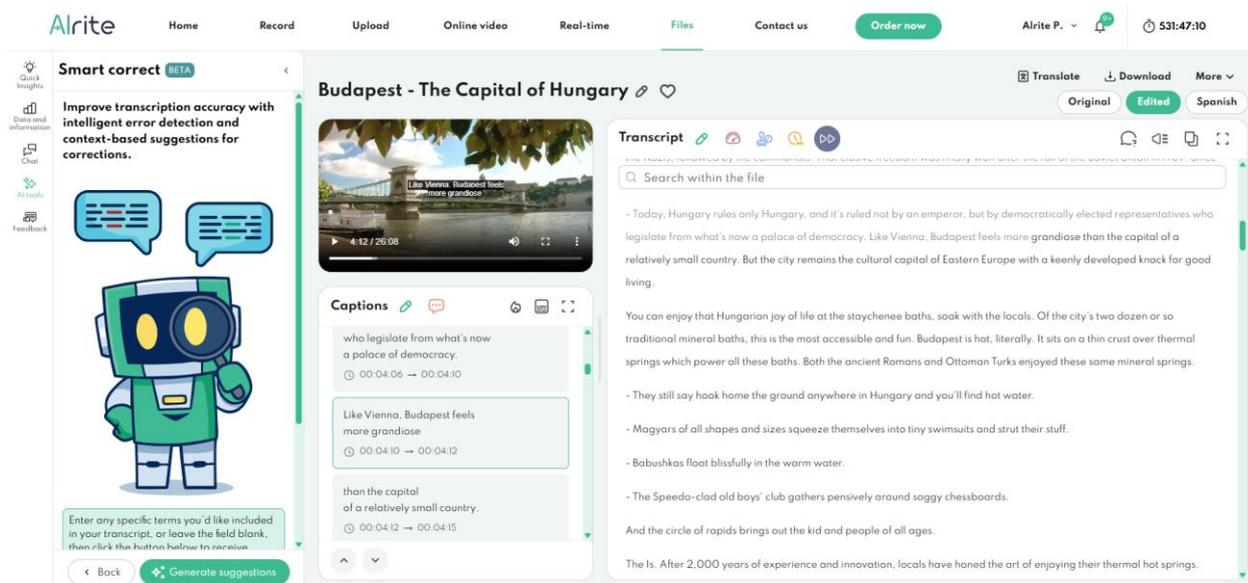
For files processed under the free *Starter* package, this feature cannot be used at all. In those cases, chapters and their titles can only be created manually within the transcript.

Important: Automatic chapter generation can be initiated a maximum of two times per version, so it is recommended to begin the process by making any necessary refinements in the transcript to achieve the best possible results. The chapter generation feature cannot create chapters from very short files consisting of only a few lines, nor from files several hours in length.

71. How can I use automation to quickly review and improve the accuracy of the generated text?

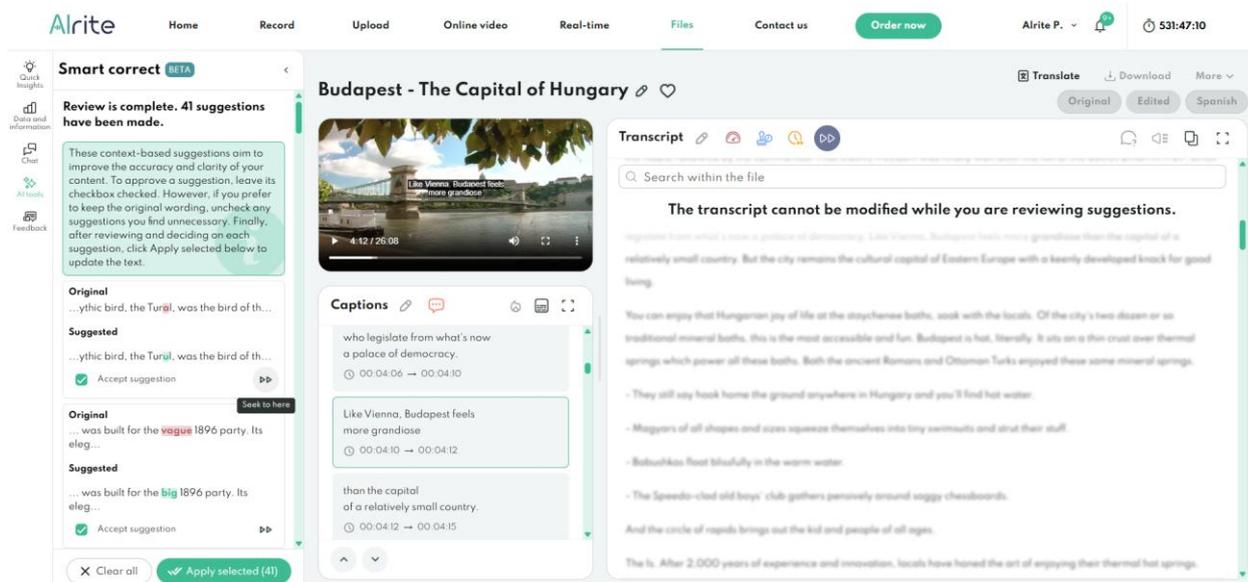
While the most accurate transcription is always achieved by reviewing the file yourself and manually correcting any errors, if you lack the time or capacity to make the corrections, or if you simply prefer to **rely on automation**, the good news is that Alrite speech recognition can handle this for you.

Within the subscription packages (*Lite, Plus, Prime, Premium, and Professional*), you can delegate most or even all of the transcript refinement to automated tools. To do so, simply click on the **AI Tools** option in the fixed menu bar (located on the left side of the screen on larger displays, or at the bottom on smaller screens), then select the **Smart correct** feature and begin reviewing your transcript.



If desired, you can provide special terms or expressions relevant to the transcript's topic before starting the process – terms that may appear frequently in the audio but are less common in everyday language. Including such terms can enhance the automated process and improve the quality of the suggestions. However, if this step is not necessary, you can leave the input field empty.

Once the process is initiated, the *Smart correct* feature uses algorithms to review the transcript's content. By analyzing the textual context and utilizing their best capabilities, the algorithms **identify potentially problematic areas**. They then **offer suggestions** for replacements based on the topic of the transcript and the context of the affected segments. These proposed changes are presented in a list, allowing the user to review them one by one and decide whether to accept or ignore each suggestion.



After reviewing the suggestions and making your decisions, **click the *Apply selected* button below the list to apply the changes** to the transcript. If the suggestions were made for the *Original* version and at least one is accepted, an *Edited* version will automatically be created.

If none of the suggestions are suitable, click the *Clear all* button to remove them.

While this feature is recommended for translated versions as well, please note it can only be used **up to 3 times per version**. Additionally, this feature is not available for files processed under the free *Starter* package.

Important: The automatic transcript review feature is not capable of detecting errors or providing suggestions for excessively long files, such as those spanning several hours.

72. How can I use automated tools to quickly identify the speakers in a processed file by name?

In most cases, the only way to manually specify and enter the names of the speakers in the processed audio or video file is replacing the automatically numbered speaker labels displayed before each paragraph. Otherwise, there is no way to know who is speaking in the file.

However, in certain situations, automation can assist. The system may recognize when a speaker explicitly states their name or infer speaker identity from contextual clues within the conversation.

This automated speaker attribution feature is available for files processed under business subscription packages (*Prime, Premium, and Professional*). If successful, the system can identify most of the speakers by name. To use this feature, click on the **AI tools** option in the fixed menu bar – located on the left side of the screen on larger displays, or at the bottom on smaller screens – then select **Speaker attribution** and begin the transcript review.

Once activated, the *Speaker attribution* function uses algorithms to analyze the transcript content and, **based on contextual clues, attempts to identify the individuals speaking by name**, providing suggestions. These suggestions appear in a list, allowing you to review and choose to accept or dismiss each one individually.

After reviewing the suggestions, simply **click the *Apply selected* button** below the list to implement the approved changes and replace the previously assigned numbered labels – or any labels you may have already edited. If you requested suggestions for the *Original version* and accepted at least one, an *Edited version* will be created automatically.

If none of the suggestions are acceptable, you can click the *Clear all* button to remove them.

Please note that this feature can be used up to three times per file and is not available for files processed under the free *Starter* package or personal subscription packages.

Important: The speaker identification function is not capable of providing suggestions for excessively long files, such as those spanning several hours.

73. How can I use automations to create a clear, well-structured, and longer summary from the transcript?

While the *Quick Insights* feature enables you to create concise, focused recaps (also known as abstracts) from files processed under subscription packages, it is not designed for **generating detailed, well-structured, and easy-to-read summaries**.

Fortunately, this can be accomplished using another feature available for files processed under subscription packages (*Lite, Plus, Prime, Premium, and Professional*). Simply click the **AI tools** option in the fixed menu bar – located on the left side of larger screens or at the bottom of smaller screens – then select the **Structured summary** feature to begin summarizing the transcript.

The screenshot shows the Alrite web interface. At the top, there's a navigation bar with 'Home', 'Record', 'Upload', 'Online video', 'Real-time', 'Files', and 'Contact us'. A 'Generate now' button is visible. The user is logged in as 'Alrite P.' with a time of 531:47:10. The main content area is titled 'Structured summary BETA' and features a robot character. Below the robot, there's a call to action: 'Go beyond basic recaps and transform any text into clear, actionable meeting minutes.' A 'Generate summary' button is at the bottom. The video player shows a video titled 'Budapest - The Capital of Hungary' with a transcript and captions. The transcript is in Spanish and discusses the city's history and culture. The captions are in English and provide a structured summary of the transcript content.

Once initiated, the *Structured summary* feature uses advanced algorithms to analyze the transcript and generate a comprehensive overview that goes beyond a brief recap. The output is presented in a clear, sectioned, and well-organized format.

The summary typically includes **key discussion points**, **open questions**, and any identified action items or **next steps**. As a result, it can effectively serve as meeting minutes, a detailed memo, or a structured briefing document.

The screenshot displays the Alrite application interface. At the top, there's a navigation bar with options like Home, Record, Upload, Online video, Real-time, Files, Contact us, and an Order now button. The main content area is titled 'Budapest - The Capital of Hungary'. On the left, a 'Structured summary' sidebar provides an overview and key themes, including Budapest's layered history, its rich cultural goulash, and its 19th-century boom. The central part of the interface features a video player with a thumbnail showing a bridge over a river. Below the video, there are 'Captions' and a 'Transcript' section. The transcript includes text such as 'Like Vienna, Budapest feels more grandiose' and 'than the capital of a relatively small country.' The interface also includes a search bar within the transcript, a 'Translate' button, and a 'Download' button.

Once the process is complete and the detailed summary has been generated, it can be copied directly from the interface or downloaded for further use – just like the recap produced by the *Quick Insights* feature.

If you are not fully satisfied with the initial result, you can click *Try again* at the bottom of the window to rerun the automation and regenerate the summary, which may yield better results on a subsequent attempt. Keep in mind that this action permanently overwrites the previously created element.

A detailed and well-structured summary must be created for each version individually. Consequently, even if you translate a version that already has such a summary, it will not be generated automatically for the translated version and must be created separately.

Important: A more transparent and comprehensive summary can only be generated once per version from the transcript. Therefore, it is recommended to complete any necessary clarifications in the transcript before starting the process. The function cannot create summaries from files that are very short, only a few lines long, or several hours in length.

74. How can I use automations to produce translations that sound more natural compared to the system's initial output?

The translation service integrated into the Alrite application is capable of producing high-quality translations in the vast majority of cases, particularly when the content is logically structured and not overloaded with technical terminology or complex sentence constructions.

However, when translating transcripts that include long, multi-clause sentences, specialized vocabulary, or idiomatic expressions unique to a particular language, the system may occasionally misinterpret the logical structure or provide literal, word-for-word translations that fail to convey the intended meaning.

Unfortunately, it is not uncommon for the logical structure of a sentence in the original language to be lost in the first attempt, or for certain expressions to be translated too literally, resulting in a translation that fails to convey the intended meaning. On the other hand, the application offers a solution for this problem. For files processed under any of the subscription packages (*Lite, Plus, Prime, Premium, and Professional*), translations can be reviewed and refined. To do this, click the **AI tools** option in the fixed menu bar – located on the left side of larger screens or at the bottom of smaller screens – then select **Translation optimization** to initiate the review process.

The screenshot shows the Alrite web application interface. At the top, there is a navigation bar with the Alrite logo and menu items: Home, Record, Upload, Online video, Real-time, Files, Contact us, and an Order now button. The user's profile 'Alrite P.' and the time '53:47:10' are also visible. The main content area is titled 'Budapest - The Capital of Hungary' and includes a video player, a transcript, and captions. The transcript text is as follows:

Este. El boom alcanzó su punto álgido con un aluvión de construcciones, que culminaron en una gran fiesta en 1896. Hungría cumplía mil años.

- Como gran parte de Budapest, el Parlamento húngaro se construyó para el vago partido de 1896. Su elegante diseño neogótico y su ubicación junto al río se inspiraron en su homólogo londinense. Es enorme, con literalmente kilómetros de grandes salones diseñados para ayudar a administrar ese imperio multinacional de los Habsburgo en expansión.

- Al final de la Primera Guerra Mundial, los Habsburgo habían desaparecido. Hungría, aunque mucho más pequeña, era totalmente independiente. Pero entonces llegaron los nazis, seguidos de los comunistas. Esa esquiva libertad se conquistó finalmente tras la caída de la Unión Soviética en 1989. Desde entonces, la ciudad ha florecido.

- Hoy, Hungría sólo gobierna Hungría, y no la gobierna un emperador, sino representantes elegidos democráticamente que legislan desde lo que ahora es un palacio de la democracia. Al igual que Viena, Budapest parece más grandiosa que la capital de un país relativamente pequeño. Pero la ciudad sigue siendo la capital cultural de Europa del Este, con una gran habilidad para la buena vida.

Puede disfrutar de esa alegría de vivir húngara en los baños staychenee, remojarse con los lugareños. De los cerca de dos docenas de baños minerales tradicionales de la ciudad, éste es el más accesible y divertido. Budapest es calorosa, literalmente. Se asienta sobre una fina corteza sobre manantiales termales que alimentan todos estos baños. Tanto los

The sidebar on the left is titled 'Translation optimization' and includes a robot character and a 'Generate suggestions' button.

Once initiated, the *Translation optimization* function uses advanced algorithms to review the translated text and generate a refined version that better reflects the logical structure and accounts for idiomatic differences between the source and target languages. The tool rephrases the original translation with the goal of improving clarity and readability, while ensuring the revised text remains faithful to the original meaning and context, without omitting any relevant details.

After reviewing the suggested improvements, you can choose to accept or reject individual rephrased sections. Once your selections are made, **click the *Apply selected*** button below the list to implement the chosen changes.

Important: The system stores only one translated version per language. If you accept even a single suggestion, it will permanently overwrite the existing translation.

If none of the suggestions are suitable, click the *Clear all* button to discard them.

Please note that this function can be used up to 3 times per version, and it is only available for translations. For files processed under the free *Starter* package, this feature is not available – just like the translation function itself.

Important: The automatic review function for translations is not capable of detecting errors or providing suggestions for excessively long files, such as those spanning several hours.

Each translation must be optimized separately, meaning that if you generate translations in multiple languages, the optimization process must be initiated individually for each one.

Important: To ensure the best results, it is recommended to correct any errors in the transcript before starting the translation optimization, as the feature cannot improve translations based on inaccurate or excessively lengthy source material.

75. How can I ask questions about the content of the transcript to the Alrite virtual assistant?

If you wish to search for specific words or phrases within the text generated by the application, the built-in search feature of your browser or the search bar within the Alrite application will be more than sufficient. These tools allow for quick and easy identification of particular expressions. However, if you want to go beyond simple searches and analyze the content in more depth – **seeking detailed answers or interpretations of the text** – typing a search term into a search bar won't be enough.

This is where Alrite's AI-based chatbot, Aida, comes into play. Aida is now available not only on the [Alrite website](#) but also directly within the application, on the file details page, ready to assist you with any questions related to the transcript.

For files processed under any of the subscription packages (*Lite, Plus, Prime, Premium, and Professional*), users have the opportunity to engage in a conversation with Aida about the transcript's content. To do so, simply **click the Chat option** in the menu bar – located on the left side of the screen for larger displays or at the bottom of the screen for smaller ones – and type your first question into the text box at the bottom of the chat window that appears.

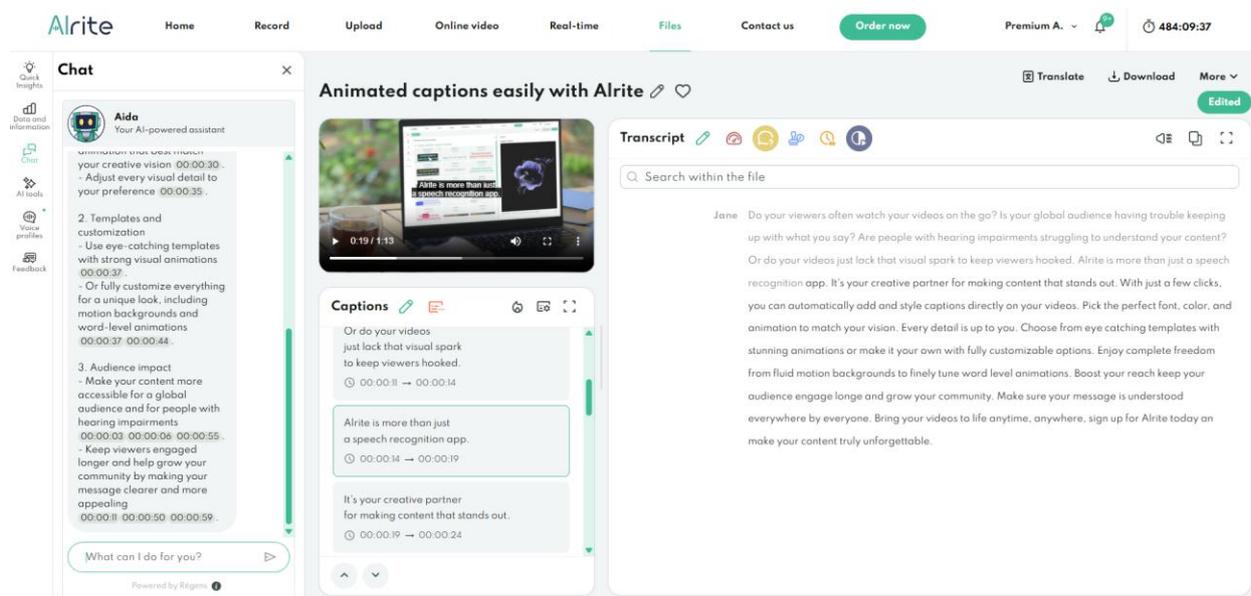
The screenshot displays the Alrite application interface. On the left, a chat window titled "Chat BETA" is open, showing a conversation with Aida, the AI-powered assistant. Aida's response to the question "What has proved to be a pivotal point in Hungary's history?" is: "A pivotal point in Hungary's history was when St. Stephen chose to receive his crown from the pope in Rome rather than from the Eastern (Byzantine) Church, giving Hungary a more Western orientation." The main content area shows a video titled "Budapest - The Capital of Hungary" with a search bar and a transcript. The transcript includes text such as: "Today, Hungary rules only Hungary, and it's ruled not by an emperor, but by democratically elected representatives who legislate from what's now a palace of democracy. Like Vienna, Budapest feels more grandiose than the capital of a relatively small country. But the city remains the cultural capital of Eastern Europe with a keenly developed knack for good living." and "You can enjoy that Hungarian joy of life at the staychenee baths, soak with the locals. Of the city's two dozen or so traditional mineral baths, this is the most accessible and fun. Budapest is hot, literally. It sits on a thin crust over thermal springs which power all these baths. Both the ancient Romans and Ottoman Turks enjoyed these same mineral springs."

Aida typically responds to questions within moments, but it is important to note that **conversations and inquiries are strictly limited to the content of the transcript.**

Some answers may contain **references** highlighted in green and marked with a green magnifying glass icon. These references can be converted into search terms with a single

click, allowing you to quickly locate where the information relevant to your question appears within the text.

In a similar manner, some answers also include **timestamps**. These function like links; however, instead of triggering a text search, clicking a timestamp navigates directly to the corresponding position in the audio or video file, as well as the related transcript and captions.



The chat history is saved, so previous messages remain visible and can be reviewed when reopening the file details page. For business Alrite accounts with unlimited users, conversations saved on document detail pages – processed by different users – can also be read or contributed to by others, provided they have the appropriate access rights.

Please note that it can only be used **up to 20 times per file**. Furthermore, this feature is not available for files processed under the free *Starter* package.

Burned-in captions

76. How can I create burned-in captions with Alrite?

By default, captions can either be downloaded as a separate file (.srt or .vtt format) or embedded into the downloaded videos in a way that allows them to be turned on or off. However, thanks to Alrite's burned-in captions feature, users now also have the option to

permanently embed captions into the video (meaning they cannot be toggled on or off) and download the video directly from the application.

The burned-in captions feature is only available for files uploaded under higher-tier subscription packages (*Plus, Premium, and Professional*).

The process of burning captions into a video can be initiated from the *Download* pop-up window, but the most convenient, fastest, and simplest way is to click the ***Burn captions button*** (marked with a flame icon) found on the file details page, aligned with the *Captions* heading. It is recommended to press this button on the version that you want to burn into the video.

After being redirected, a new window will open where Alrite enables the creation of videos with custom-styled captions: with this feature, even a single sentence, word, or character can be styled differently.

Further explanations of each option are available by clicking the *Help* button marked with a ? on the interface. In addition, the following sections also summarize the most important information.

77. What basic settings can I use to burn captions into my videos?

The *Basic settings* allow you to customize **all caption blocks simultaneously**, including their placement, font, font size, font color, outline, and background.

As a first step, it is recommended to define the caption **font and font size**. The font can be selected from a drop-down list, which previews each option by displaying the font names in their respective typefaces.

With regard to font size, captions are displayed by default according to the structure defined by the user – specifically, the configured number of lines and characters per line as shown on the file details page. However, if a font size selected in the caption-embedding window would cause text to extend beyond the video frame under the existing layout settings, the application automatically adjusts the caption structure to prevent any text from being cut off.

Important: The minimum available font size for captions is 10, and the maximum is 200. However, depending on caption placement and font type, certain settings may cause captions to extend beyond the screen even with automatic wrapping enabled. For this reason, the use of extreme font size values is not recommended.

In addition to selecting the font type and size, you can also specify whether captions should appear in **bold and/or italics**. These options can be enabled or disabled using the **B** and *I* buttons located next to the font size field.

You may then define the font **color and outline color** for the captions. In both cases, custom colors can be selected by clicking the palette icon next to the predefined color options. The color selection dialog also allows you to adjust transparency. Once you have finalized your selection, apply the settings using the ✓ button at the bottom of the dialog.

If an outline color is selected, a slider becomes available to control the **outline thickness**. Adjusting this slider allows you to apply either a subtle or a more pronounced outline effect.

If you do not wish to apply an outline, you can disable it using the ✗ option at the end of the corresponding row.

The next set of controls determines **caption placement**. Captions can be positioned anywhere on the video surface by selecting one of the nine points in the positioning grid. In practice, most users favor – and industry standards dictate – placement at the center of the bottom area of the video.

In addition, caption placement can be fine-tuned using the **horizontal and vertical offset** sliders if none of the nine preset positions fully meet your requirements. Offsets are applied relative to the currently selected preset position, shifting the captions accordingly.

The final option within the basic settings section controls the caption **background style**. Two background types are available: **rectangular and fitting**. The rectangular option applies a uniform background based on the longest line within a caption block, resulting in a consistent rectangular shape. The fitting option dynamically adjusts the background width to match the length of each line, creating a more adaptive appearance.

After selecting either background type, clicking the card of the corresponding option reveals controls for background color customization. As with font and outline colors, you may choose from predefined colors or define custom colors using the palette icon. The color selection dialog also allows you to adjust transparency. Once you have finalized the color settings, click the ✓ button at the bottom of the dialog to apply them.

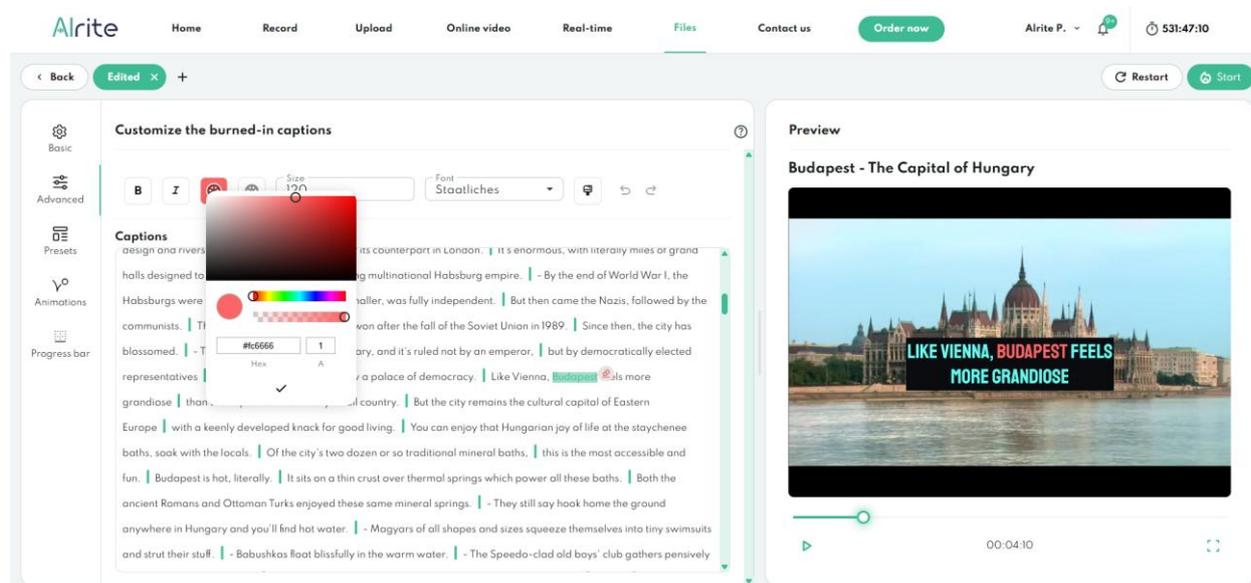
If you do not wish to apply a background to the captions, select the *None* option marked with the ∅ icon.

78. What advanced settings can I use to burn captions into my videos?

The **Advanced** settings provide even more detailed customization options, while still building upon the **Basic** settings. Therefore, we recommend making broader changes affecting most of the captions in the **Basic** tab first.

In the **Advanced** view, you can **customize the appearance of captions block by block, word by word, or even character by character**, including font type, font size, font color, and outline.

You can only modify these parameters if at least one character in the caption is selected. A green background behind the selected characters indicates a successful selection. Once selected, you can individually adjust the appearance of the chosen parts.

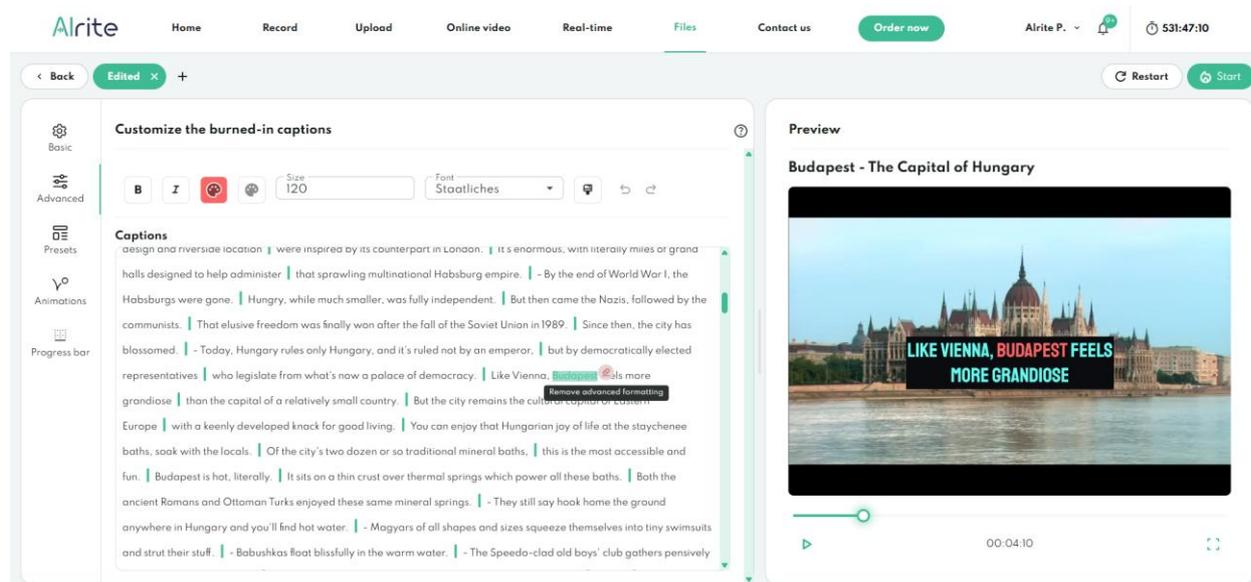


It is not possible to select text spanning multiple caption blocks. Modifications can only be **applied within a single caption block at a time**. The start and end of each caption block are indicated by vertical green lines in this view.

Characters or words whose appearance has been individually modified are **displayed in green** rather than the default color.

You may also **copy** the formatting of a section that has already been defined and finalized and apply it to another section. This is useful when you want to ensure a consistent appearance for text that appears in different locations. To do so, select the modified text or word, click the **Format painter** button, and then select the section you wish to update. Once completed, both sections will share the same appearance settings.

If you later select all or part of these individually formatted sections, you can **remove** the previously applied advanced settings. Clicking the eraser icon that appears upon selection will restore the selected text to the settings defined in the *Basic* tab.



Important: Advanced settings are available only if the caption version being configured has not previously been animated at the line or word level and no preset containing such animations has been applied.

79. Is there a way to preview how my settings would appear on the video before starting the rendering process?

The **Preview** behaves in essentially the same manner as the **video player** on the file details page, allowing you to conveniently review the customized appearance of captions and, where applicable, their animations.

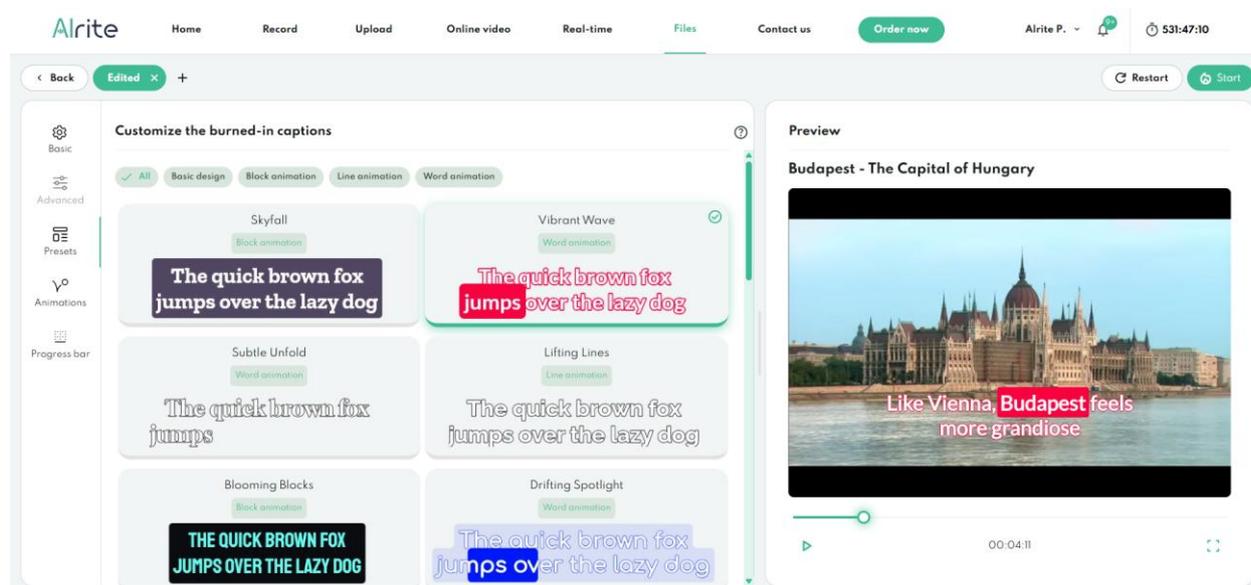
All settings and changes are reflected immediately in the preview video, including during playback, enabling you to assess the current configuration at a glance.

In addition, specific moments in the video can be reviewed using the playback slider and, if needed, viewed in full-screen mode by selecting the full-screen option.

80. Can I choose from existing styles instead of setting up the captions' appearance manually?

Since configuring the desired subtitle style can be time-consuming, and the wide range of settings may seem overly complex and intimidating at first glance, we provide preset templates to assist users who would prefer not to spend too much time fine-tuning every detail and checking various options before arriving at their final subtitle appearance.

The different preset collections, each **with its own unique name**, can be found under the **Templates** tab, where you can **choose from a wide variety of distinctive designs and styles**. The appearance and suitability of the selected template can be checked on the *Preview* video, making it easy to decide how well it matches the style of your video or your ideas.



Browsing among the pre-designed templates is also supported by filter options.

If the captions do not appear exactly as planned after selecting a template, you can fine-tune them later using the settings in either the *Basic* or *Advanced* views. With the customization options available under these tabs, you can personalize the chosen template by adjusting, among other things, the subtitle text color, font size, outline or background color, or even the position of individual blocks.

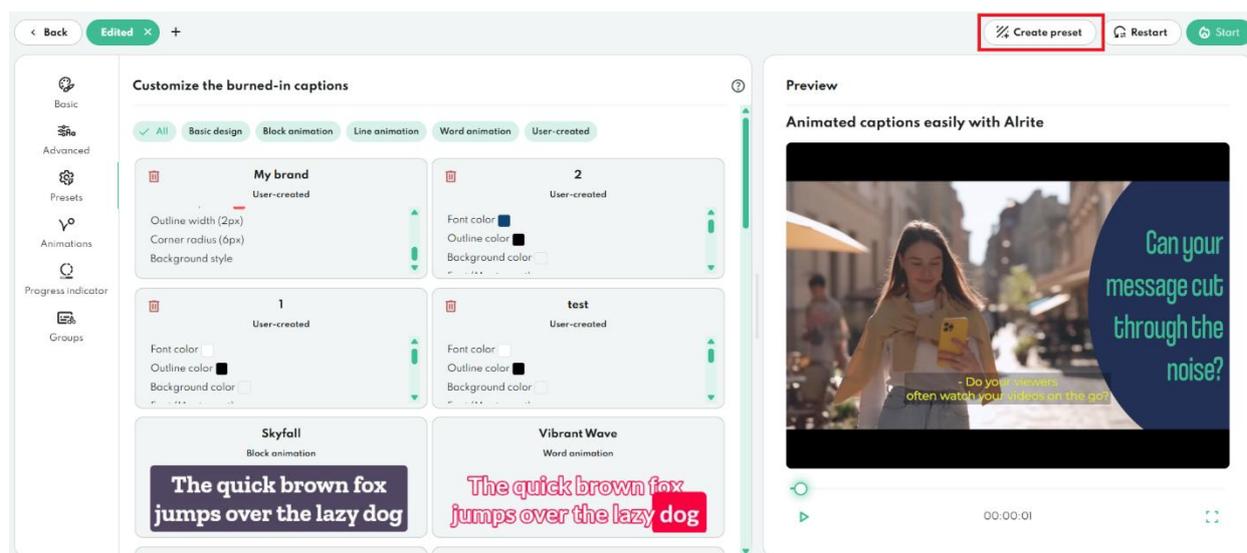
Important: Advanced settings are available only if the caption version being configured has not previously been animated at the line or word level and no preset containing such animations has been applied.

81. Can I create a preset based on my own custom caption-burning settings for future use?

Although we aim to provide our users with a broad selection of pre-designed templates covering a wide range of animations, colors, and styles, it is not always possible to fully accommodate all individual needs and expectations.

For this reason, and to enable users to apply the same custom caption settings consistently when burning captions onto different videos, the application also allows users to **create their own presets**.

To create a custom preset, users must first **define all caption appearance settings** they wish to include, such as font, colors, layout, and any other applicable options. Once these settings have been configured, **clicking the *Create preset* button** at the top of the page saves the current configuration as a reusable template.



Once saved successfully, the newly created template becomes part of your user account and is accessible **across different browsers and devices**. To use a template, **open the *Presets* tab** and select the desired custom template – identified by its unique name – from the list of available options.

A maximum of 10 presets can be created per account. If this limit has been reached and you wish to save an additional template, you must first delete an existing custom template from your account.

Independently of this limit, any custom template that is no longer needed can be deleted at any time by selecting the trash can icon on the corresponding preset card.

82. Is it possible to display non-speech sounds and different speakers with distinct visual styles, both from each other and from the basic settings?

By default, all captions are displayed according to the *Basic* settings, unless they are overridden by *Advanced* settings, the currently selected preset, or active animations.

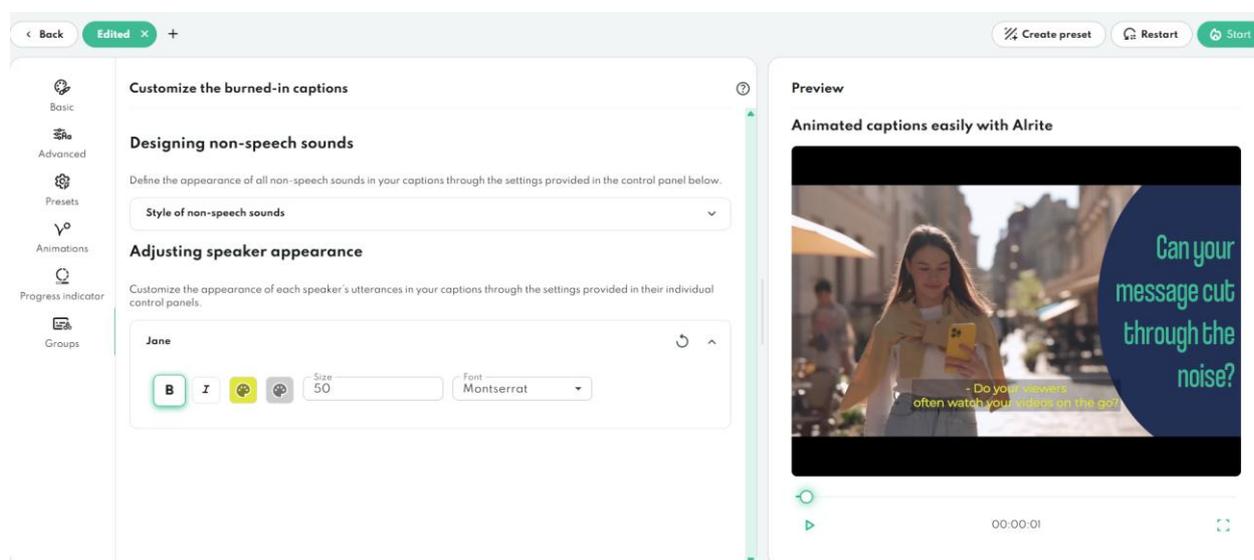
However, achieving **consistent yet distinct styling for non-speech sounds or for sections belonging to different speakers** using *Advanced* settings alone would require considerable time and effort, while animations do not allow for this type of differentiation at all.

This is precisely the purpose of the **Groups** tab. When opened, it allows you to comprehensively customize the appearance of non-speech sounds – such as applause, laughter, music, or animal sounds – as well as caption blocks associated with individual speakers, across the entire video.

Important: The tab described above becomes available only if non-speech sounds and/or speakers have been detected in the corresponding file.

After opening the tab, you will see that the **appearance of all non-speech sounds** is controlled through a single control panel. This allows you to modify the styling of background noises collectively, ensuring that their appearance differs from the basic settings. Individual non-speech sounds, however, cannot be customized separately in this view.

Below the non-speech sounds section, **each detected speaker is listed in a separate row**. Adjusting the settings in these rows affects the appearance of all caption blocks associated with the corresponding speaker, making it easy to visually distinguish between different speakers throughout the captions.



Both non-speech sounds and speaker-specific utterances can be styled using largely the same controls available in the *Advanced* tab for individual words or characters. These options include adjustments to font, font size, font color, outline color, and additional appearance-related properties.

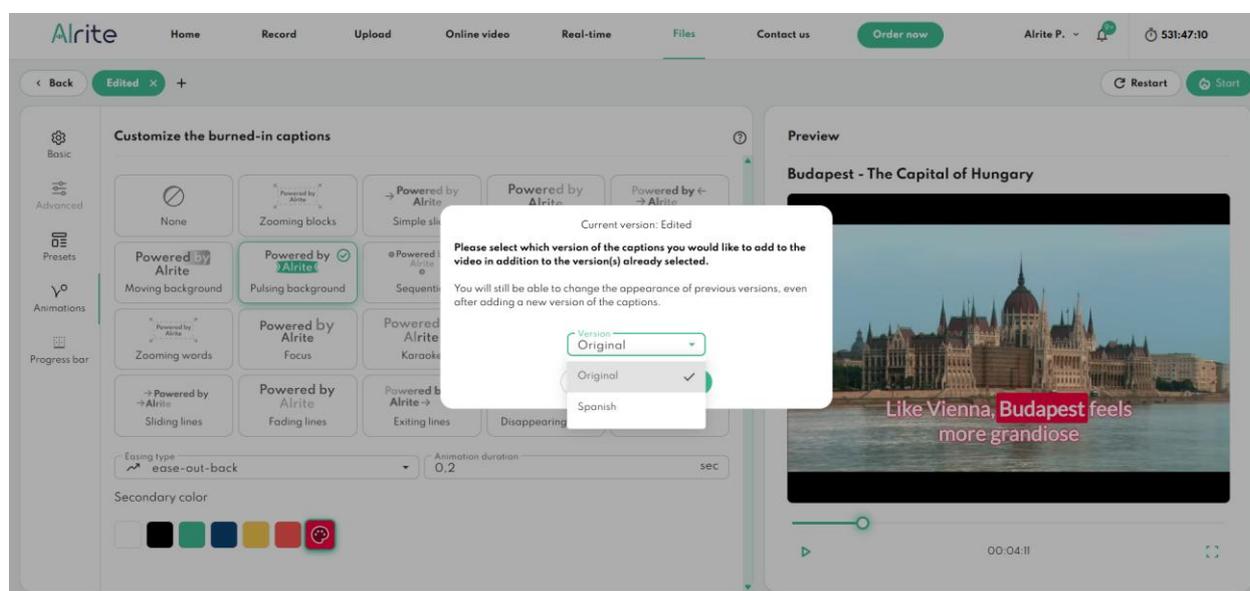
Important: As with advanced settings, changes to the overall style of non-speech sounds and speaker-specific caption blocks are available and effective only if no line- or word-level animations are applied to the caption version being configured and no preset containing such animations has been selected.

83. Is it possible to burn two or more caption versions onto the same video at the same time?

The feature for burning captions onto a video also allows multiple caption versions to appear on the video after download. This makes it possible, for example, to **display the spoken content in several languages simultaneously**, such as the original language and its translation.

We recommend initiating the burning of captions onto the video, as well as customizing their appearance, only after correcting the transcript text and, if needed, generating automatic translations. Once you have finished customizing a caption version, you can add additional versions to the video.

To add a new caption version, **click the + button** next to the tabs. Each caption version can be customized individually – just like the first version – including adjustments to color, position, and other appearance settings.



Burning more than two caption versions onto a video is not recommended, as having more than this may become overwhelming and could cover a large portion of the video.

Although animations can be applied to multiple caption versions simultaneously, this does not guarantee that all versions assigned to a video will be perfectly aligned or visually harmonious. For this reason, we strongly recommend reviewing the preview video to ensure that the result meets your expectations. In such cases, using block- or line-level animations is generally preferable to word-level animations.

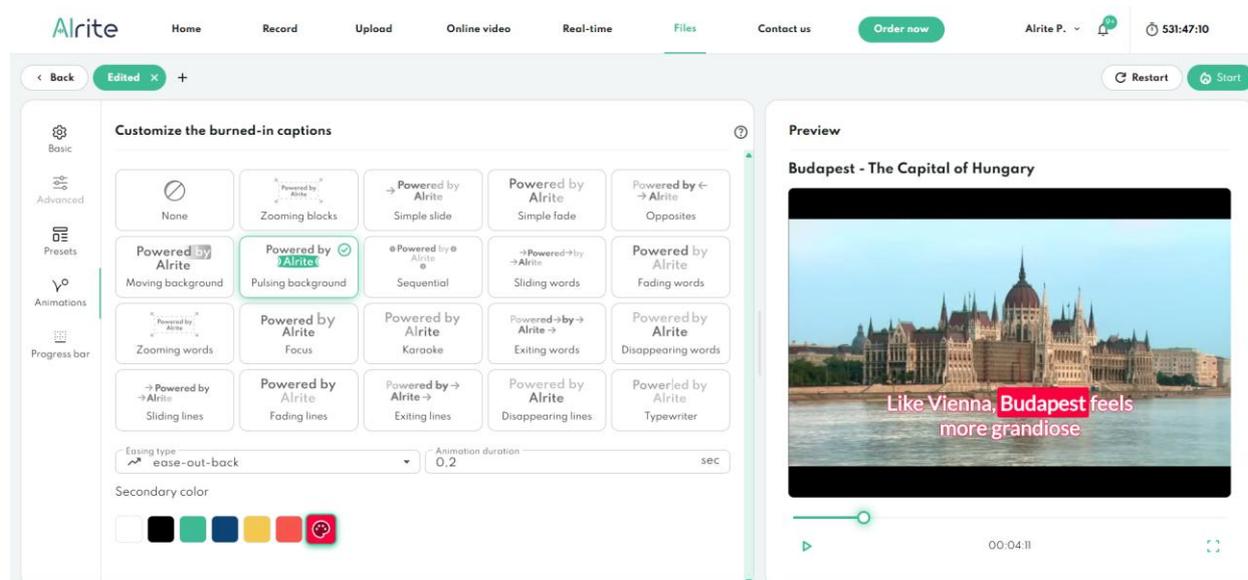
If needed, individual versions can be removed from the video by clicking the ✕ buttons on the tabs.

If there are no additional caption versions available for the given file beyond those already customized or currently being edited, the + button will become inactive.

84. What animation options are available when burning captions onto my videos if I don't want to display only static captions?

The appearance of captions can be customized not only in a static way but also **dynamically**, adapting to the progression of the video. These options are available under the **Animations** tab, which enables you to create captions with an impressive and highly attention-grabbing style.

Upon opening the page, users will find a **variety of animation types**, each accompanied by a descriptive name and an illustration that demonstrates the animated effect.



Note that some animations affect the appearance of the entire caption block, while others influence only specific lines or words within it.

You can review the appearance of each animation by selecting its card and observing the result in the preview.

To select an individual animation, simply click the corresponding card. Doing so will display the relevant **configuration options** below the cards, depending on the animation chosen.

- **Easing type:** This setting controls the speed curve and flow of movement in the animation, making the motion appear more natural and easier on the eyes compared to a uniform speed. For example, two common easing types are ease-in and ease-out: ease-in starts slowly and accelerates toward the end, while ease-out begins quickly and slows down as it finishes. Both types enhance the visual comfort of the animation.
- **Animation duration:** This setting determines how long the animation lasts. Typically, durations under one second are recommended, as spoken words in captions usually follow each other quickly. If the duration is set too long, multiple animated elements – such as words, lines, or blocks – may overlap, making the text harder to read and follow.
- **Origin:** This setting applies to animations involving scaling of caption blocks, lines, or words. It defines the starting point of the scaling effect, which can be set to the bottom, top, or center of the element.
- **Direction:** This setting applies to animations in which captions or their elements change position and move. It specifies the direction of movement during the animation, such as upward, downward, rightward, or leftward.
- **Clipping:** This setting is notable for certain animation types where caption blocks, lines, or words become readable through movement. When enabled, it hides the relevant caption elements until the precise moment of their appearance, then gradually reveals them as if being “clipped” or “cut” by an imaginary line.
- **Secondary color:** Certain animation types allow you to define a secondary color, which can be applied either to the words (or their individual characters) or to the moving background behind them. It is recommended to choose a secondary color that differs from the primary color by at least one shade. You can select this color from a predefined list or specify any color manually by clicking the button with the palette icon.

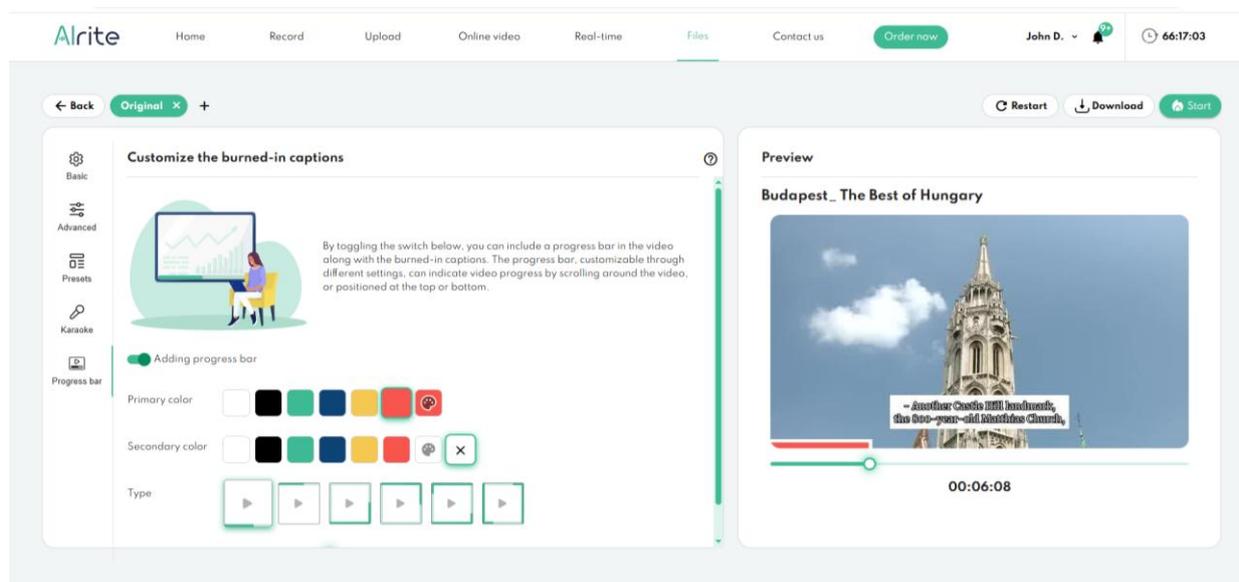
- **Outline width:** This setting controls the thickness of the outline color in pixels and can be adjusted using a slider. If the outline is disabled in the *Basic* settings, the slider will not appear among the animation settings.
- **Padding:** This setting is mainly used when an animation with a background is selected. Increasing the inner margin enlarges the space between the caption block and the edges of the background compared to its previous size. The distance can be adjusted using a slider.
- **Fade limit:** This setting applies to animations where captions gradually fade in when appearing or fade out when disappearing on the video. Adjustable with a slider, it controls the initial visibility level when captions begin to appear (how faintly they start before becoming fully readable) and the final visibility level when they disappear (how faintly they remain before completely disappearing).
- **Karaoke style:** This setting is available for one specific animation type and activates when *Karaoke* is selected. It causes captions on the video to change color in sync with the spoken words, transitioning from a customizable secondary text color to the primary color set in the *Basic* settings. This creates the classic karaoke video effect, mimicking the appearance of lyrics in karaoke videos. The color transition can happen in three different ways:
 - a. **By character:** The captions change color smoothly, character by character, exactly matching the timing of the spoken words.
 - b. **By word:** The color shifts word by word, with each word fully colored as soon as it begins being spoken.
 - c. **Transition:** The color also changes word by word, but instead of an instant shift, the transition happens gradually from the secondary to the primary color over the duration of each word, blending the two colors seamlessly.

It is important to note, however, that once any animation type is activated, the Advanced settings become unavailable, and any previously configured Advanced settings will no longer be applied to the video.

85. Can I also burn a stylish and custom progress indicator onto my videos alongside the captions?

Alongside the various caption versions, a **Progress indicator showing the video's playback progress can also be burned onto the video**. This can be added by enabling the *Adding Progress bar* slider on the *Progress bar* tab.

Once the progress indicator is enabled, several settings can be adjusted, including its type, color and thickness, as well as the direction of its movement around the video.



After selecting the progress indicator type, two color-related settings are available that determine its appearance:

- **Primary color:** The default color of the progress indicator.
- **Background color:** The color of the path along which the progress indicator moves.

In addition to the indicator type and colors, the **thickness** of the progress indicator can be adjusted using the slider located below the two color selectors. Moving the slider left or right decreases or increases the thickness accordingly.

Nearby, you will find a card labeled **Primary color alternation**. When enabled, this option causes the progress bar indicator to alternate between the primary color defined above and a **secondary color** that becomes available for selection once this option is activated. The alternation is animated and synchronized with the progress of the video. The **speed** of this color transition can be controlled using an additional slider.

If a circular progress indicator is selected at the beginning, two additional settings become available, allowing the **size** and **position** of the indicator to be fully customized. The position can be adjusted using the **horizontal and vertical offset** sliders, which function in the same way as those found in the *Basic* tab.

Last but not least, you can specify whether the progress indicator should increase as the video progresses or, alternatively, function as a countdown and decrease over time.

As with captions and animations, the appearance of the customized progress indicator can be quickly reviewed on the *Preview* video. All progress indicator settings are applied immediately during video playback and can be adjusted freely until the burning process is initiated.

86. What can I do if I want to start over with setting up the appearance of the captions to be burned onto the video?

If extensive use of the available settings has not produced the desired result and it is unclear which adjustments are needed to achieve an outcome that meets your expectations, starting over with a clean slate and resetting the entire process may be the most effective approach.

In this case, the *Restart* button can be used to **restore the process to its initial state**. This action removes all caption versions previously added to the video and resets all settings to their default values.

As a result, selecting the *Restart* button permanently deletes all custom subtitle display settings. This action must be confirmed in a pop-up window before it is carried out.

87. In what order should I go through the settings for the appearance of captions to be burned onto the video?

The recommended process for burning captions onto a video consists of the following steps after opening the dedicated window:

1. **Perform the basic settings in the *Basic* view, or choose a preferred template that affects the overall appearance of the captions.**

It is always recommended to start the process with settings that affect most of the captions, such as defining the overall text color, font, font size, and position.

2. Give unique, eye-catching styling to individual blocks or important phrases in the *Advanced* view, or apply animations.

Once the general appearance of most captions has been configured in the *Basic* view, the *Advanced* tab allows you to fine-tune only those parts that require special emphasis. If you prefer not to highlight individual text elements manually, you can instead apply a template from the *Presets* section, or choose a dynamic effect from the *Animations* tab for a more engaging, speech-synchronized caption display.

3. If needed, add an additional caption version (e.g., a translation alongside the default version) to the video.

This way, the speech in the video can be read in two languages at the same time, allowing you to reach a wider audience with your videos. For the newly added caption version, also complete the first two steps, that is, configure how the newly added version will be displayed.

4. For videos with a more dynamic look, add an optional colored progress bar!

A progress bar or circular progress indicator helps viewers understand the duration of the video and their current position within the playback.

5. Finally, click the *Start* button to burn the captions onto the video, then download the video once the process is complete!

Depending on the video's length and quality, the burning and downloading process may take a few minutes.

Caption management

88. How can I restore the timing of the captions?

If changes or actions you've made to your transcript (such as using the paste or undo commands) have caused the automatically generated captions' timings in the Alrite

application to slip or break, click the **Reset timing** button in the drop-down list under **More** on the file details page to quickly correct the timings.

The screenshot shows the Alrite interface for a video titled "Budapest - The Capital of Hungary". The video player is on the left, and the transcript is on the right. A "Captions" panel is visible below the video player, showing a list of caption blocks with their respective start and end times. A "More" dropdown menu is open, showing options like "Reset timing".

In the pop-up window, you can review the restored timings of the caption blocks that were previously identified as incorrect. If you are satisfied with the corrections, you can finalize the process by clicking the **Reset timing** button at the bottom of the window.

The screenshot shows the Alrite interface with a "Resetting caption timing" pop-up window. The window displays a preview of the video and a list of caption blocks with their restored start and end times. The "Reset timing" button is highlighted.

To maintain the accuracy of your captions' timings, we recommend avoiding *copy*, *cut*, *paste*, or *undo* operations when editing your transcript. Instead, make all changes directly within the application.

89. How can I modify the structure of the captions?

With higher-tier subscriptions (*Plus, Premium, and Professional*), users can reformat the caption structure of processed files by taking multiple parameters into account using the caption restructuring feature.

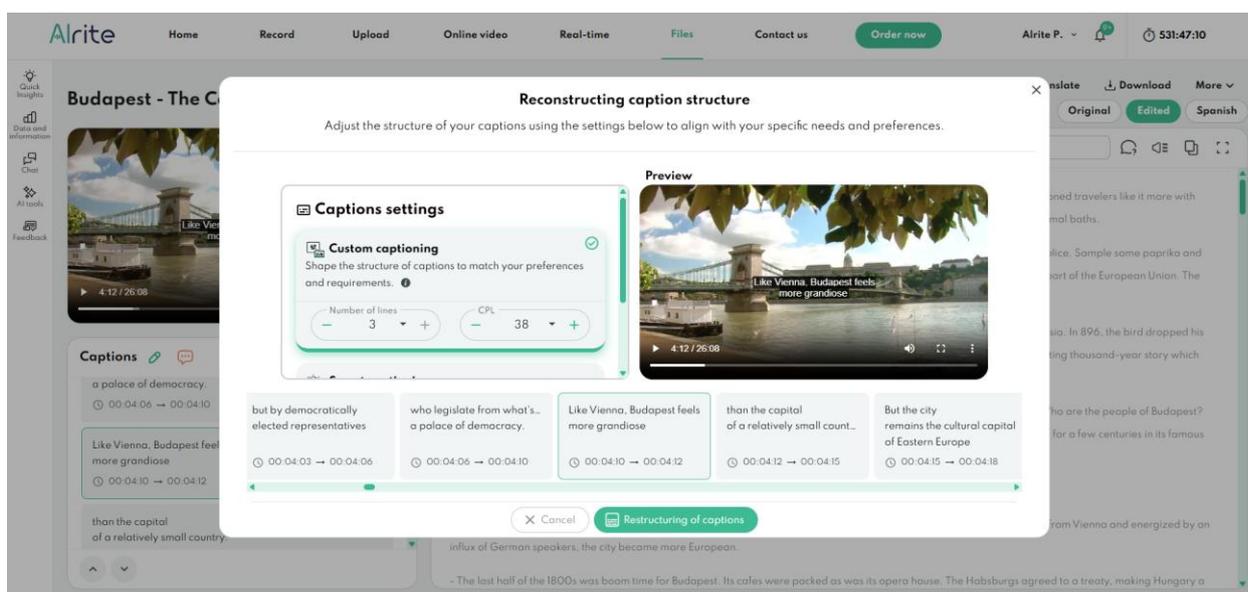
Our users have two main options for this. On one hand, they can use the **traditional method** with the well-known and customizable settings. On the other hand, they can rely on a **smart captioning** algorithm.

The traditional option allows users to generate caption blocks based on their specific preferences or requirements, such as the **maximum number of characters per line** or the **maximum number of lines per caption block**. In contrast, the smart captioning algorithm **dynamically** analyzes the grammatical and syntactic structure of the content, **adjusting the number of lines and their length per block** to improve readability and clarity.

To reformat captions, simply click the *Restructuring of captions* button next to the *Captions* heading on the file details page.

The screenshot displays the Alrite web interface. At the top, there is a navigation bar with links for Home, Record, Upload, Online video, Real-time, Files, and Contact us. A green 'Order now' button is also present. The main content area shows a video player for 'Budapest - The Capital of Hungary'. Below the video player is a 'Captions' panel with a 'Restructuring of captions' button highlighted in red. The transcript area on the right shows the video's content, including a search bar and various icons for translation, download, and more options.

After opening the pop-up window, first select your **preferred method from the two options outlined above**. If you choose the traditional captioning method, specify the desired number of lines per block and the maximum number of characters allowed per line. If you select the smart captioning option, no further action is required. Once you have finalized your settings, click the *Restructuring of captions* button. You can also get a sneak peek of the potential outcome in the preview area within the window before confirming your choices.



90. How can you set the captions to appear word by word?

The popular caption display style on social media, where words appear one by one on the video, can be achieved either before starting the processing or by using the *Restructuring of captions* feature. Whichever method you choose, simply select the traditional captioning mode, then set both the number of characters per line and the maximum number of lines to 1.

91. How can I configure the application to mark incomplete sentences within the captions?

Many industry players indicate when a **sentence spans multiple caption blocks** – meaning it does not end in the current block or continues from an earlier one.

This is typically done by adding an ellipsis (...) at the end of the relevant block and at the beginning of the next. Following this industry standard, the Alrite application also allows users to enable this feature if their preferences or requirements call for it.

To activate it, simply click the orange speech bubble icon with three dots in the middle, located next to the *Captions* heading. Once enabled, **three dots will automatically appear at the end of any block** that does not end with terminal punctuation, and **at the beginning of any block** that does not start with a capital letter.

The screenshot displays the Alrite web interface for a video titled "Budapest - The Capital of Hungary". The interface includes a navigation bar at the top with options like Home, Record, Upload, Online video, Real-time, Files, Contact us, and an Order now button. The main content area is divided into three sections: a video player on the left, a transcript on the right, and a captions panel at the bottom left. The video player shows a scene of the Chain Bridge over the Danube River. The transcript on the right contains text about the fish market, the Chain Bridge, and the history of Hungary. The captions panel shows a list of generated captions, with one highlighted: "Like Vienna, Budapest feels more grandiose".

If you decide not to use this feature, simply click the same icon again to remove the ellipses indicating continuity throughout the captions.

92. How can I set the captions to include non-speech sounds?

In the captions generated from files processed by users with a subscription package (*Lite, Plus, Prime, Premium, or Professional*), not only the spoken content but also – when applicable – **non-speech sounds or noises present in the file may appear in written form.**

This requirement can be specified either before starting the transcription of the audio or video file, or afterward, once the transcript and captions have been received. In the former case, the option can be enabled in the *Basic Settings* by **checking the *Non-speech sound detection* box**, which instructs the application to detect such sounds alongside speech during transcription.

In the latter case, the same option can be accessed from the file details page by clicking the appropriate button located in line with the *Transcript* label. A pop-up window will appear, where the user can confirm their request to include non-speech sounds.

Once the application has detected the sounds as requested, the display or optional hiding of non-speech sounds can be controlled on the file details page by toggling the button associated with this feature. When enabled, the detected sounds will appear between the individual caption blocks.

The screenshot shows the Alrite interface for a video titled "Budapest - The Capital of Hungary". On the left is a video player with a play button and a progress bar. Below the video is a "Captions" section with three caption cards. On the right is a "Transcript" section with three speaker entries. Each entry has a "Download" button. The transcript text includes: "Speaker #1 This was a pivotal point in Hungary's history. While Stephen could have accepted his crown from the leader of the Eastern or Byzantine Church, he chose to have his rule legitimized by accepting his crown from the leader of the Roman church. And this gave Hungary more of a Western orientation. The Buddha funicular is a popular landmark. Built in 1870 to provide cheap transportation to Castle Hill workers, today it's a fun little tourist trip. It shuttles visitors every few minutes up and down between the top of Castle Hill and the mighty Chain Bridge. Guarded by lions, which symbolize power, the Chain Bridge, the city's first great bridge, offers a pedestrian-friendly way to connect Buda and Pest." and "Speaker #1 Before this bridge was built, people needed boats or a good freeze to cross the river. Sometimes people would walk across the frozen Danube only to get stranded on the other side during a thaw. Once, a big shot was stuck on the other side for a week trying to get to his dad's funeral. He missed the funeral. They were so frustrated, he commissioned the building of Budapest's first permanent bridge. The Chain Bridge, finished in 1849, immediately became an important symbol of Budapest. While this and all other great bridges of Budapest were destroyed in World War II, they were quickly rebuilt." and "Speaker #1 Pest is the flat and urban commercial half of Budapest. The main square of its inviting pedestrian zone is Vörösmarty Tér. The landmark Jerbo café is a fixture. Between the world wars, the well-to-do ladies of Budapest met here after shopping. It remains the meeting point in Budapest. It's classy and central, perfect for people watching and a little high-calorie 19th-century elegance." The "Download" button is located in the top right corner of the transcript area.

The mentioned button appears for both the transcript and the captions. If non-speech sounds are shown or hidden in one section, the setting is simultaneously applied to the other as well.

In addition to being displayed on the file details page, both the transcript and the captions of files processed under any subscription package (*Lite*, *Plus*, *Prime*, *Premium*, or *Professional*) can be downloaded with the non-speech sounds included. To do this, check the *Display non-speech sounds* box under the *Transcript* or *Captions* tab in the pop-up window that appears after clicking the *Download* button.

The screenshot shows a "Download - Budapest - The Capital of Hungary" dialog box. It has four tabs: "Transcript", "Captions", "Audio", and "Video". The "Transcript" tab is selected. The dialog box contains a "Preview" section with the title "Budapest - The Capital of Hungary" and a snippet of text: "- Budapest is a heavyweight city filled with subtle charms. It's cosmopolitan, complicated, and a bit challenging at first. Seasoned travelers like it more with each visit. For many, Budapest is East...". Below the preview is a "Download settings" section with the following options: "Text document" (checked), "Add chapter titles" (unchecked), "Include speaker names" (unchecked), "Insert timestamps" (unchecked), and "Indicate non-speech sounds" (checked). There are also dropdown menus for "Format" (set to ".docx") and "Version" (set to "Edited"). At the bottom of the dialog box are "Cancel" and "Download" buttons.

Captions containing non-speech sounds can be downloaded in both *.srt* and *.vtt* formats. The only difference is that in the latter (*.vtt*), non-speech sounds appear not only in curly brackets but also in italics.

It's important to note that while the system detects non-speech sounds throughout the entire transcript in the lower-tier *Lite* and *Prime* subscription packages, captions are still only generated for the first 2 minutes in these packages. Therefore, the captions can only contain non-speech sounds for up to 2 minutes.

With the free *Starter* package, the generated transcript and captions do not include non-speech sounds. In this package, both versions are generated and downloadable as plain text only.

Searching in the text

93. How can you search for a word or expression within the transcript on the file details page?

If you've already opened the file details page of a processed file and want to search for a term, you can use either the browser search or the Alrite web application's integrated search. The latter is simple to use and can be done by following these steps:

1. On the file details page, **enter the desired word or phrase** in the search box above the transcript, then **press *Enter* to activate the search**.
2. The system will automatically jump to the first result, and all matching terms will be **highlighted with a blue background** in the transcript.
3. If there are multiple results, you can press *Enter* to move forward through each hit, or *Shift+Enter* to move backward.

The screenshot displays the Alrite web application interface. At the top, there is a navigation bar with the Alrite logo, menu items (Home, Record, Upload, Online video, Real-time, Files, Contact us), and a green 'Order now' button. On the right, it shows 'Premium A.' and a timer at '00:03:51'. The main content area features a video player on the left with a video titled 'Budapest - The Capital of Hungary'. The video player includes a 'Captions' panel with three caption entries: 'a palace of democracy.', 'Like Vienna, Budapest feels more grandiose', and 'than the capital of a relatively small country.'. To the right of the video player is a 'Transcript' panel with a search bar containing 'Budapest'. The transcript text includes: 'gave Hungary more of a Western orientation. The Buddha funicular is a popular landmark.', '- Built in 1870 to provide cheap transportation to Castle Hill workers, today it's a fun little tourist trip. It shuttles visitors every few minutes up and down between the top of Castle Hill and the mighty Chain Bridge. Guarded by lions, which symbolize power, the Chain Bridge, the city's first great bridge, offers a pedestrian-friendly way to connect Buda and Pest.', 'ringing sound', 'Speaker #1 - Before this bridge was built, people needed boats or a good freeze to cross the river. Sometimes people would walk across the frozen Danube only to get stranded on the other side during a thaw. Once, a big shot was stuck on the other side for a week trying to get to his dad's funeral. He missed the funeral. They were so frustrated, he commissioned the building of Budapest's first permanent bridge.', '- The Chain Bridge, finished in 1849, immediately became an important symbol of Budapest. While this and all other great bridges of Budapest were destroyed in World War II, they were quickly rebuilt.', 'music', and 'Speaker #1 Pest is the flat and urban commercial half of Budapest. The main square of its inviting pedestrian zone is Vooeruche Marti Terre. The landmark Jerbo café is a fixture. Between the world wars, the well-to-do ladies of Budapest met here after shopping. It remains the meeting point in Budapest. It's classy and central, perfect for people watching and a little high-calorie 19th-century'.

If you prefer to search not just within the transcript of a specific file but across all files processed in your account, you can do so using the search function available in the *Files* menu. More details about this process and how it works can be found in the answer to a later question.

94. How can you locate the point in an audio or video file where a specific phrase is spoken on the file details page?

The Alrite web application makes it quick and easy to verify that the words, phrases, and sentences in the transcript have been accurately converted into text. This is possible because the audio or video player is synchronized with the transcript, allowing you to confirm whether the transcribed text matches the spoken words in the media file. To use this feature, follow these steps:

1. Enter editing mode by clicking the pencil icon next to the *Transcript* title or anywhere within the transcript content.
2. In edit mode, **click on the word or phrase** in the transcript that you want to hear in the associated media file.
3. The media player will automatically **jump to the point** in the audio or video where the selected word or phrase is spoken.

95. How can you replace certain expressions in the text? What is the purpose of the "Search and replace" function?

Most users are familiar with the *Search and replace* function from popular word processing programs, and this feature is also available in the Alrite speech recognition application. It **serves as a powerful tool** for users who meticulously refine their transcripts, enabling them to quickly locate and replace specific words or expressions in both the transcript and captions simultaneously.

This function is particularly useful when the application repeatedly misinterprets a specific term in the processed audio or video file, resulting in incorrect transcription (and consequently incorrect captions). In such cases, using the *Search and replace* function can save time and effort, especially when fine-tuning long documents where **manual searching and replacing would be time-consuming**.

The *Search and replace* function can be accessed under the *More* menu on the file details page, in the *Replace* submenu. Its operation is largely similar to what you are used to in various text editors:

1. Clicking the function opens a window at the top of the screen, where you can **enter the term or text** you want to search for in the *Search text* field, and ultimately decide to replace. The search is activated as soon as you type the first character.
2. After typing the desired term, the **application lists and counts all occurrences** in the transcript. You can navigate between the results using the small arrows next to the buttons.
3. Then, you can replace **all instances** of the term by clicking the ***Replace all*** button after typing the replacement text in the *Replace with* field, **or individually replace occurrences** by clicking the ***Replace this*** button.
4. After completing the necessary actions, **simply close the function window** by clicking the X button in the top right corner.

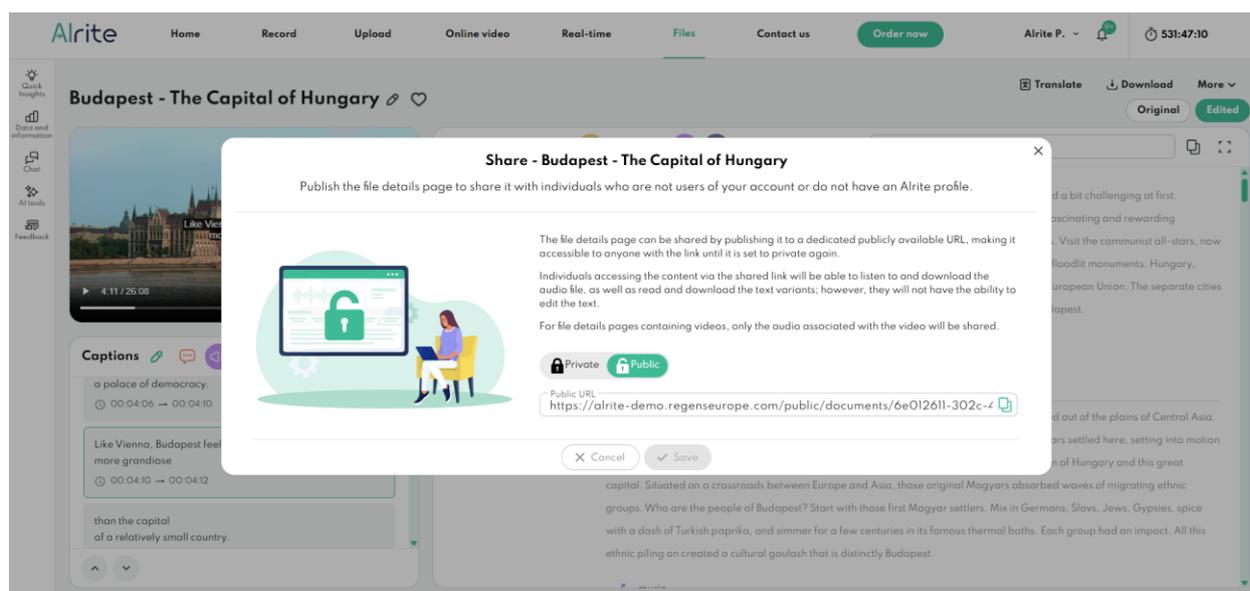
If no matches for the searched term are found in the transcript, the counter in the window will show 0/0 occurrences, and the ***Replace all*** and ***Replace this*** buttons will be disabled, as there is nothing to replace in this case.

Sharing

96. How can you share your documents with individuals who are not members of your Alrite account?

With the Alrite speech recognition app, you can easily share the transcript and captions generated from an uploaded and processed audio or video file with family, friends, or colleagues – even if they don't have an Alrite account. To share your default private file, follow these steps:

1. Open the file details page, click *More*, and **select *Share*** from the drop-down menu.
2. In the pop-up window, set the file to ***Public***, then **click *Save***.
3. After saving, **copy the sharing link** by clicking the copy icon next to the URL.



By sharing the link, you can distribute the file details page **via SMS, email, or any social media platform**.

Once the link is made public, anyone with access to it can view the shared file's profile.

The shared details page includes only the audio file and its associated text versions. The video itself cannot be shared through this method.

You can revert the details page to private at any time. To do this, select the *Private* option under the *Share* function in the *More* menu, then click *Save* to update the settings.

Once private, only authorized Alrite user(s) will have exclusive access to the file and its associated text files.

Files

Archives

97. Where can you find your previously processed files and related text documents?

Text versions generated from voice recordings made directly in the application, from audio and video files uploaded from external sources or your device, or from online videos on platforms such as YouTube, Facebook, TikTok, and Dailymotion, become accessible in the **Files** menu after being processed by the Alrite speech recognition system.

Details of each document – such as the scheduled deletion date and the subscription package used for processing –, can be viewed by **clicking the down arrow** at the end of the file's row.

The screenshot displays the Alrite web application's 'Files' section. At the top, there are navigation tabs: Home, Record, Upload, Online video, Real-time, Files (active), Contact us, and an 'Order now' button. The user's name 'John D.' and the time '66:17:03' are visible in the top right. Below the navigation, there are four file cards, each with a cloud upload icon, a title, and metadata (Date created, Language, Duration). The first card is 'Alrite - Your next favourite app' (31 minutes ago, English, 00:00:36). The second is 'Alrite Speech to Text - Two-minute tutorial on recording and transcribing your files!' (5 hours ago, English, 00:01:29). The third is 'Alrite Speech to Text Tutorial - How to share your files with a link!' (6 hours ago, English, 00:01:29). The fourth is 'Alrite - Your next favourite app' (a day ago, Hungarian, 00:01:25). Below the cards is a section for 'All files' with filters for Date created, Type, Language, Created by, and Speakers, along with a search bar. A table lists the files with columns for File name, Type, Date created, Language, Duration, and Status. The first row is 'Alrite - Your next favourite app' and the second is 'Alrite Speech to Text - Two-minute tutorial on recording and transcribing your files!'. Below the table, there are sections for 'Notable quote', 'Keywords', and 'Summary'. The 'Notable quote' section contains the text: "For an accurate transcript, it's best to speak as close to the microphone as possible, as well as speaking clearly and minimizing background noise." The 'Keywords' section lists: audio recording, transcription, web application, microphone testing, file naming, language selection, captions, command words, support, FAQ. The 'Summary' section contains the text: "The Right web application allows users to record and transcribe audio efficiently. To start, log in and click 'Record' to access the recording page. Users can test their microphone with a brief recording and name their audio file, ensuring they select the correct language for accurate transcription. Advanced users can opt for additional customizing options. Recording begins by clicking the green button, while clear, close speaking near the microphone is recommended for accuracy. Once complete, clicking 'Stop' initiates processing to generate the transcript. Support and FAQs are available for further assistance."

If a file was processed under a subscription package and a recap, along with keywords and a noteworthy quote, was generated from its content, these versions will also be visible when you expand the corresponding row in the file list by clicking the downward-pointing arrow at

the end of the row. This can be especially helpful when file names alone are not sufficient to distinguish between files before opening them.

The *Status* column in the table indicates whether at least one translation has been created for the file and whether speaker or non-speech sound detection was applied during or after the initial processing. Recognizable icons reflect which features of the application have been used for each file. Additional icons may also appear, providing valuable information, so it is worth checking this column when looking for a file that includes specific features.

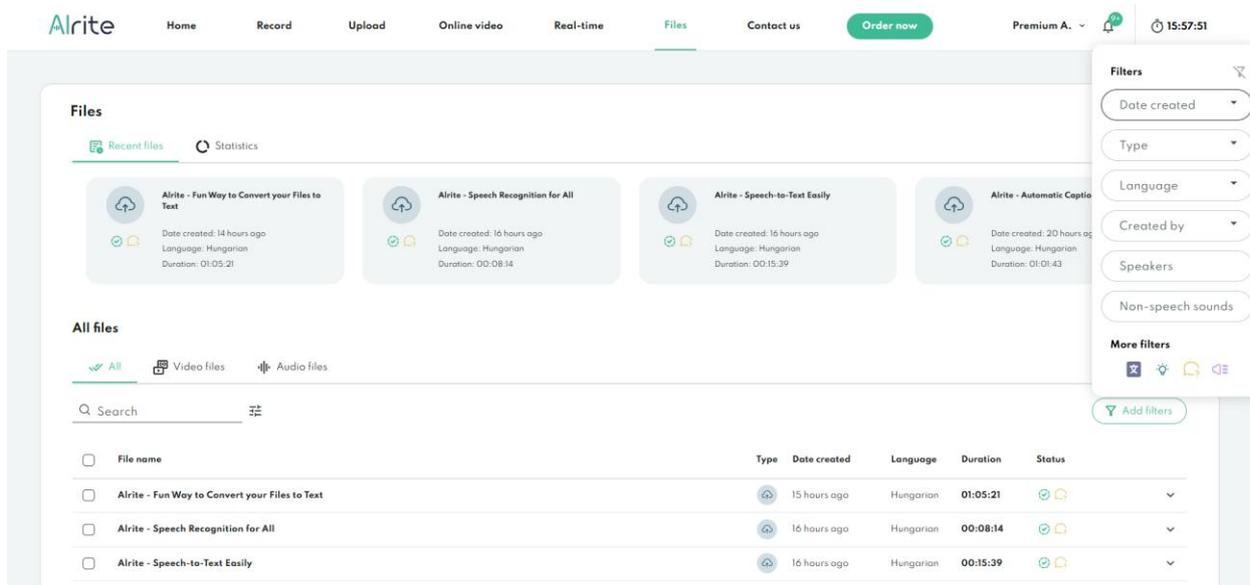
By default, files in the *Files* menu are displayed in chronological order, but you can sort them by other criteria by clicking the respective column headers. Clicking on a specific row in the table of processed files will take you to that file's detail page.

98. How can I filter all my files in the table based on different criteria?

In the *Files* menu, the table listing all previously initiated and not yet deleted processing tasks can become difficult to navigate, especially if you have been using the application extensively over a long period. With a large number of items spread across multiple pages, locating a specific file may require additional effort.

To make this easier, the application offers **various filtering options** to help you browse through your files more efficiently. The quickest and simplest filters are available as tabs above the table. By default, all file types are shown, but with a single click, you can narrow the view to display only video files or only audio files.

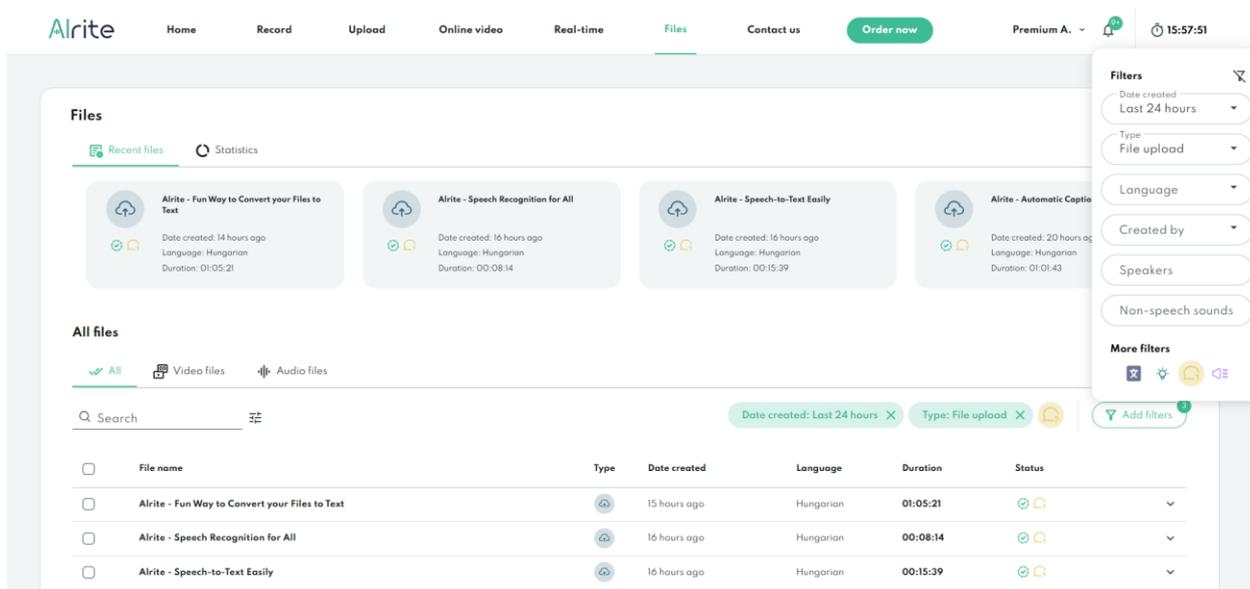
For more advanced and detailed filtering, click the *Add filters* button on the right-hand side. A pop-up window will appear, allowing you to filter by creation date, processing method, language, and – in the case of business accounts – by creator as well.



Additionally, if there are files in your account for which the application has attempted to detect speakers or non-speech sounds, you can filter the file list accordingly, so that only files containing a specific speaker or sound are displayed.

Last but not least, the icons at the bottom of the pop-up window allow you to filter for files that include specific characteristics – such as having a translated version or a generated recap, among others.

Once you have selected at least one filter, a numerical indicator appears on the *Add filters* button, showing how many filters are currently active. On larger screens, the selected filters are not only reflected in this number but are also listed next to the *Add filters* button for greater visibility.



If you no longer need any of the filters, the simplest way to remove them and restore the table to its default view is by clicking the reset icon located in the top-right corner of the pop-up window. This action will once again display all files, based on the tab currently selected above the table.

99. How can I search across all my previously processed files at once?

One of the greatest advantages of converting various audio and video materials into text is that it makes them easily analyzable and searchable. With this in mind, our application's archive – which contains all files previously processed within an Alrite account – is equipped with multiple filter options and a sortable table based on key information.

Navigating between files is made easier not only through sortable columns and filters but also via a free-text search field. This search function allows you to **look across all processed files simultaneously**, including file names and the text generated from speech in each audio or video file, as well as edited versions, translations, recaps, and keywords.

For more targeted searches – such as limiting results to keywords only – **settings located next to the search bar** can be adjusted to increase search efficiency and help you find the most relevant results.

The screenshot shows the Alrite web application interface. At the top, there is a navigation bar with links for Home, Record, Upload, Online video, Real-time, Files (active), Contact us, and an Order now button. The user's account is Premium A. and the time is 15:57:51.

The main content area is titled "Files" and has tabs for "Recent files" and "Statistics". Below this, there are four file cards representing different services: "Alrite - Fun Way to Convert your Files to Text", "Alrite - Speech Recognition for All", "Alrite - Speech-to-Text Easily", and "Alrite - Automatic Captions and Subtitles".

A search filter menu is open, showing the following options:

- Transcripts
- File names
- Recaps
- Keywords
- Search all

Below the search bar, there is a table of files with the following columns: File name, Type, Date created, Language, Duration, and Status. The table contains the following rows:

File name	Type	Date created	Language	Duration	Status
Alrite - Burned-in Captions for All		16 days ago	English	00:01:01	
Alrite - Best app for captioning		16 days ago	English	00:01:01	
Alrite - Transcribe this, caption that		16 days ago	English	00:02:51	

Based on the search term entered and the currently active settings, the system **automatically displays only those files** in the table whose file names or text variants contain the searched term matching the selected criteria.

When the user clicks on a row from the displayed results after activating the search, the file detail page opens with a slight difference: if the search was performed within the transcript and a match is found in its text, the search terms are immediately **highlighted in blue** on the file detail page.

The screenshot shows the Alrite web interface. At the top, there is a navigation bar with links for Home, Record, Upload, Online video, Real-time, Files, and Contact us. A search bar is visible on the right. The main content area is titled 'Budapest - The Capital of Hungary'. It features a video player on the left with a video thumbnail showing a bridge over a river. Below the video player is a captions panel with two captions: 'a palace of democracy.' and 'Like Vienna, Budapest feels more grandiose'. To the right of the video player is a transcript panel with a search bar containing 'Budapest'. The transcript text includes several instances of 'Budapest' highlighted in blue. The transcript is divided into sections for 'ringing sound', 'Speaker #1', and 'music'.

If there are multiple matches for the search term within the file, all occurrences are highlighted, and you can navigate forward between them using the Enter key and backward using *Shift + Enter*.

However, if the searched word (or words) cannot be found in the transcript, or if the search was not intended to include the transcript but the expression appears in either the summary or the keywords, the separate panel containing these text versions will **automatically become visible** when the file is opened, though matches will not be highlighted there.

The same applies when the search is performed only within file names or when matches are found exclusively in the texts; in these cases, nothing happens and no highlights appear after opening the file.

100. Where can I view and manage voice profiles that have already been created?

Within the scope of Alrite's business subscription packages (*Prime*, *Premium*, and *Professional*), users can create so-called **voice profiles** for speakers appearing in processed audio and video files via the corresponding file details pages. The steps involved in creating these voice profiles have been described in detail in a previous chapter.

Voice profiles are designed to ensure that, when they already exist in an account and a speaker whose voice matches one of the stored samples appears in a file processed at a later time, the speaker is identified by name directly in the transcript, rather than by a numerical label.

To view or manage the voice profiles stored in your account, open the *Files* menu and then select the *Voice profiles* tab at the top of the page. This view displays all previously created voice profiles. Individual profiles can be **deleted** by clicking the trash can icon on the corresponding card, or **edited** by selecting the pencil icon.

The screenshot shows the Alrite web interface. At the top, there is a navigation bar with the Alrite logo and menu items: Home, Record, Upload, Online video, Real-time, Files (highlighted), and Contact us. There is also an 'Order now' button and a user profile section for 'Premium A.' with a notification bell and a clock showing '484:09:37'.

The main content area is titled 'Files' and has three tabs: 'Recent files', 'Statistics', and 'Voice profiles' (which is selected). Below the tabs, there are four cards representing voice profiles for 'Greg', 'Jane', 'John', and 'Thomas'. Each card shows the speaker's name, a 'Total sample duration', and icons for editing and deleting.

Below the voice profiles, there is an 'All files' section with tabs for 'All', 'Video files', and 'Audio files'. A search bar and an 'Add filters' button are present. A table lists files with columns for 'File name', 'Type', 'Date created', 'Language', 'Duration', and 'Status'.

File name	Type	Date created	Language	Duration	Status
<input type="checkbox"/> Alrite conference	Video	5 hours ago	Hungarian	00:55:35	🔍 🗑️ 🔄
<input type="checkbox"/> Animated captions easily with Alrite	Video	6 hours ago	English	00:01:14	🔍 🗑️ 🔄
<input type="checkbox"/> Weekly teams call	Audio	7 days ago	Hungarian	00:59:23	🔍 🗑️

The details of a selected voice profile can be modified in a pop-up window. Here, you can edit properties such as the **name of the voice profile and the name of the person to be identified**.

Voice profiles must have **unique names** within an account; therefore, the same name cannot be assigned to more than one profile. However, an account may contain multiple voice profiles intended to identify different individuals who share the same personal name. For example, users may wish to identify two different individuals named *John Doe* whose voices are distinct. In such cases, each associated voice profile must be assigned a unique profile name, even though the displayed speaker name may be the same.

At the bottom of the window, you can also manage the **voice samples** associated with the selected profile. These samples consist of the speaker's recorded utterances from the individual files that were used to create or update the voice profile. When new files are processed, the system uses these samples as reference material to help identify the same speaker.

In general, the more voice samples a profile contains – and the more varied they are – the more accurate speaker identification will be. For this reason, it is recommended to maintain the profile and enrich it periodically with new samples.

Each voice profile can be viewed and managed within the Alrite account until it is manually deleted by a user with appropriate access or until all files forming the basis of the voice profile are removed from the account.

Multi actions

101. Is it possible to download or delete multiple files at once?

You can manage multiple files simultaneously across different documents. **Use the checkboxes in front of each row** to select the files you want to perform actions on, or select all files on the current page by clicking the checkbox in the header. Once files are selected, three action buttons will appear at the top of the list.

- **Delete selected:** Deletes the details pages of all selected files, along with the corresponding audio or video files and the text versions generated from them.
Important: Once confirmed, deletions are irreversible and permanent.
- **Download captions:** Downloads all versions of the selected files' captions in one click, including original, edited, custom, and translated versions (if available). The captions are compressed into a *.zip* file, which can be extracted after downloading.
- **Download transcripts:** Downloads all transcript versions of the selected files in the same manner as the captions, also as a *.zip* file.

File name	Type	Date created	Language	Duration	Status
<input type="checkbox"/> Alrite - Fun Way to Convert your Files to Text	🎧	14 hours ago	Hungarian	01:05:21	🟢🟡
<input checked="" type="checkbox"/> Alrite - Speech Recognition for All	🎧	16 hours ago	Hungarian	00:08:14	🟢🟡
<input type="checkbox"/> Alrite - Speech-to-Text Easily	🎧	16 hours ago	Hungarian	00:15:39	🟢🟡
<input checked="" type="checkbox"/> Alrite - Automatic Captions and Subtitles	🎧	20 hours ago	Hungarian	01:01:43	🟢🟡

Deleting files

102. How can you delete the uploaded and processed files and the related text documents from Alrite?

You can permanently delete any audio or video content you have uploaded and processed, as well as any corresponding text versions. Once deleted, the documents will be irretrievably removed from the system, with a pop-up window alerting the user to this irreversible action.

There are two ways for users to delete their documents:

- **From the *Files* menu, by selecting the checkbox(es) next to the file(s) to be deleted and then clicking *Delete selected*.**
 If multiple checkboxes are selected, several files can be deleted at once, after confirming the deletion.
- **By clicking the *Delete* button in the drop-down list under *More* on the file details page.**
 For safety, the system will prompt the user to confirm the deletion. To proceed, click the *Delete* button in the pop-up window. Once confirmed, the file, along with its associated description and caption, will be permanently deleted.

The screenshot displays the Alrite web interface. At the top, there is a navigation bar with links for Home, Record, Upload, Online video, Real-time, Files, and Contact us, along with an 'Order now' button. The main content area is titled 'Budapest - The Capital of Hungary'. On the left, there is a video player showing a scene of the Danube River in Budapest. Below the video player is a 'Captions' section with a list of captions and their corresponding time ranges. On the right, there is a 'Transcript' section with a search bar and a list of text segments. A 'More' menu is open on the right side of the transcript area, showing options like 'Replace', 'Share', 'Reset timing', 'Report an error', and 'Delete'.

In addition to manual deletion by the user, files are automatically removed from the system after a specified period. The automatic deletion schedule varies depending on the package under which the file was processed. Specifically, files are automatically deleted 7 days (*Starter*), 1 month (*Lite*), 6 months (*Plus* and *Prime*), or 1 year (*Premium* and *Professional*) after upload.

The scheduled automatic deletion date can be viewed on the details page of each file or in the file list by clicking the down arrow at the end of each row.

Additionally, as the deletion date approaches, an icon will appear in the *Status* column of the *Files* menu, alerting the user that the file and its associated text versions will soon be unavailable. This status can also be used as a filter in the table.

103. Are the deleted files retrievable in Alrite?

File deletion is permanent, meaning that once deleted, neither the media files nor their generated text versions can be restored. Therefore, the system requires confirmation before permanently deleting the files.

Profile

Managing users and permissions

104. Can multiple users share an Alrite account?

While personal Alrite accounts are designed for a single user, **business accounts can include an unlimited number of users.**

After creating a business Alrite account, the user who registered it can invite additional users by clicking the *New user* button in the *Users* section of the *Profile* menu. The details and steps of the invitation process are explained in a later question.

Users invited to the shared business account will **share the account's available time credit balance** and will have access to certain features, as well as to the files and related documents processed within the account, based on the **permission level** (or role) assigned during the invitation or adjusted later as needed. More information about the different roles is provided in the following question.

105. What permission levels (roles) can be assigned to users of a business Alrite account?

In Alrite, independently created accounts cannot access documents from other accounts. However, users within the same business account can access files processed under their company account along with the corresponding text versions.

At the same time, access for users within a business account can be restricted based on **permission levels** (also called roles), as outlined below. This means that not every user necessarily has access to all documents or all account management functions.

- **The highest role is *company admin*, which grants full access to and management of all files and users within the account.**

The first user to register a business Alrite account is automatically assigned the *company admin* role.

A *company admin* can edit, download, and delete all files processed within the account, regardless of who uploaded and processed them. Additionally, this role

allows the *company admin* to invite new users, modify the details and roles of existing users, or remove users from the account if necessary.

While multiple *company admins* can exist within a company account, there must always be at least one.

- **The second-level role, *super user*, has access to files uploaded by other users but cannot manage or access other users' data.**

Super users can edit, download, and delete documents, regardless of who uploaded or processed them. However, they do not have the ability to modify user data or add or remove users from the account.

- **The lowest-level role in a business account is *user*, who can only access their own files and data.**

Users cannot access or edit documents uploaded by other members of the business account, nor can they modify user data or manage account members.

Additionally, users cannot add new users or remove existing ones.

It is important to note that within business accounts, only *company admins* and *super-users* can place new orders or access and edit company data. Members with the *user* role do not have these permissions.

106. How can you add a new user to your company account?

You can connect **an unlimited number of additional users** to your Alrite business account, all of whom can share the same time credit balance to create transcripts and captions from their files.

Users can be invited and managed in the ***Users*** section under the *Profile*, which you can access by clicking your name in the header, but this functionality is only available to members with the *company admin* role.

To invite a new co-user to the account, a *company admin* simply needs to **click the New user button** in the *Users* menu and complete the invitation form that appears in a new window.

The form requires basic information, including first name, last name, email address, and language, however the most important and mandatory field might be the **role**, as it determines the level of privileges granted to the invited user.

After completing the required fields, **click Save to send the invitation**. The invitation will be sent via email to the address provided for the new user, who will be notified of the invitation.

Please note that **only one Alrite account can be associated with each email address**. Therefore, the invitation can only be sent to an email address that has not been previously used to create a private account or invited to another company account.

By clicking the button in the invitation email, the invited user will be redirected to a page where **they can set a password** (entered twice). This password, along with the provided email address, will be used to access the company account in the future. Once the new user completes this process, they can log in to your company account and begin processing their files using the shared time credit balance.

107. How can an invited user join a company account?

As you can connect an **unlimited number of additional users** to your Alrite business account, it is highly beneficial to take advantage of this feature to promote teamwork and enhance efficiency.

Inviting new users follows the same process outlined in the previous section, through the **Users** submenu under the *Profile* menu, which you can access by clicking your name in the header. For now, we will focus on how the invited user can activate their invitation and join the shared Alrite account.

The invited user will be redirected to a page where they can **set a password by clicking the button in the invitation email** and entering the password twice. This password, along with the email address, will be used for future access to the account.

Alrite

Meet Alrite Features Pricing FAQ Contact EN

Join your Team

You've been invited to join the Alrite business account of **Alrite Plc**. Accept the invitation and activate your account by creating your password below, and start collaborating with your team to boost productivity right away.

The administrator of the business account has included the following information with your invitation:

Name Doe John
Email zsuzsanna.cseh+9468l@regens.com
Language English

Password*

Confirm password*

Sign me up to the Alrite newsletter

I have read, acknowledged, understood and accept the [Privacy Policy of Alrite.](#)

I have read, acknowledged, understood and accept the [Terms of Use of Alrite.](#)

Activate account

New here?
 Sign up and discover how Alrite can get things faster & easier.
 Sign up
 or
 Try Alrite instantly

The password must include at least one uppercase letter, one lowercase letter, and one number, and it should be between 8 and 16 characters long.

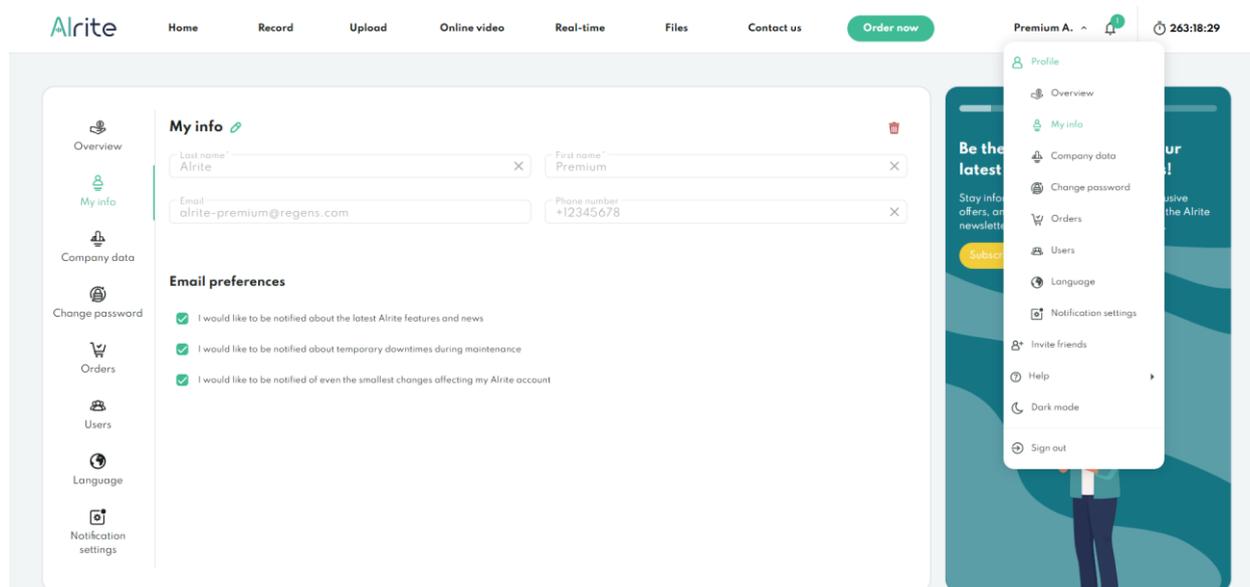
Once the password requirements are met and the new password is saved, the invitation will be automatically activated. The invitee can then log in to their account and begin processing files using the Alrite speech recognition application, utilizing the shared time credit balance of the company account.

Managing the account

108. How can I change the information in my account?

If you wish to update any information provided during registration or while using the application, you can do so at any time by navigating to **My info in the Profile menu**, which you can access by clicking your name in the header.

Once there, **click the pencil icon**, and edit the field you would like to modify. After making your changes, click **Save** to apply them.



The data saved here will appear in the billing information view during your next subscription process.

Please note that the email address associated with your user account cannot be changed manually, as it serves as the unique identifier for accessing the application. If you need to update the email address linked to your account, please contact our support team at support@alrite.io

109. How can I manage which system notifications and newsletters I receive from the app?

You can generally receive three types of electronic messages from the Alrite system: **newsletters**, **system notifications**, and **occasional emails** sent by the application's operators. To manage the delivery of any of these, open the **Profile menu**, which you can access by clicking your name in the header, and **select My info**, where you'll find the relevant options in the **Email preferences section**.

When creating an Alrite account, users first encounter the option to subscribe to **newsletters** via an optional checkbox at the bottom of the registration form. If you later wish to change your newsletter preferences – whether to unsubscribe or resubscribe – you can do so anytime by enabling or disabling the option labeled **Newsletter** in the same section.

Here, you can also pause the delivery of system notifications and operator emails. To stop receiving **system messages**, disable the option labeled **System messages**. To stop

emails from the application's operators, disable **Service alerts**. If you change your mind later, simply recheck these boxes to resume receiving the messages.

Please note that you cannot opt out of all system messages. Certain emails contain essential account-related information – such as order confirmations or subscription expiry notices – and must be delivered electronically. These critical messages will always be sent to you, regardless of whether you unsubscribe.

While emails about planned maintenance or potential downtime are not essential, we recommend keeping this option enabled if you prefer to be notified in advance about possible service interruptions.

110. How can I change my company information?

During registration – even when creating a business Alrite account – providing company information is not required. Although there is a field for the company name, entering your organization's name at this stage is entirely optional, though it can be helpful.

The first time company details become mandatory is during your initial subscription, when entering **billing information**. At this point, for business subscriptions, you must provide your company's name, address, and VAT number – these fields are required.

The good news is that once your subscription is finalized, the provided company information is **saved in the *Company data* section under the *Profile* menu**, which you can access by clicking your name in the header, so you won't need to re-enter it for future subscriptions; the system will automatically fill in these fields.

If you wish to update any of your previously entered company details without initiating a new subscription, you can do so at any time in the ***Company data* section within the *Profile* menu**. Click the pencil icon, and edit the field you would like to modify, such as your company's name, address, phone number, company email, or domestic or intra-community VAT number. After making your changes, click **Save** to apply them.

The data saved here will automatically appear in the billing information view during your next subscription process.

Please note that the *Company data* section is only visible to members of business accounts who have the appropriate permissions – that is, users with *company admin* or *superuser* roles.

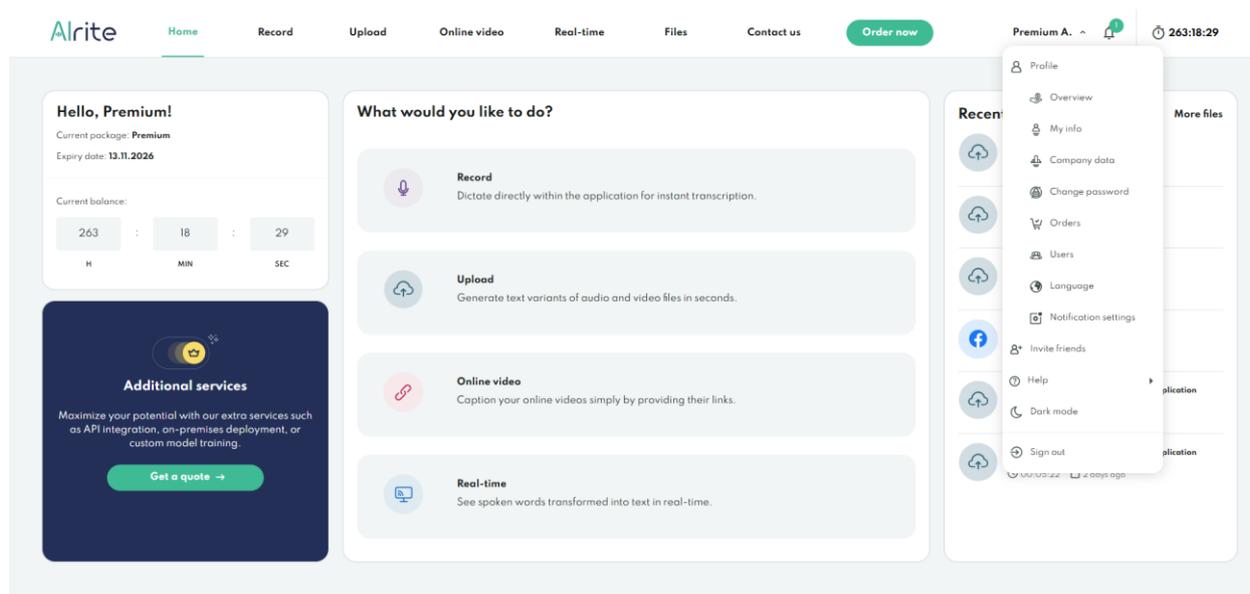
111. How can I change my password?

You can change your login password in the *Change password* section of the *Profile* menu, which you can access by clicking your name in the header. To update your password, **first enter your current password, then enter your new password twice.**

If you created your Alrite account using a social network account (Apple, Facebook, or Google) instead of the common email registration, you will not be able to access this menu item, as no password is required to log in.

112. How can I sign out from the application?

To log out of the application, **click the *Sign out* button** in the drop-down menu under the **Profile** menu, which you can access by clicking your name in the header.



113. Where can you access the General Terms and Conditions?

Detailed information on the **General Terms and Conditions (GTC)** can be found [at this link](#), which you must accept before purchasing any subscription packages.

114. What should you know about the Terms of Use?

Detailed information about our **Terms of Use** can be found [at this link](#), which you must accept during registration.

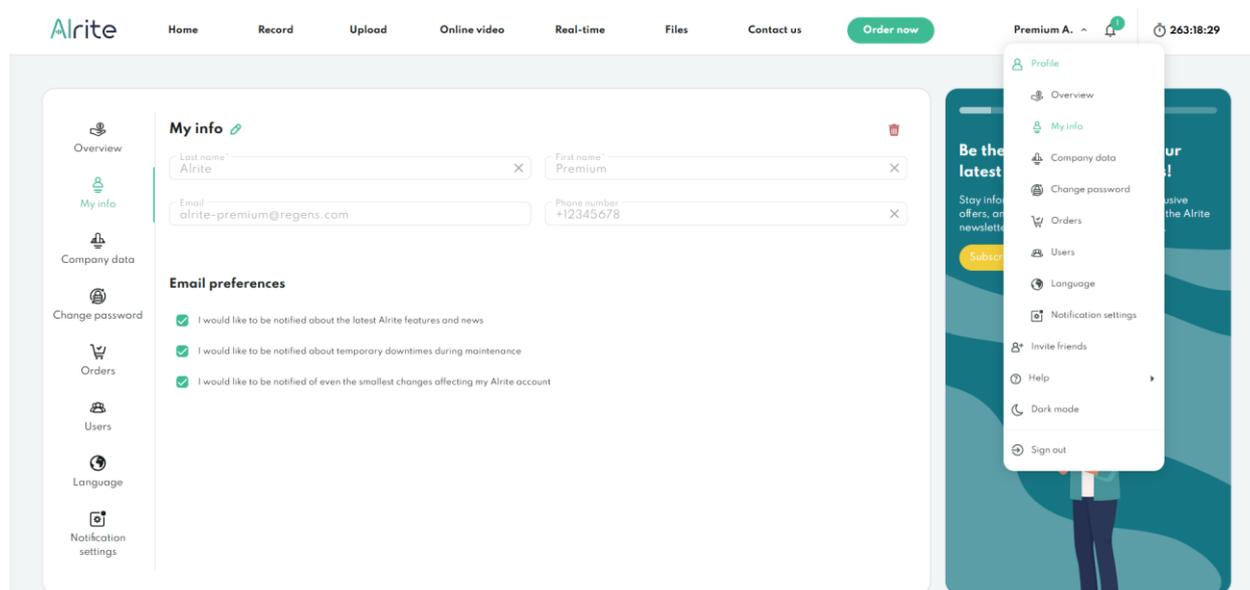
115. Where can you read more about data management?

Detailed information on data management and our **Privacy Policy** can be found [at this link](#), which you must accept during registration.

116. How can I close my account and delete my Alrite profile?

If you feel that you no longer wish to benefit from the advantages of the Alrite speech recognition application, you can delete your Alrite profile in just a few clicks, regardless of whether you have a personal user account or are a member of a business account. To delete your account, follow these steps:

1. Go to the **My info** submenu in the *Profile* menu (accessible by clicking on your name in the header).



2. Click the **bin icon** here to initiate the deletion of your account.
3. In the pop-up window, confirm your intention to delete your account by clicking the **Delete** button.

By deleting your profile, **your personal data**, along with **any files** uploaded and recorded in the application and **their associated text versions, will be permanently removed**. This applies to personal accounts as well as business accounts that have only been used by a single individual.

If a user who wishes to delete their account is not the sole member of the account, meaning they are only one of the members of a business account, then only that individual user will be removed from the account and, consequently, from the application. In this case, the deleted user will no longer be able to access the shared account, but any documents they uploaded and processed with the system will remain available within the shared account for members with *company admin* or *superuser* privileges.

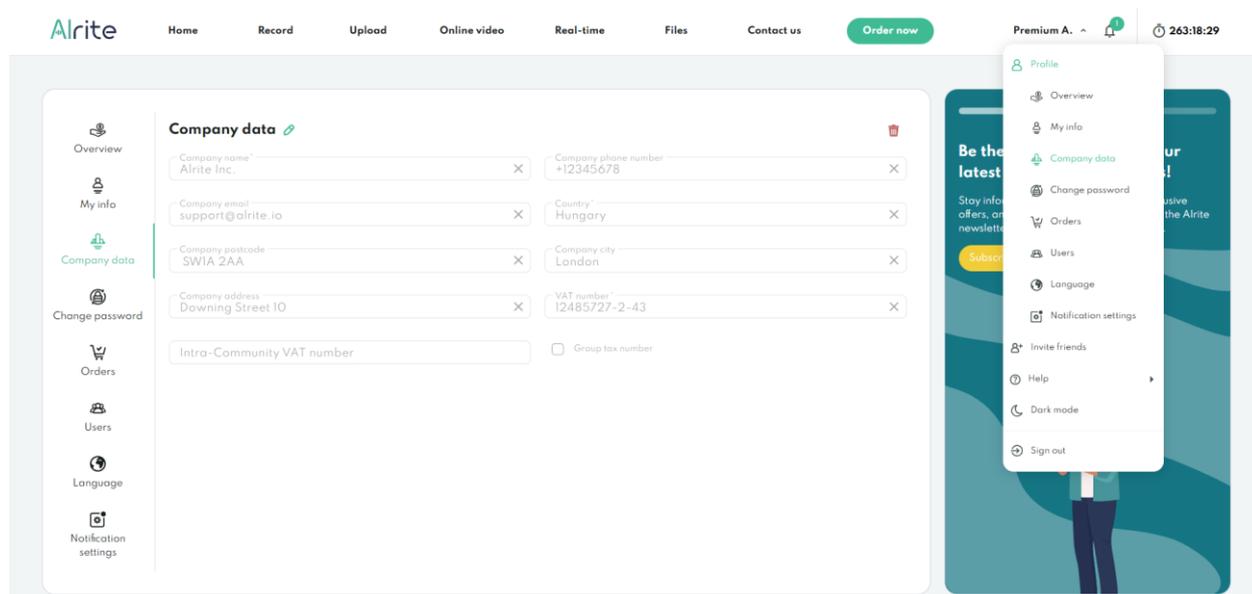
If a *company admin* user within a business account wishes to delete themselves, it is a mandatory prerequisite that at least one other *company admin* user remains in the account after their deletion.

It is important to note that following the deletion of your personal data, we will retain your email address for an additional period of 1 year, based on legitimate interest under Article 6(1)(f) of the GDPR. For more details, please refer to our [Privacy Policy](#).

117. How can you delete your entire business account?

If, contrary to the previous point, you wish to delete not just your user profile associated with the business account but the entire business account itself, you need to navigate to the *Company Data* submenu instead of *Personal Data* in the *Profile* menu. This menu can be accessed by clicking on your name in the header.

Here, similar to how a personal user account can be deleted, you can initiate the deletion of the entire business account by clicking on the trash bin icon representing the delete option.



The screenshot displays the Alrite web application interface. At the top, there is a navigation bar with the Alrite logo and menu items: Home, Record, Upload, Online video, Real-time, Files, Contact us, and an Order now button. The user's name 'Premium A.' and a clock showing '263:18:29' are visible on the right. A profile dropdown menu is open, listing options: Profile, Overview, My info, Company data (highlighted), Change password, Orders, Users, Language, Notification settings, Invite friends, Help, Dark mode, and Sign out. The main content area shows the 'Company data' form with fields for: Company name (Alrite Inc.), Company phone number (+12345678), Company email (support@alrite.io), Country (Hungary), Company postcode (SW1A 2AA), Company city (London), Company address (Downing Street 10), VAT number (12485727-2-43), and an Intra-Community VAT number field. A trash bin icon is present in the top right corner of the form area.

Although this menu item is visible to business users with *company admin* and *superuser* roles, the bin icon appears only for the former. As a result, only users with *company admin* privileges can delete the entire Alrite business account.

Once the deletion request is confirmed, all personal data, uploaded and recorded files, as well as their associated text versions, will be **permanently deleted** along with the business account.

However, it is important to highlight that, in accordance with Article 6(1)(f) of the GDPR, the email addresses of users associated with the deleted business account will be retained for an additional **one year** for legitimate interest purposes. Further details can be found in our [Privacy Policy](#).

118. How can I change the type of my account?

If you wish to change the type of your Alrite account created during registration (from business to personal or vice versa), the following options are available:

- To switch a personal account to a business account, open the *Profile* menu, select **My info** and **click Switch to business**.
- To switch a business account to a personal account, open the *Profile* menu, select **My info**, and **click Switch to personal**.
- If you encounter any difficulties during the switch, please do not hesitate to contact our customer support team at support@alrite.io.

The screenshot shows the Alrite user interface. At the top, there is a navigation bar with the Alrite logo and menu items: Home, Record, Upload, Online video, Real-time, Files, Contact us, and an Order now button. On the right, there is a user profile icon, a notification bell, and a timer showing 00:30:00.

The main content area is titled 'My info' and contains a 'Switch to business' button. Below this, there are several input fields for user information: Last name (Alrite), First name (Plus), Email (alrite-plus@regens.com), Phone number (+36307256754), Country (United States of America), ZIP code (22202), City (London), and Address (Downing Street 10). Each field has a small 'x' icon to clear the text.

Below the input fields, there is an 'Email preferences' section with three checkboxes:

- I would like to be notified about the latest Alrite features and news
- I would like to be notified about temporary downtimes during maintenance
- I would like to be notified of even the smallest changes affecting my Alrite account

On the right side of the profile page, there is a promotional banner with the text: 'Be the first to know about our latest features and updates! Stay informed on new developments, exclusive offers, and exciting news by signing up for the Alrite newsletter or following us on social media.' Below this text is a 'Subscribe to newsletter' button and an illustration of a man with a beard and glasses sitting at a desk with a laptop.

Important: An account type can be changed – either directly in the system or with the assistance of our customer support team – only if the account has no active subscription (i.e., it is assigned to the free *Starter* package) and contains a single user.

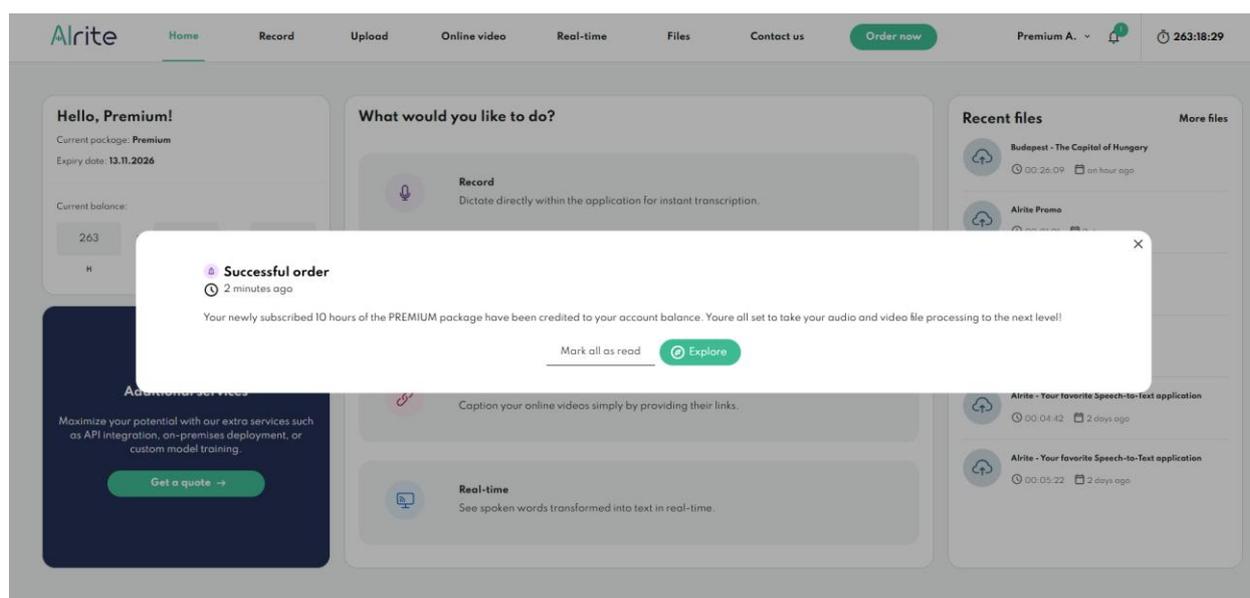
Notifications

119. What should I know about notifications, and where can I find them in the application?

Notifications keep account holders informed of **important developments or changes** related to their account, documents, or subscription, such as an impending subscription expiry or **user activity within the account**.

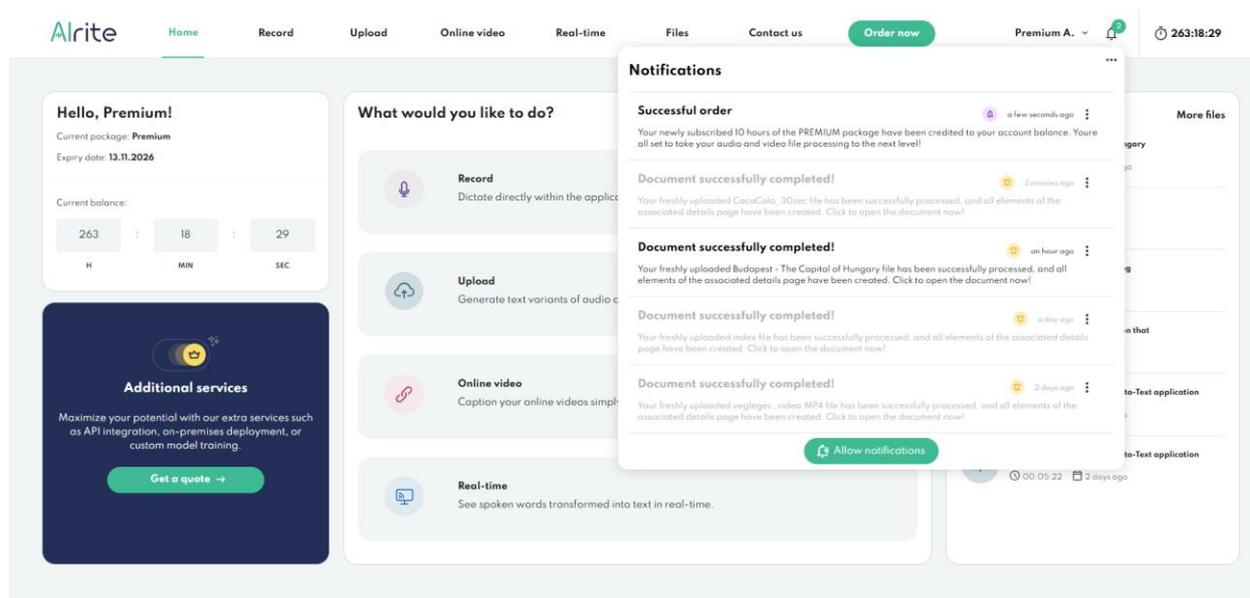
Notifications appear within the web application depending on their level (also referred to as type), which can be categorized into the following three groups:

- **Priority notification:** These are high-importance alerts that are crucial and should not be missed by the user (e.g., subscription expiration). Therefore, unread priority notifications automatically **appear in a pop-up window** as soon as the web application is opened and the user logs in.



- **Normal notification:** These are medium-importance alerts that are useful to know about but not essential to read immediately (e.g., successful file processing). The

bell icon in the application header **displays a numeric indicator** showing how many unread (priority and) standard notifications you currently have, but these do not appear automatically in a pop-up. You can view the details of standard notifications by clicking the bell icon and selecting any listed items.



- Activity:** This is the lowest notification level, mainly designed to make user account activity easy to track and review. For example, even seemingly minor actions such as logins are recorded here. Activity-type notifications do not appear automatically after logging in, nor are they reflected in the bell icon count, as they serve a different purpose than the other two notification types. These can only be viewed in the list of notifications.

Speaking of the **list of notifications**, we would like to provide a brief overview of it as well. You can access this list by clicking the bell icon in the application header, selecting the ... button in the dropdown window, and choosing **All notifications**.

After you are redirected, a table appears displaying all notifications from the past three months. The table shows each notification's title, detailed message, type, and creation date. By clicking any row, you can view the full notification in a pop-up window.

The screenshot shows the Alrite Notifications interface. At the top, there are navigation links: Home, Record, Upload, Online video, Reel-time, Files, Contact us, and an 'Order now' button. The user's account is 'Premium A' and the time is 25:38:59. The notification list has a 'Mark all as read' button and an 'Unread only' checkbox. The table below contains the following data:

Notifications	Message	Type	Date created
Document successfully completed!	Your freshly uploaded 360 pixel Futni mentem... Filmrészlet file has been successfully processed, and all elements of the associated details page have been created. Click to open the document now!	📄	25.09.2025. 12:10:22
User logged in	Premium Alrite is logged into the business account.	👤	25.09.2025. 12:09:56
Successful order	Your newly subscribed 10 hours of the PREMIUM package have been credited to your account balance. You're all set to take your audio and video file processing to the next level!	🎉	25.09.2025. 11:23:11
Successful order	Your newly subscribed 10 hours of the PREMIUM package have been credited to your account balance. You're all set to take your audio and video file processing to the next level!	🎉	25.09.2025. 11:14:25
Document successfully completed!	Your freshly uploaded Secret World of Sound with David Attenborough... Official Trailer... Netflix file has been successfully processed, and all elements of the associated details page have been created. Click to open the document now!	📄	25.09.2025. 11:13:07
Unsuccessful order!	Your most recent order for 10 hours of the PREMIUM package was unsuccessful. Please try to finalize your subscription again or contact our customer service team at support@alrite.io.	🚫	25.09.2025. 11:10:43
Unsuccessful order!	Your most recent order for 10 hours of the PREMIUM package was unsuccessful. Please try to finalize your subscription again or contact our customer service team at support@alrite.io.	🚫	25.09.2025. 11:08:11
Unsuccessful order!	Your most recent order for 10 hours of the PREMIUM package was unsuccessful. Please try to finalize your subscription again or contact our customer service team at support@alrite.io.	🚫	25.09.2025. 11:06:49
Unsuccessful order!	Your most recent order for 10 hours of the PREMIUM package was unsuccessful. Please try to finalize your subscription again or contact our customer service team at support@alrite.io.	🚫	25.09.2025. 11:06:24
Unsuccessful order!	Your most recent order for 10 hours of the PROFESSIONAL package was unsuccessful. Please try to finalize your subscription again or contact our customer service team at support@alrite.io.	🚫	25.09.2025. 11:05:28

Individual notifications can be **marked as read or unread** either by clicking the **:** button at the end of each table row or by opening the notification itself.

If a notification is closely associated with a specific element – such as a file or subscription – you can access that item using the *Explore* button. This button is available both behind the **:** menu for the corresponding row and within the pop-up window that appears after clicking on a specific notification.

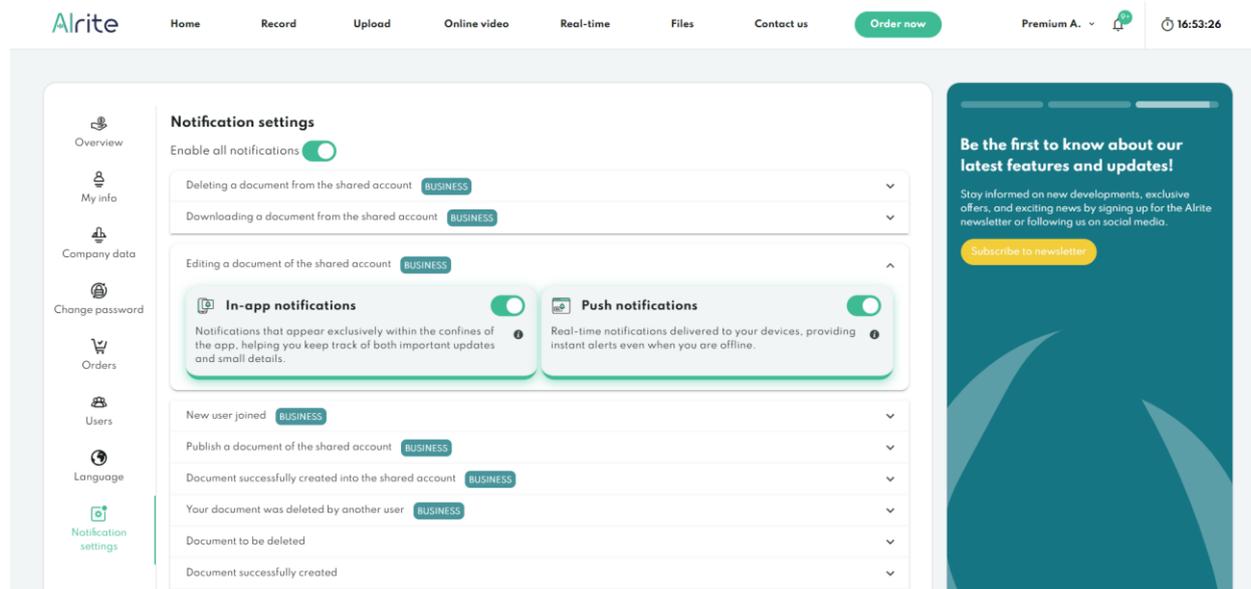
Company accounts may receive notifications not only about their own activities, but also about the activities of other users associated with the account, depending on their assigned roles.

120. How can I set which notifications I want to receive and which ones I don't?

Each user can **individually configure** (and change the settings at any time) the type of events for which he or she will be notified in his or her own user account. There are two ways to do this:

- Click on the **Notification settings** button in the *Profile* menu (accessible by clicking on the name of the user in the header).
- Click on the notification hours bell in the header, then click on the **⋮** button in the page that opens, above the list of notifications, and select the **Notification settings** button that appears.

After opening the *Notification settings* page, you can review the individual events for which the system sends notifications by default. By **expanding each row**, you can customize which events you would like to receive notifications for. At the top of the page, the *Enable all notifications* switch allows you to turn all notifications on or off at once.



By opening the *Notification settings* submenu, you can specify not only the events for which you want to receive notifications, but also how you would like to be notified for each event. Notifications can **take two forms**, as described below:

- **In-app notifications**

In-app notifications are visible only within the application. Typically, these appear as unread notifications, with the number of unread messages indicated by the number displayed above the bell icon.

- **Push notifications**

Push notifications can be received even when the user is not actively using the Alrite speech recognition application. While mobile devices are typically used to send these notifications, browsers can also deliver them if the computer is on and the browser commonly used to access the application is running.

To receive push notifications, they must be enabled both within the application and on your mobile device or browser settings. The first time you are prompted to allow push notifications, a pop-up window will appear. To start receiving these notifications, it is essential to enable them.

We understand that notifications can at times feel overwhelming or distracting, though they can also serve as helpful reminders. Before disabling individual notifications – or all of them – it may be worthwhile to consider which ones could still provide value to you.

Troubleshooting

121. What affects the quality of the transcript?

The Alrite speech recognition application can produce transcripts with **up to 95% accuracy** when processing high-quality audio or video files. Therefore, when creating audio or video files for upload, it is important to prioritize high-quality audio or video.

The accuracy of the transcription and captioning depends on factors such as the speaker's articulation, volume, background noise, the distance between the sound source and the recording device, and the quality of the microphone itself.

Additionally, it is crucial that **the language selected** on the page, that appears after initiating a recording within the application, an upload or an online video processing, **matches the language of the speech** in the audio or video material. If the language does not align, the transcription will be unsuccessful.

122. How can you ask for assistance regarding Alrite?

If you have any questions about the Alrite speech recognition application, we recommend starting with our [Frequently Asked Questions](#) or this user manual for quick answers to any issues you may encounter.

If you can't find the answer in these resources, we are happy to assist you. You can contact us through one of the following options:

- Use the form in the **Contact us** menu to ask our customer service for help. Please specify the reason for your inquiry and provide your comments in the message section.

- Reach out to us directly at support@alrite.io with your question.

Please note that telephone assistance is only available to our business subscribers, including users with *Prime*, *Premium*, and *Professional* accounts.

123. How can you report an error?

If you notice any issues with an uploaded and processed file, or with an audio recording made within the application, please **report the error** using one of the following options:

- On the details page of the file containing the error, **select the *Report an error* option in the drop-down list under *More*.**

- In the **Contact us** menu in the header, choose **Report an error** from the **Reason for contact** options, then select the file you are experiencing the issue with.

Regardless of the option you choose, our customer support team can assist you most quickly and efficiently **if they have access to the file**. Therefore, please avoid clearing the checkbox if possible.

The screenshot shows the Alrite website's 'Contact us' page. The navigation bar includes 'Home', 'Record', 'Upload', 'Online video', 'Real-time', 'Files', and 'Contact us' (which is highlighted). There is an 'Order now' button and a user profile for 'Premium A.' with a notification icon and a timestamp of '253:18:59'.

The main content area is titled 'Reason of contact' and includes the text: 'Need to get in touch? We are here to help. Feel free to reach out to our customer service team - they're ready to assist you. Simply select the reason for your inquiry from the list below and fill out the message field before submitting the form.' Below this is a grid of six buttons: 'Technical support', 'Report an error' (selected with a green border and a checkmark), 'Product feedback and suggestions', 'Account and subscription', 'Sales and business inquiries', and 'Other/General question'. Below the grid is a checked checkbox for 'I authorize the administrator to access and view my document' and a 'Message' input field. At the bottom right of the form are 'Cancel' and 'Send' buttons.

On the right side, there is a 'Frequently asked questions' section with three sub-sections: 'How can I get help using Alrite?', 'How do I subscribe to Alrite?', and 'Which package should I choose?'. The 'How do I subscribe to Alrite?' section includes a note: 'Files processed under the free Starter package or the lower-tier Prime subscription package are limited to captioning only the first 2 minutes of the file.'